

MINUTES OF A REGULAR MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois, was held on October 26, 2006, in the Administration Building of said Park District. President O'Malley called the meeting to order at 7:02 p.m. and upon the roll being called, President O'Malley, and the following commissioners, all of whom (President and Commissioners) were physically present at said time and place, answered present:

Bill O'Malley, President, and Commissioner
Ronald J. Nunes, Vice President, and Commissioner
Ronald Foster, Commissioner
Ralph Souder, Treasurer, and Commissioner
Thomas E. Cooke, Secretary, and Commissioner

Administrative Staff:

Mike Brottman, Executive Director
Tom Busby, Director of Finance
Alann Petersen, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Greg Thalmann, Superintendent of Golf Operations

Thomas G. Hoffman, Attorney

Visitors:

Tom Klaas, Fox Run Clubhouse Manager
Janet Christy, Fox Run Assistant Clubhouse Manager
Joe Alagna, Pavilion Fitness Facility Manager
Sue Heaton, Pavilion Fitness Group Exercise Coordinator
Mark Brzezinski, Pavilion Fitness Operations Coordinator
Johnny Pacheco, Pavilion Fitness Front Desk Coordinator
Natsuko Kunihiro, Pavilion Fitness Membership Coordinator
Claire Naughton, Health and Wellness Coordinator
Exceptionally Healthy Community Participants:
Lorayne Russo
Linda Petersohn
Lona Lundgren
Rosemarie Reynolds
Donna Glade-Tau
Pat Olsen

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APPROVAL OF MINUTES

President O'Malley questioned if there were any additions or corrections to the minutes of the September 28, 2006 Finance Committee Meeting or the September 28, 2006 Regular Meeting. There being none, the minutes were approved by a voice vote.

CORRESPONDENCE

President O'Malley commented on a letter he received in regarding the Rainbow Falls inline hockey rink. He requested that Tammy Miller, Director of Leisure Services, follow up with the individual. He also received a letter from a resident requesting that the Board look into lowering the age for the senior track pass, as there are inconsistencies throughout the District as to what constitutes a "senior citizen". President O'Malley requested that Joe Alagna look into how many senior track participants we have between the ages of 60 and 65.

Commissioner Cooke added that we could also look into adjusting the fees during non-peak periods.

INTRODUCTION OF NEW EMPLOYEES

Alann Petersen, Director of Parks and Planning introduced Jim Connolly, the District's new Facility Maintenance Supervisor to the Board. Jim comes to the District with over 15 years of experience in park district maintenance. He will be overseeing the Facility Maintenance Division of the Parks and Planning Department, including the Fleet Section, Building Maintenance Section, and Construction/Special Projects Section. The Board welcomed Jim to the District.

Alann introduced Bob Smith, the District's new Superintendent of Parks and Facilities. Bob previously worked at the District as the Facility Maintenance Supervisor. His responsibilities will now include organizing, directing, and supervising projects and staff of the Facility Maintenance and Grounds Maintenance divisions. The Board welcomed Bob back to the District.

ITEMS FOR INFORMATION **HEALTHY LIFESTYLE AWARD**

Tammy Miller advised the Exceptionally Healthy Community program is the first place award recipient of the National Parks and Recreation "Great Lakes Region Healthy Lifestyle Award". Tammy recognized and presented the plaque to Claire Naughton, the District's Health and Wellness Coordinator.

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Claire commented that it was a great honor for the program to receive the award, and she had a lot of assistance from Alexian Brothers Medical Center, the Chicago Blackhawks, and the Chicago Cubs. Claire then introduced Jim Hutson, Director of Community Development, and Major Gifts from Alexian Brothers Medical Center. Mr. Hutson commented that it is exciting as a health care provider to work with the Elk Grove Park District and be a part of the Exceptionally Healthy Community program.

Claire advised the third and final quarter of the Weigh-in Challenge for 2006 was complete, and then recognized and presented gym bags to the "Top 10 Winners" who were present: Lona Lundgren, Carol Kowalski, Linda Petersohn, Lori Mecurio, Seth Novoselsky, Pat Olsen, Donna Glade-Tau, Rosemarie Reynolds, Lori Russo, and Christine Smith. President O'Malley won the "Challenge for the Community". The next kick off for the challenge will be in January 2007.

PAVILION FITNESS UPDATE

President O'Malley recognized Joe Alagna, Pavilion Fitness Facility Manager from the audience. Joe spoke about the Fitness Centre and added that it was hard to believe that they have been there over 12 years. He then introduced Mark Brzezinski who reported on the services at the Fitness Center that include personal training, massage therapy, and tanning. He is now working with the Marketing Department to promote the services. Johnny Pacheco spoke about the front desk operations and staff. Natsuko Kunihiro spoke about Member Services. Currently there are 3310 active paying members with 30 different membership types. Seventy percent of the members renew their memberships. In July, the Fitness Centre had a promotion that waived the enrollment fee, and they had 167 new members join. The next promotion will be the five visits for \$25 in December. Sue Heaton reported on Group Exercise and advised that some of her members have been here since the old Lively Building. The program continues to grow, and they are looking for more space to hold classes. Sue then read comments from some of the group exercise participants.

President O'Malley complimented the staff on the cleanliness of the facility. Joe advised he has employed senior citizens who enjoy working with the equipment.

RECOMMENDATION FOR APPROVAL **FOX RUN CLUBHOUSE RENOVATION BID**

Commissioner Cooke reported that as the Chairman of the Golf Course Committee he met with focus groups to discuss improvements that could be made at Fox Run. Staff has since improved the green speeds, pin placement, tee boxes, shoreline stabilization, and we now have water to the washrooms on the course. The Clubhouse was built in 1980-1982, and staff is requesting approval for the bid for the Clubhouse renovation.

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Tom Klaas, Fox Run Clubhouse Manager, reported that with the Golf Course Committee they began to look for ways to improve the Clubhouse. Keith Larson, from Larson-Kramer & Associates was given the approval in June to draw up the construction documents, and they went out to bid three week ago. Nine bids were picked up, and five were returned. The bids were open on Tuesday, and Belmont State Corp. from Chicago was the lowest bidder at \$493,450. References have been checked, Belmont received good reviews on their carpentry work, and past clients said they would use them again. Staff met with Belmont owners to review the plans and they had a good grasp of the project. Staff is looking for approval to begin the project with the cost being funded from the Enterprise Fund, no tax dollars will be used, and user fees will not be increased.

Commissioner Cooke moved to approve the bid submitted by Belmont State Corp. in the amount of \$493,450 for the Fox Run Clubhouse renovation project. Commissioner Nunes seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Nunes	X		
Commissioner Foster	X		
Commissioner Souder	X		
Commissioner Cooke	X		
President O'Malley	X		

Motion carried.

PRESIDENT'S COMMENTS

President O'Malley commented that a Special Meeting was held on October 19th, where the location of a dog park at Powell Park was discussed. Powell Park is at the northwest corner of the Village, where the residents of Schaumburg will use the west side park. With 60% of the residents living on the east side, and a large number of them without backyards, as the east side have many more multi unit houses; President O'Malley feels that he would like to start with one dog park on the east side where most of the residents live. Olmstead Park could be a possibility as it has lighting, no residential houses back up to the park, and there is parking at Rainbow Falls.

Commissioner Cooke commented that Powell Park is an inexpensive alternative, because Udall Park needs a larger parking lot, as the current on is not adequate for the sled hill and dog park. He does like the idea for a dog park at Olmstead, but he is not sold that it is the best place, but it is better than nothing.

Commissioner Souder agreed that the northwest corner of Elk Grove would be problematic with non-residents using the park. He questioned the use of Olmstead. Alann advised there is flooding issues at Olmstead, and the area is used as a practice soccer field. It is also used in the summer by our summer camps.

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Commissioner Foster commented that Olmstead is close to the center of the Village, with easy access. It would also be a service to the residents in the apartments across the street.

President O'Malley advised it is was the consensus of the Board for staff to look for an alternative to Powell Park.

Director Brottman commented that Powell Park has rolling hills; trees, good turf, and off street parking. People will come to the park no matter where it will be. Powell Park appears much larger in width than Olmstead, but staff is open to look into it.

Commissioner Cooke commented that ultimately the Board needs to decide what to do at Udall Park. Director Brottman advised that for the next meeting staff would have drawings for what the plans will be.

Commissioner Souder commented it also could be an issue having the dog park at Udall, because it is on a Commonwealth Edison easement. Alann advised that the dog park was originally planned for 2008-2009 at Udall, but with the feedback we received we moved it up, because everyone wants a dog park.

Attorney Hoffman questioned if we were aware of the Cook County regulations regarding dog parks. Alann advised yes.

President O'Malley advised the Regular Meeting for December 28, 2006 would be as scheduled, and he requested that Tammy look at the penalties the Athletic Associations have for improper conduct.

Tammy advised the associations have strongly started to address their discipline problems.

Commissioner Souder advised that discipline problems were discussed at the last Athletic Association meeting, and that in the future, Park District staff will be a voting member on each board. He requested that Tammy put on the next agenda to discuss penalties, so they are equal across the board.

STEERING COMMITTEE

Commissioner Cooke reported the Steering Committee met on October 19th, to review Director Brottman's performance. The board received an organizational chart and salary structure chart.

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CAPITAL PROJECTS COMMITTEE

Commissioner Nunes reported that \$13 million in capital projects have been completed, including Rainbow Falls, and work is continuing at Udall Park. Next year they will be looking at the Hattendorf and the Pavilion indoor lap pool. He would like to schedule a meeting to discuss the master plan for the Pavilion for the next five years.

FINANCE COMMITTEE

Commissioner Souder reviewed the September financials. The Corporate and Recreation Funds are both up, and have surpluses that are mainly due to open positions. At the Finance Committee meeting on September 28th, discussion was held regarding the fund balance policy. It is a common practice to maintain fund balances so the District could operate in case funds were not received. Commissioner Souder reviewed the recommendation for fund balances, and advised that a formal recommendation would be presented at the next Board meeting.

SENIOR LIAISON

Commissioner Foster reported that the seniors are doing well with a variety of interesting programs going on. They will be hosting the silent auction at the Halloween Fest on Friday, October 27th, from 5:00 p.m. to 8:00 p.m., and they would like to thank the businesses who donated to the auction. November 14th, the Village will be giving flu shots for residents only from 10:00 a.m. until noon. The seniors are busy getting ready for the annual Holiday Bazaar on December 1st and 2nd.

GOLF COURSE COMMITTEE

Commissioner Cooke questioned the status of the MWRD agreement. Director Brottman advised that Attorney Hoffman has reviewed the agreement and changed the language to include penalties for not completing the project on time, and the dates have been moved back a year. Commissioner Cooke requested a copy of the agreement.

PARKS FOUNDATION

Director Brottman advised the Foundation is sponsoring a Texas Hold'em Tournament on November 10th, at Fox Run.

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OLD BUSINESS

Commissioner Foster spoke about Marion Noehre's recognition for her 40 years of service with the District. He has never known a person more dedicated to her job of taking care of the teens. It is a compliment to Marion and the District that she wanted to stay for 40 years, and he thanked her for all she has done.

NEW BUSINESS

President O'Malley questioned if Alann had any feedback from the new lights at the Rainbow Falls inline hockey rink. Alann advised he has had positive comments.

PAYMENT OF BILLS

Commissioner Nunes moved to authorize Director Brottman to make payment of the bills in the amount of \$94,701.32 for September 28, 2006, \$150,495.67 for October 6, 2006, \$67,862.50 for October 13, 2006, and \$388,235.60 for October 20, 2006; seconded by Commissioner Foster.

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SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON 10/26/06

	<u>9/28/2006</u>	<u>10/6/2006</u>	<u>10/13/2006</u>	<u>10/20/2006</u>
SUMMARY BY FUND:				
CORPORATE FUND	17,607.73	31,978.47	15,411.66	224,081.35
AUDIT				
POLICE		107.52	67.98	
LIABILITY	814.23	5,455.05	1,933.64	64,158.13
RECREATION				
FUND	44,118.94	58,202.27	31,965.14	32,642.66
PAVING & LIGHTING FUND		27.17		
MUSEUM FUND	1,086.55	176.08	777.99	1,496.28
HANDICAPPED FUND				
ASSOCIATIONS	14,516.10	34,858.89	2,515.67	12,193.16
2006 CAPITAL PROJECTS	889.00	3,012.19	985.58	45,033.53
CAPITAL PROJECT FUND				5,505.00
RBF CONSTRUCTION		1,165.00		
FOX RUN GOLF LINKS FUND	15,038.77	15,513.03	14,204.84	3,125.49
BOND & INTEREST FUND	0.00			
	<u>94,071.32</u>	<u>150,495.67</u>	<u>67,862.50</u>	<u>388,235.60</u>

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Foster	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Nunes	X		
President O'Malley	X		

Motion carried.

Tammy Miller, Director of Leisure Services advised the Foot Rally is Friday, October 27, as well as the Halloween Fest.

ADJOURNMENT

Commissioner Souder moved to adjourn the Regular Meeting of October 26, 2006; seconded by Commissioner Cooke.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Nunes	X		
Commissioner Foster	X		
President O'Malley	X		

Motion carried.

The Regular Meeting of September 28, 2006, was adjourned at 8:45 p.m.

Respectfully submitted,

Thomas E. Cooke, Secretary