



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on December 14, 2023 in the Administration Building of said Park District. President Walz called the meeting to order at 7:02 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President and Commissioner
Scott Carlson, Secretary, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner
Robert R. Biedke, Vice President, and Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Visitors:

Allan Crites, Resident

RECOGNITION OF SPECIAL GUESTS

Eric Anderson from Piper Sandler & Co. was introduced. Mr. Anderson will be retiring at the end of the year and thanked everyone for the past 20 years of working together. He grew up in Elk Grove Village and enjoyed seeing firsthand how the parks and facilities evolved over time. Mr. Anderson also congratulated the Park District for achieving an AAA rating. Mr. Knorr from Piper Sandler and Co. was introduced as Mr. Anderson's successor.

PUBLIC HEARING

At 7:05 p.m. President Walz announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds (the "*Bonds*") for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect hereto.

Commissioner Carlson motioned and Commissioner Cooke seconded the motion to proceed to the Public Hearing and to continue the other business of the Regular Meeting upon the conclusion thereof.

MINUTES – DECEMBER 14, 2023

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

President Walz opened the discussion and explained the reasons for the proposed issuance of the park Bonds were as follows: For the building, maintaining, improving and protection of the existing land and facilities of the District and for the payment of the expenses incident thereto.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following: None

Whereupon the President asked for written testimony from the Park Commissioners concerning the proposed issuance of the bonds. Written testimony was presented by the following: None

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None

Whereupon the President asked the public to present written testimony with respect to the proposed issuance of the bonds? Written testimony was presented by the following: None

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner O'Malley moved and Park Commissioner Cooke seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

MINUTES – DECEMBER 14, 2023

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the November 9, 2023 Committee of the Whole meeting and the November 9, 2023 Regular meeting.

There being none, the minutes were approved by a unanimous voice vote.

APPROVAL OF 2024 BUDGET

Commissioner Carlson moved to approve the 2024 budget as presented at the December 7, 2023 Special Meeting.

Commission Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAY REQUEST FROM
UPLAND DESIGN, LTD.**

Commissioner Biedke moved to approve the pay request from Upland Design, Ltd for professional services of the Marshall Park Redevelopment Project in the amount of \$11,900.44.

Commissioner Carlson seconded the motion.

Director Kosbab stated that the contractor is planning on working until the end of the year, weather permitting, and that they are concentrating on hitting key targets before the weather changes

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

MINUTES – DECEMBER 14, 2023

**APPROVAL OF PAYMENT APPLICATION FROM
INNOVATION LANDSCAPE, INC.**

Commissioner Biedke moved to approve payment application #3 from Innovation Landscape, Inc. of Plainfield, IL for the Windemere Park Playground in the amount of \$30,231.31.

Commissioner Cooke seconded the motion.

Director Kosbab stated that the park will be opening the following day. The construction fence will be coming down and they will do a clean up of the area. There are a few things left to complete in the Spring but overall the park is ready to open.

President Walz suggested that the Park District hold a grand opening for the park in the Spring.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION FROM
HACIENDA LANDSCAPING, INC.**

Commissioner Biedke moved to approve payment application #4 from Hacienda Landscaping, Inc. of Minooka, IL for the Marshall Park Redevelopment Project in the amount of \$32,176.62.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION FROM
BEAR CONSTRUCTION, INC.**

Commissioner Carlson moved to approve payment application #1 from Bear Construction, Inc. of Rolling Meadows, IL for the Fox Run Material Storage Project in the amount of \$57,871.13.

MINUTES – DECEMBER 14, 2023

Commissioner Biedke seconded the motion.

Director Kosbab explained that this is for the concrete bins that will be used to separate materials.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

**ACCEPTANCE OF BID FROM
BEDCO MECHANICAL**

Commissioner O'Malley moved to accept the bid from Bedco Mechanical of Glenview, IL for contractual HVAC services for 2024 in the amount of \$30,918.00 with an option for 2025 and 2026 with a 3.5% escalation.

Commissioner Carlson seconded the motion.

Director Kosbab stated that this contract will cover preventative maintenance of the HVAC systems throughout the district.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

**APPROVAL OF PERMANENT TRANSFER
FROM CORPORATE FUND TO CAPITAL FUND**

Commissioner Biedke moved to approve a permanent transfer of not-to-exceed \$1,500,000 from the Corporate Fund to the Capital Fund (to be used for capital improvements purposes), said transfer to be effective as of the end of the fiscal year, 12-31-2023, pursuant to the authority of Article 5-1 of the Illinois Park District Code.

Commissioner Cooke seconded the motion.

MINUTES – DECEMBER 14, 2023

Director Sholes explained that this transfer is due to excess PPRT funds collected over budget in the Corporate Fund for use on capital projects.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

APPROVAL OF TRANSFER OF ANTICIPATED UNEXPENDED FUNDS IN CORPORATE FUND

Commissioner Cooke moved to approve the transfer of anticipated unexpended funds between line items in the Corporate Fund in an amount sufficient to cover estimated unforeseen expenses in the transferee line item.

Commissioner Carlson seconded the motion.

Director Sholes explained that the Board has the authority to cover the budget overage of one line item using the unexpended funds from another line item without passing an amended budget.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

APPROVAL OF TRANSFER OF ANTICIPATED UNEXPENDED FUNDS IN MUSEUM FUND

Commissioner Biedke moved to approve the transfer of anticipated unexpended funds between line items in the Museum Fund in an amount sufficient to cover estimated unforeseen expenses in the transferee line item.

Commissioner Carlson seconded the motion.

Director Sholes explained that this transfer was due to an unbudgeted repair project that was planned for 2024, but needed to be completed earlier than anticipated.

MINUTES – DECEMBER 14, 2023

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

CAPITAL PROJECTS

Commissioner Cooke reported that the committee finalized the 2024 budget during a Special Meeting on December 7. The approximately \$5,800,000 capitals budget includes improvements to several playgrounds, several baseball and softball fields, the Fitness Center, Rainbow Falls, the Pavilion Aquatics Center and Fox Run.

FINANCE COMMITTEE

Commissioner Carlson gave the following report:

Cook County has issued property tax bills and began distributing collections. As of December 7th, the funds distributed have been significant and the district expects full collection and no major impact by the delay. Finance will continue to monitor. The delay will still impact YTD numbers significantly.

Corporate Fund

- No property tax collected in October
- \$217,391 in PPRT collected
- All expense categories are at or under budget except unemployment insurance.
- YTD of \$(337,450) compared to a budget of \$2,958,188.

Recreation Fund

- No property tax collected in October
- Fees & Admissions \$2,196,202 compared to a budget of \$1,909,237.
- Program fees were \$2,063,523 compared to a budget of \$2,170,607.
- All expense categories at or under budget.
- YTD of \$24,827 compared to a budget of \$507,294.

Golf Fund

- 2,589 rounds played in October. Officially hit over 40,000 rounds last week.
- Fees & Admissions \$1,415,734 compared to a budget of \$1,166,781.
- All expense categories are at or under budget YTD.
- Driving Range YTD of \$142,906 compared to a budget of \$126,884.

MINUTES – DECEMBER 14, 2023

- YTD of \$870,466 compared to a budget of \$414,262.

COMMITTEE OF THE WHOLE

President Walz shared that at the November 9th meeting the committee discussed the community wide survey, employee health insurance, the compensation study and the athletic committee. During the December 14th meeting they continued to discuss the community wide survey, the 2024 board meeting schedule and a possible change to the gaming contract at Fox Run.

ATHLETIC COMMITTEE

Commissioner Carlson had no report.

GOLF COURSE COMMITTEE

Commissioner O'Malley had no report.

YOUTH COMMITTEE

Commissioner Biedke had no report.

ADULT CENTER COMMITTEE

President Cooke reported that the Sheila Ray Adult Center has had a very busy month. Events included a lunch for the veterans, a trip to Fireside, a murder mystery dinner at the Garden Terrace, a holiday lights trip and a holiday luncheon.

PAVILION COMMITTEE

Commissioner O'Malley had no report but hoped to have the committee meet soon.

EXECUTIVE DIRECTOR UPDATE

Executive Director Curcio gave the following report:

- Each year the Directors put together a list of accomplishments. They include:
 - A certificate of achievement in financial reporting
 - Fox Run had over 40,000 rounds, the most since 2007
 - Received an \$8,000 grant from the Morton Arboretum for tree care and maintenance
 - Received another grant to plant trees at Udall Park and Fox Run Golf Links
 - Completed Osborne Park playground and Windemere Park playground will open tomorrow
 - Sheila Ray Adult Center had its first out-of-state trip with 20 participants traveling to Nashville, Tennessee
 - Ignite Junior Dancers attended Ovation Dance Nationals and took first place, making them National Champions

MINUTES – DECEMBER 14, 2023

- The Museum has seen higher engagement with 414 visitors from June to October, 2023 compared to 250 during the same period in 2022
- The Fitness Center was updated with new paint, equipment, televisions, ceiling tiles, an upgraded sound system and a rejuvenation area
- A digital sign was installed at Mather Park
- A new website will launch in January 2024
- Completed the Community Wide Survey

PARKS AND PLANNING UPDATE

Director Kosbab gave an update on the status of Marshall Park. The contractor will continue working weather permitting. The playground equipment that was ordered in early 2023 is scheduled to arrive in February of 2024. The manufacturer needs to make all components and dry-fit the structure before shipping it out.

LEISURE SERVICES UPDATE

Director Greene gave the following update:

- Sheila Ray Adult Center - Commissioner Cooke has already given the update.
- Aquatics -Swim lessons were at 76 and the Swim Team has 46 participants.
- Athletics, Adult - For Winter Bags League there will be two nights of league play, Wednesdays for the Competitive Teams and Thursdays for the Recreational Teams. Men's Basketball League is coming to an end with playoffs scheduled for December 19.
- Athletics, Youth Instruction - Winter Break Sports Camps are scheduled for the weeks of December 26-29 and January 2-5. On November 19 the District hosted the annual tumbling meet for the Elk Grove Acrobats. The meet had 175 tumblers from 7 teams. The Elk Grove Acrobats took home two 1st place, two 2nd place, and one 3rd place. Volleyball Prep Clinic began on November 28 with 27 participants.
- Athletics, Youth Leagues - Youth Basketball started practicing the week of December 4. There are 42 teams across 7 divisions. Registration is open for their Winter Break Skills Clinics on January 3 and 4. The Fall Cheerleading Season is ending with the State Championships at Northern Illinois University November 30 - December 3. Tackle and Flag Football seasons ended, and up next is Winter Training that will run for 4 weeks on Sunday afternoons in January and February. House Baseball, Girls Softball and Travel Baseball all have winter training sessions. Travel Soccer is running 4 weeks of indoor Futsal at the Pavilion on Thursdays and Fridays in November and December. Registration is open for the Winter Travel Season with 110 players currently enrolled.
- Audubon Skate Park - The park had 183 admissions for the month of November.
- Cultural Arts - Adult Pottery Classes and Open Studio ran with full registration of 12 students each session. The District held a Winter Music Recital on November 21 with 16 pianists performing and a total of 33 guests in attendance. The Fall youth production of Matilda had 33 cast members, 552 pre-sale tickets were sold and an additional 96 tickets were sold at the door.
- Customer Service - Pass Sales for Pirates' Cove and Rainbow Falls started on November 25. A free gift is included with the purchase of a pass as a holiday gift.

MINUTES – DECEMBER 14, 2023

- Fitness Center Programs and Operations - Total Group Exercise Participants for November was 1,377. Personal Training was at 110 sessions for the month of November. Open Gym had 639 drop-ins for the month. The Rejuvenation Area continues to be a hit with 1,668 traced uses for the month of November. Fitness is offering a one-month Holiday pass from November 1 through December 31. To date, 88 have signed up compared to 28 at this time last year.
- Museum - The Museum had a good month in November with 43 visitors.
- Rentals - There were 92 rentals for the month of November compared to 68 in November 2022. Holiday Lights on Thursday Nights at the Carousel began November 30 running from 4:30 pm - 7:00 pm each Thursday through January 4, 2024.
- School Care Programs - There were 1,862 registration for Kids Club in the month of November.
- Youth/Teen Programs - In November, the Youth Department introduced a new 4-week Robot Engineers class that sold out at 20 participants. Originally the class was to be capped at 10 participants but the wait-list was so long that the company running the program was able to increase offerings to take double the amount of students.
- Upcoming Events and Important Dates:
 - December 21 - Tween Holiday Singo Bingo
 - December 29 - Family New Years Eve Party

BUSINESS SERVICES UPDATE

Director Sholes gave the following update regarding Fox Run:

- Simulators are open
- The facility will be closed on Mondays for the off season
- The golf course will remain open for another weekend, weather permitting
- Upcoming Events at Fox Run
 - Rob Post Band on December 23rd
 - Tony Ocean on December 28th

MARKETING AND COMMUNICATIONS UPDATE

Director Carbon shared the following information:

- The Winter Guide is out
- Tristan, the department's Digital Marketing Specialist, posted on Facebook a time lapse video of the holiday lights being installed
- An e-blast will be going out next week highlighting upcoming events
- The Senior Buzz will also be mailed out next week. The brochure will include Aqua Wellness information.
- The Rotary Club hosted 120 Sheila Ray Adult Center members for a luncheon
- If you need any last minute gift ideas please consider purchasing passes for experiences or memberships. Fox Run also has gift cards.

MINUTES – DECEMBER 14, 2023

ADOPTION OF RESOLUTION 23-05

Commissioner Carlson moved to adopt Resolution 23-05:

A RESOLUTION ESTABLISHING THE SCHEDULE OF REGULAR MEETINGS FOR 2024 OF THE ELK GROVE PARK DISTRICT

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

ADOPTION OF ORDINANCE NO. 439

Commissioner Biedke moved to adopt Ordinance No. 439:

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES OF THE ELK GROVE PARK DISTRICT AND THE BOARD OF PARK COMMISSIONERS OF ELK GROVE PARK DISTRICT, COOK COUNTY ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

ADOPTION OF ORDINANCE NO. 440

Commissioner Carlson moved to adopt Ordinance No. 440:

AN ORDINANCE ABATING THE TAX HERETO LEVIED FOR THE YEAR 2023 TO PAY DEBT SERVICE ON \$6,160,000 GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2020B, OF THE ELK GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS.

MINUTES – DECEMBER 14, 2023

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

PAYMENT OF BILLS

Commissioner Cooke moved to authorize Executive Director Curcio to make payment of the bills in the amount of \$155,751.46 for November 7, 2023 P-Cards, \$237,716.64 for November 10, 2023, \$311,724.08 for November 17, 2023, \$312,034.22 for December 1, 2023, \$129,739.44 for December 8, 2023 and \$123,294.40 for December 8, 2023 P-Cards.

Commissioner Carlson seconded the motion.

ELK GROVE PARK DISTRICT						
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON DECEMBER 14, 2023						
SUMMARY BY FUND:	11/7/2023	11/10/2023	11/17/2023	12/1/2023	12/8/2023	12/8/2023
	P-Cards					P-Cards
CORPORATE FUND	\$ 48,819.22	\$ 22,262.09	\$ 44,094.30	\$ 87,630.80	\$ 45,634.58	\$ 45,037.38
AUDIT						
POLICE	\$ 2.47		\$ 600.00			\$ 2.52
LIABILITY						
RECREATION FUND	\$ 71,396.11	\$ 18,007.11	\$ 16,154.63	\$120,539.10	\$ 49,582.33	\$ 38,330.81
PAVING & LIGHTING FUND					\$ 29,400.00	
MUSEUM FUND	\$ 244.87	\$ 128.00		\$ 1,780.79	\$ 4.68	\$ 708.63
SPECIAL RECREATION						
ASSOCIATIONS	\$ 6,181.83	\$ 7,878.05		\$ 10,637.63	\$ 120.00	\$ 11,707.77
BOND & INTEREST FUND			\$ 17,585.43			
CAPITAL PROJECTS	\$ 11,274.78	\$185,225.55	\$228,838.44	\$ 53,757.00		\$ 11,534.23

MINUTES – DECEMBER 14, 2023

FOX RUN GOLF LINKS FUND	\$ 17,832.18	\$ 4,215.84	\$ 4,451.28	\$ 37,688.90	\$ 5,997.85	\$ 15,973.06
	\$155,751.46	\$237,716.64	\$311,724.08	\$312,034.22	\$129,739.44	\$123,294.40

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley			X
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner O’Malley moved to adjourn to Closed Session for the purpose of discussing Probable or Imminent Litigation per 2(c)(11) and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body per 2(c)(1).

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding Probable or Imminent Litigation per 2(c)(11) and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body per 2(c)(1) President Walz moved to reconvene the meeting to Open Session at 8:24 p.m.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		

MINUTES – DECEMBER 14, 2023

Commissioner Carlson X
Commissioner Cooke X
Commissioner O’Malley X
President Walz X

Motion carried.

ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting of December 14, 2023.

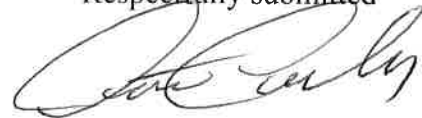
Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

The Regular Meeting of December 14, 2023 was adjourned at 8:26 p.m.

Respectfully submitted



Scott Carlson, Secretary