



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on January 11, 2024 in the Administration Building of said Park District. President Walz called the meeting to order at 7:01 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President and Commissioner
Scott Carlson, Secretary, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner
Robert R. Biedke, Vice President, and Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Visitors:

Allan Crites, Resident

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the December 7, 2023 Special Meeting, the December 14, 2023 Committee of the Whole meeting and the December 14, 2023 Regular meeting.

There being none, the minutes were approved by a unanimous voice vote.

RECOGNITION OF SPECIAL GUESTS

Katherine Dunn, Aquatics Manager, introduced Stephanie Stanislawski. Stephanie is the new Aquatics Program Supervisor. During high school Stephanie worked at Pirates' Cove and earned the Frank Czarnik Award. After completing her degree Stephanie moved to Florida and worked for Disney World. She began working part-time for the Park District in 2023 in the Rentals Department and then transitioned to Aquatics. Stephanie will oversee department programming, swim lessons, swim team, and aqua camps.

APPROVAL OF PAYMENT APPLICATION FROM DOYLE SIGNS, INC.

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Commissioner O’Malley moved to approve the payment application from Doyle Signs, Inc. of Addison, IL for the Mather Park Digital Display in the amount of \$12,932.55.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

**APPROVAL OF VIDEO GAMING USE AGREEMENT
WITH ILLINOIS GAMING INVESTORS, LLC
DBA PRAIRIE STATE GAMING**

Commissioner Carlson moved to approve the Video Gaming Use Agreement with Illinois Gaming Investors, LLC dba Prairie State Gaming for a 3 year term.

Commissioner O’Malley seconded the motion.

Commissioner O’Malley noted that it was the staff’s decision to change vendors and the percentages will remain the same. Director Sholes stated that Fox Run will attempt to coordinate the removal of the old machines and the installation of the new ones while the facility is closed on Monday, February 5th in order to avoid any downtime. He added that the former vendor did reach out to staff. However, staff was undeterred in their effort to change vendors.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

**APPROVAL OF ESTIMATED COSTS OF TRAVEL, MEALS
AND LODGING FOR 2024 IAPD/IPRA ANNUAL CONFERENCE**

Commissioner Carlson moved to approve the estimated costs of travel, meals and lodging for the 2024 IAPD/IPRA Annual Conference for Commissioner O’Malley at \$410.91.

Commissioner Cooke seconded the motion.

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Commissioner Cooke thanked Commissioner O'Malley for attending the event.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Greene gave the following update:

- Sheila Ray Adult Center - The center's membership ended at 310 members for 2023, and 158 members have already renewed for 2024. In December, members held the annual Holiday Bazaar and profited \$3,140 for the center. The Naperville Holiday Lights trip was enjoyed by 28 participants. The Holiday Party Luncheon had its largest turnout at 150 attendees. AARP tax appointments opened up on January 2. Free appointments will be available on Wednesdays and Fridays, February 2 - April 12.
- Aquatics - There were 24 Private Lessons in December, and the Parents Night Out event filled with 16 participants. Aqua Wellness numbers were at 889 for the month which is up from 647 last year. Aquatics Staff worked with Customer Service and Marketing to push 2024 Memberships for Rainbow Falls (RBF) as holiday gift opportunities, and 7 Family Memberships to RBF were sold between Thanksgiving and New Years.
- Athletics, Adult - The Fall Adult Bags season ended on December 13 with 53 teams. The next Adult Bags season will begin January 17 and 18. In January, the District's first Indoor Adult Recreational Pickleball League is set to launch with 5 teams registered to date. The Men's Basketball League finished up on December 19. The new season is already full with 8 teams and 3 teams waitlisted.
- Athletics, Youth Instruction - Tennis classes wrapped up on December 7 with a total of 27 participants. Hot Shots Sports classes ended on December 12 with 80 participants. Tumbling concluded on December 23 with 122 participants. Shotokan Karate begins their next session on January 8, and there are 56 enrolled as of now.
- Athletics, Youth Leagues - Travel Indoor Soccer registration is still open, and they currently have 118 athletes registered. Winter Indoor Recreational Soccer registration is open and they have 87 athletes. Winter Training has begun for House Baseball and Softball. Football Winter Training is scheduled to begin Sunday, January 28.
- Audubon Skate Park - Due to warmer weather in December, the skate park had 85 admissions.
- Cultural Arts - Music had 28 students for priority registration, filling all but two piano slots. Auditions for the District's community production of Big Fish were January 8.
- Early Childhood - They held successful and well attended Holiday Shows in the month of December. The Preschool Team is preparing to launch the 2024-2025 Preschool

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Registration process and a new Preschool logo, along with planning for the 2024 Community Open House.

- Fitness Center Programs and Operations - Total Group Exercise Participants for December were 1,747. Personal Training was at 88. Open Gym had 746 drop-ins. The Rejuvenation Area continues to be a hit with 1,650 tracked uses for the month. Three TRX classes are running weekly with a total of 28 participants. Pamper Yourself Mini Yoga Retreat ran with 20 participants. 189 total Holiday passes were sold.
- Museum - The Museum kicked off the month with the very successful and well-received return of the Girl Scout Cookie Workshops. Staff are finalizing details for the Museum's collaboration with the Elk Grove Village Artist's Association (EGVAA).
- Rentals - There were 136 rentals for the month of December compared to 65 in December of 2022. On December 9, the Holiday Gift Show was hosted at the Rainbow Falls Community Center with 28 vendors and over 200 visitors.
- School Care Programs - There were 1,578 registrations for Kids Club and 53 for School Days off in December.
- Special Events - Staff responded to 128 Santa Letters, hosted 240 patrons on 4 Polar Express trains, welcomed 91 guests at Santa Story Time, and hosted 192 people at the Family New Year's Party.

PARKS AND PLANNING UPDATE

Director Kosbab welcomed Nick Bralich as our new Athletic Maintenance Crew Leader. Nick had most recently worked at the Schaumburg Park District maintaining the athletic fields at Olympic Park.

Work at Marshall Park continued through the holiday season. Weather permitting, the contractor's focus is on pouring the concrete footings for the shelter and the utilities for the Splash Pad and shelter.

A special permit is in review at the Village for the lighting and the pickleball court that were added to the Marshall Park project. Staff will have to meet with the Village Plan Commission for final approval.

BUSINESS SERVICES UPDATE

Director Sholes gave the following update:

- Upcoming events at Fox Run:
 - 1/27 - Dueling Pianos
 - 2/24 - No Limits
 - New winter sessions of bags and simulator leagues are starting back up
- With a number of new laws going into effect, staff will have an update to the employee manual to present in February
- HR and Finance are busy with year end 2023 processes. The audit is scheduled for the week of February 5th.
- Please hand in all 2023 receipts by close of Friday

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MARKETING AND COMMUNICATIONS UPDATE

Director Carbon shared the following information:

- The Community-Wide Survey has been completed. Some of the findings are:
 - A total of 427 responses (via email and mail) came from the Random Survey that was sent to thousands of households in August
 - In November the Park District offered an opt-in survey to the general public that generated 433 responses
 - Both surveys had identical questions but used different methodology for data collection
 - Overall satisfaction with the Park District is 87% (Random) and 91% (Opt-in)
 - 80% of respondents like to have the printed Seasonal Program Guide
 - Walking paths, restrooms and natural areas are the most important park amenities
 - 31% of respondents have visited Fox Run Golf Course in the last 2 years
 - Fitness Center, pools and walk/jogging tracks are the most important recreation spaces
 - Maintaining existing service and parks facilities should be the highest priority
 - Positive feedback was given regarding staff interaction and leadership
 - Website is easy to navigate but on-line registration is challenging
 - Respondents were appreciative that the Park District was interested in their feedback
 - Complete survey results can be found on the website
- Channel 7 broadcasted from the Pavilion on December 29th during the Family New Year's Party
- Chicago 9 broadcasted from Fox Run Golf Course during a recent snowstorm and interviewed a patron heading inside to use the simulators
- Thank you to the Elk Grove Police Department, Rotary, and the Parks Foundation for sponsoring a recent luncheon

Commissioner O'Malley added that the Park District's overall satisfaction percentage was the second highest that the survey company has ever seen.

EXECUTIVE DIRECTOR UPDATE

Executive Director Curcio gave the following report:

- With the approaching storms and severe temperatures please exercise caution when coming to our facilities
- The Pavilion is a warming center and will remain open
- The website will be updated by noon on Friday with Program updates

FINANCE COMMITTEE

Commissioner Carlson gave the following report:

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Cook County has issued property tax bills and began distributing collections. As of December 20th, the funds distributed have been significant and the district expects full collection and no major impact by the delay. The delay will still have an impact on November YTD numbers.

Corporate Fund

- \$1,327,442 in property tax collected in November.
- All expense categories are at or under budget except contractual and unemployment insurance.
- YTD of \$625,989 compared to a budget of \$1,261,422.

Recreation Fund

- \$628,344 in property tax collected in November.
- Fees & Admissions \$2,292,772 compared to a budget of \$2,004,233.
- Program fees were \$2,248,199 compared to a budget of \$2,348,512.
- All expense categories at or under budget.
- YTD of \$408,038 compared to a budget of \$236,460.

Golf Fund

- 1,631 rounds played in November. Officially hit over 40,000 rounds for the year.
- Fees & Admissions \$1,460,720 compared to a budget of \$1,200,953.
- All expense categories are at or under budget YTD.
- Driving Range YTD of \$133,778 compared to a budget of \$121,358.
- YTD of \$840,965 compared to a budget of \$352,233.

CAPITAL PROJECTS

Commissioner Cooke had no report.

COMMITTEE OF THE WHOLE

President Walz shared that during the December 14th meeting the committee discussed the board meeting schedule for 2024, the video gaming contract at Fox Run and the community wide survey. During tonight's meeting they discussed the ComEd lease at Udall Park, IAPD membership dues, hiring a firm to develop a master plan for Rainbow Falls and continued their discussion regarding the community wide survey.

ADULT CENTER COMMITTEE

President Cooke had no report..

GOLF COURSE COMMITTEE

Commissioner O'Malley had no report.

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PAVILION COMMITTEE

Commissioner O’Malley and the committee met earlier this evening to discuss a number of topics which included:

- Frosted glass in the Rejuvenation Area of the Fitness Center
- Security at Fox Run events
- Open gym usage and fees
- Snow removal
- A future tour of the Fitness Center for Commissioner O’Malley and Commissioner Cooke
- Use of cell phones in the locker rooms
- Special events, and
- Various resident issues

YOUTH COMMITTEE

Commissioner Biedke had no report.

ADOPTION OF RESOLUTION 24-01

Commissioner Carlson moved to adopt Resolution 24-01:

A RESOLUTION PURSUANT TO SECTION 8 OF THE LOCAL GOVERNMENT PROFESSIONAL SERVICES SELECTION ACT PERTAINING TO RAINBOW FALLS

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

NOTIFICATION OF TENTATIVE BUDGET AND APPROPRIATIONS ORDINANCE ON DISPLAY

President Walz read the following:

Notification of Tentative Budget and Appropriation Ordinance on Display at the Elk Grove Park District Administration Building, 499 Biesterfield Road, Elk Grove Village, Illinois.

ADOPTION OF ORDINANCE NO. 441

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Commissioner O’Malley moved to adopt Ordinance No. 441:

AN ORDINANCE PROVIDING FOR THE ISSUE AND SALE OF \$2,500,000 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE EXISTING LAND AND FACILITIES OF THE DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO AND PROVIDING FOR THE LEVY OF TAXES TO PAY THE BONDS.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

PAYMENT OF BILLS

Commissioner Carlson moved to authorize Executive Director Curcio to make payment of the bills in the amount of \$223,458.15 for December 15, 2023, \$49,233.22 for December 22, 2023, \$149,284.56 for December 29, 2023 and \$131,561.57 for January 5, 2024.

Commissioner Carlson seconded the motion.

ELK GROVE PARK DISTRICT				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON JANUARY 11, 2024				
<u>SUMMARY BY FUND:</u>	<u>12/15/2023</u>	<u>12/22/2023</u>	<u>12/29/2023</u>	<u>1/5/2024</u>
CORPORATE FUND	\$ 25,960.21	\$ 8,284.58	\$ 61,092.67	\$ 14,269.24
AUDIT				
POLICE	\$ -			
LIABILITY				\$ 74,096.97
RECREATION FUND	\$ 36,805.54	\$ 22,114.87	\$ 66,013.06	\$ 24,896.20
PAVING & LIGHTING FUND				
MUSEUM FUND	\$ 139.59		\$ 881.07	\$ 378.11
SPECIAL RECREATION				
ASSOCIATIONS	\$ 21,345.93	\$ 1,140.71		\$ 11,775.00
BOND & INTEREST FUND			\$ 3,713.43	

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CAPITAL PROJECTS	\$ 132,179.50	\$ 8,314.55	\$ 5,055.32	
FOX RUN GOLF LINKS FUND	\$ 7,027.38	\$ 9,378.51	\$ 12,529.01	\$ 6,146.05
	\$ 223,458.15	\$ 49,233.22	\$ 149,284.56	\$ 131,561.57

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner O’Malley moved to adjourn to Closed Session for the purpose of discussing personnel per 2(c)(1).

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding personnel per 2(c)(1) President Walz moved to reconvene the meeting to Open Session at 8:26 p.m.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

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ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting of January 11, 2024.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

The Regular Meeting of January 11, 2024 was adjourned at 8:26 p.m.

Respectfully submitted



Scott Carlson, Secretary