



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on February 8, 2024 in the Administration Building of said Park District. Vice President Biedke called the meeting to order at 7:03 p.m. and upon the roll being called, Vice President Biedke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, Treasurer, and Commissioner  
William B. O'Malley, Commissioner  
Robert R. Biedke, Vice President, and Commissioner

Thomas G. Hoffman, Attorney

Absent: John R. Walz, President and Commissioner  
Scott Carlson, Secretary, and Commissioner

Administrative Staff:

Ben Curcio, Executive Director  
Mark Kosbab, Director of Parks and Planning  
Kelly Carbon, Director of Marketing and Communications  
Tiffany Greene, Director of Leisure Services

Absent: Brad Sholes, Director of Business Services

### APPROVAL OF MINUTES

Commissioner O'Malley moved to approve the minutes of the December 7, 2023 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Vice President Biedke	X		

Motion carried.

Commissioner O'Malley moved to approve the minutes of the December 14, 2023 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		

**MINUTES – FEBRUARY 8, 2024**

Commissioner Cooke           X  
Vice President Biedke        X

Motion carried.

Vice President Biedke questioned if there were any additions or corrections to the minutes of the January 11, 2024 Pavilion Committee Meeting, the January 11, 2024 Committee of the Whole Meeting and the January 11, 2024 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Cooke moved to approve the minutes of the January 11, 2024 Closed Session Meeting.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Vice President Biedke	X		

Motion carried.

**APPROVAL OF ATHLETICS  
ADVISORY BOARD MEMBERS**

Commissioner Cooke moved to approve that the following individuals be appointed to serve a two-year term as advisory members to the following board:

Elk Grove Youth Football Board:

- Tim Doherty
- Amanda Frost-Frakes
- Alfredo Gomez
- Christina Kately

Commissioner O’Malley seconded the motion.

Commissioner Cooke commented that two of the appointees are from outside of the village. Director Greene stated that one of the individuals has been involved with the league for years and is simply moving board positions. The other individual will be splitting duties for Ways and Means. No Elk Grove residents applied for these positions. Commissioner Cooke urged the village’s residents to become more involved.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		

**MINUTES – FEBRUARY 8, 2024**

Vice President Biedke            X

Motion carried.

**APPROVAL OF PAYMENT APPLICATION FROM  
HACIENDA LANDSCAPING, INC.**

Commissioner O’Malley moved to approve the payment application from Hacienda Landscaping, Inc. for the Marshall Park Redevelopment Project in the amount of \$60,743.70.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Cooke	X		
Vice President Biedke	X		

Motion carried.

**APPROVAL OF PURCHASE FROM  
LANDSCAPE STRUCTURES FOR PLAYGROUND EQUIPMENT  
FOR CLARK PARK**

Commissioner Cooke moved to approve the purchase of playground equipment for the Clark Park Playground Replacement Project from Landscape Structures through Sourcewell purchasing cooperative in the amount of \$118,348.00.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Vice President Biedke	X		

Motion carried.

**APPROVAL OF PURCHASE FROM  
LANDSCAPE STRUCTURES FOR PLAYGROUND EQUIPMENT  
FOR NEWBERRY PARK**

Commissioner Cooke moved to approve the purchase of playground equipment for the Newberry Park Playground Replacement Project from Landscape Structures through Sourcewell purchasing cooperative in the amount of \$158,415.00.

Commissioner O’Malley seconded the motion.

**MINUTES – FEBRUARY 8, 2024**

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Vice President Biedke	X		

Motion carried.

**APPROVAL OF COMED/UDALL PARK  
RECREATIONAL LEASE**

Commissioner O'Malley moved to approve the ComEd/Udall Park Recreational lease for a 10 year term.

Commissioner Cooke seconded the motion.

The District's attorney approved the document with no significant changes from the prior lease. The lease will create a more cohesive space between the two sections of the park allowing residents to use the area. Mowing will be done by the park district.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Vice President Biedke	X		

Motion carried.

**APPROVAL OF EMPLOYMENT AGREEMENT  
FOR BEN CURCIO**

Commissioner O'Malley moved to approve the agreement for employment of Ben Curcio for the Elk Grove Park District.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Vice President Biedke	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION FROM  
HOLIDAY SEWER AND WATER CONSTRUCTION, INC.**

Commissioner Cooke moved to approve payment application #1 from Holiday Sewer and Water Construction, Inc. for the Marshall Park Waterline Project in the amount of \$95,000.00.

**MINUTES – FEBRUARY 8, 2024**

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Vice President Biedke	X		

Motion carried.

**LEISURE SERVICES UPDATE**

Director Greene gave the following update:

- Sheila Ray Adult Center - The Sheila Ray Adult Center's membership started off the year with 244 members. In January, there was a casino-themed luncheon with 71 in attendance.
- Aquatics -There were 53 Private Lessons in January and there were 260 total swim lesson participants for the month. Aqua Wellness numbers were at 927 for January.
- Athletics, Adult - Winter Adult Bags League has 41 teams this season with 29 teams in the Competitive League on Wednesday nights and 12 teams in the Recreational League on Thursday nights. The District's first Winter Indoor Recreational Pickleball League started on Thursday, January 18 with 12 total teams. Men's Basketball is in Week 3 of the current season with 8 teams. Registration will open in a few weeks for the Adult Softball Leagues.
- Athletics, Youth Instruction - There are 79 students signed up for the current session of Karate. Hot Shots Sports Winter Session classes have 74 participants. Tennis classes have 21 participants. Tumbling Times has 150 participants.
- Athletics, Youth Leagues - Winter training for Football, House Baseball and Softball are underway. Indoor Rec Soccer clinics began on January 8. Youth Basketball is heading into Week 5 of the season. Championships are scheduled for March 15 and 16.
- Audubon Skate Park - Audubon Skate Park had 156 admissions in January.
- Cultural Arts - A new Guitar instructor was hired. For Private Music Lessons, there are 19 piano students, 4 guitar students and 3 drum students. Rehearsals are underway for the District's community production of Big Fish scheduled for performances in March with a cast of 29, 9 adults and 20 youth.
- Dance - The Winter Dance recital will take place on February 4 at the EGHS Theater. Both shows are sold out with over 400 tickets sold. Both shows will be live streamed.
- Early Childhood - A new session of 2 year old preschool began with 34 students. On February 20, staff will host a Community Open House.
- Fitness Center Programs and Operations - Total Group Exercise Participants for January was 1,843. Total Chair Yoga Participants was 114. Personal Training was at 130 sessions. Open Gym had 793 drop-ins. The Rejuvenation Area continues to be a hit with 1,572 tracked uses for the month.
- Rentals - There were 82 rentals for the month of January compared to 70 in January 2022. Holiday Lights on Thursday nights at the Carousel has concluded with 138

## MINUTES – FEBRUARY 8, 2024

admissions from November 28 to January 4.. This was nearly 23% of the 592 total admissions sales for the Carousel within these dates.

- School Care Programs - There were 1,712 registrations for Kids Club in January.
- Special Events - Nerf Night was held on January 26 with 53 total participants. The event was sold out.
- Youth Programs - With 10 participants, the Magic Class in January was the largest to date.
- Upcoming Events & Important Dates:
  - February 8 - Parents Night Out
  - February 14 - Love is in the Air Luncheon
  - February 16 - Tween Night - Pajama Glam Dance Party
  - February 19 - School Days Off
  - February 20 - Preschool Open House
  - February 28 - Active Adult Trip to Paramount Theater
  - March 7 - Dancing with the Band
  - March 13 - The Lucky Luncheon
  - March 16 - Doggy Egg Hunt

## PARKS AND PLANNING UPDATE

Director Kosbab gave the following update with regards to Marshall Park.

- Water lines are ready to be run to the shelter and the splash pad
- The play structure that was ordered is now on-site
- While the project is a few weeks behind, the target opening remains Memorial Day

Commissioner O'Malley asked Director Kosbab how the District decides whether pruning will be done in-house or contracted out. Director Kosbab answered that a number of factors come into play when making the decision including diameter of limbs, height and safety. Trees to be pruned are marked with a dot system ensuring that bids are properly calculated..

## BUSINESS SERVICES UPDATE

Executive Director Curcio gave the following update:

- Auditors are onsite this week
- Upcoming events at Fox Run:
  - 2/24 - No Limits
  - During February there is a 2 Man Simulator Scramble contest going on. It is \$65 per person and the price includes simulator time, pizza and prizes.
  - 2/28 - Srixon/Cleveland Fitting Day - fittings can be scheduled on our website under the events page
  - The gaming changeover occurred on February 5th.

**MARKETING AND COMMUNICATIONS UPDATE**

Director Carbon shared the following information:

- New EGPD website is scheduled to launch 2/12/24
- Golf Scene TV Show featuring Fox Run will air 2/11/24 at 6 p.m. on ESPN and 8 times after that
- Spring Program Guide will be mailed to households on February 19th.
- Spring Registration for residents begins March 4th with non-resident registration opening on March 11th
- Marketing will host an information table at the Preschool Open House on February 20th.
- Channel 6 will be interviewing staff to promote the Preschool Open House, Summer Camp Registration and Youth and Teen Programming
- Social media ads targeting the aquatics programs are bringing people in. Staff are noticing new faces in the classes and asking them how they heard about the center's offerings.

Director Carbon then introduced Ali Geary, Marketing Department Manager. Ali was recently named as one of NPRA's 30 under 30. This is a national distinction with 100 nominees vying for spots based on their innovativeness, accomplishments and dedication in the field of Parks and Recreation. While at the Wood Dale Park District Ali was instrumental in branding the 390 Golf Experience and the Woodlands at White Oak Parks. She had previously received the Rising Star Award.

**EXECUTIVE DIRECTOR UPDATE**

Executive Director Curcio gave the following report:

- New gaming machines were installed at Fox Run on Monday, February 5th.
- Staff have walked the golf course and while the weather might be turning nicer, the course is currently saturated and can not withstand play. Please be patient.

**FINANCE COMMITTEE**

No report was read into the record.

Commissioner O'Malley questioned the drop in revenue in December for the Fitness Center. Director Greene will verify but believes it is due to the annual transfer of funds to the Pavilion Aquatics Center.

Commissioner O'Malley also questioned who covers what appears to be a shortfall of approximately \$8,000 in the House Baseball account. Staff will verify the funding and respond back to the Commissioner.

**MINUTES – FEBRUARY 8, 2024**

**OLD BUSINESS**

Director Kosbab addressed a previous concern regarding the clocks in the Fitness Center. The new clocks have been ordered.

Commissioner Cooke spoke briefly about a joint payment agreement with one of the District’s vendors and that the current plan is to hold payment until a signature is received.

**NEW BUSINESS**

Commissioner O’Malley has requested information as to which account code the cover charges at Fox Run are applied to.

He also reminded the board to discuss margins with the Athletic Associations and implementing a contribution marker.

**PAYMENT OF BILLS**

Commissioner O’Malley moved to authorize Executive Director Curcio to make payment of the bills in the amount of \$143,680.25 for December 31, 2023 P-Cards, \$81,246.90 for January 12, 2024, \$94,492.82 for January 19, 2024, \$171,556.46 for January 26, 2024 and \$109,227.36 for February 2, 2024.

Commissioner Cooke seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>					
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON FEBRUARY 8, 2024</b>					
<b><u>SUMMARY BY FUND:</u></b>	<b><u>12/31/2023</u></b>	<b><u>1/12/2024</u></b>	<b><u>1/19/2024</u></b>	<b><u>1/26/2024</u></b>	<b><u>2/2/2024</u></b>
	<b>P-Cards</b>				
CORPORATE FUND	\$ 37,141.69	\$ 9,672.13	\$ 38,972.82	\$ 60,541.62	\$ 54,594.52
AUDIT			\$ 200.00		
POLICE	\$ 2.50	\$ 1,978.50		\$ 600.00	
LIABILITY					
RECREATION FUND	\$ 87,000.62	\$ 35,189.27	\$ 18,661.95	\$ 62,965.70	\$ 33,597.55
PAVING & LIGHTING FUND					
MUSEUM FUND	\$ 2,161.11	\$ 73.30	\$ 22.20	\$ 2,317.73	\$ 717.47
SPECIAL RECREATION					
ASSOCIATIONS	\$ 8,337.97	\$ 18,735.43	\$ 2,025.00	\$ 33,354.43	\$ 6,706.00
BOND & INTEREST FUND					
CAPITAL PROJECTS	\$ 4,461.59	\$ 11,135.00	\$ 27,014.55	\$ 3,975.00	\$ 1,014.90



**MINUTES – FEBRUARY 8, 2024**

FOX RUN GOLF LINKS FUND	\$ 4,574.77	\$ 4,463.27	\$ 7,596.30	\$ 7,801.98	\$ 12,596.92
TOTAL	\$ 143,680.25	\$ 81,246.90	\$ 94,492.82	\$ 171,556.46	\$ 109,227.36

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Vice President Biedke	X		

Motion carried.

**ADJOURNMENT**

Commissioner Cooke moved to adjourn the Regular Meeting of February 8, 2024.

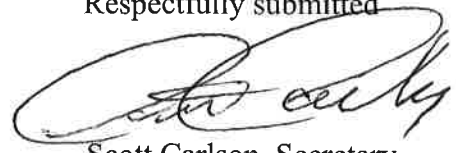
Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Vice President Biedke	X		

Motion carried.

The Regular Meeting of February 8, 2024 was adjourned at 7:45 p.m.

Respectfully submitted



Scott Carlson, Secretary