



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on March 14, 2024 in the Administration Building of said Park District. President Walz called the meeting to order at 7:02 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President and Commissioner
Scott Carlson, Secretary, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Absent: Robert R. Biedke, Vice President, and Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services
Brad Sholes, Director of Business Services

Visitors: Allan Crites, Resident
Tim Burns, Resident
Bill Hlavin, Resident
Connie Cundiff, Resident
Lori Christensen, Resident
Sharon Chavoen, Resident

PUBLIC HEARING - 2024 COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE

President Walz called to order the public hearing on the 2024 Combined Annual Budget and Appropriation ordinance. He advised that the ordinance has been on display and available for public inspection for the required 30-day period, and notice of this public hearing was published at least seven days prior to this evening in compliance with law.

President Walz inquired if there were any written or oral comments from the public.

Resident Burns stressed the importance of goals and staff accountability with regards to the goals set forth in the budget documents. He suggested that quantifiable data should be looked at on a quarterly basis.

President Walz inquired if any of the Commissioners had any written or oral comments. There being none, President Walz requested a motion to adjourn the Public Hearing.

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Commissioner Cooke moved to adjourn the public hearing on the 2024 Combined Annual Budget and Appropriation ordinance.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the February 22, 2024 Committee of the Whole Meeting and the February 22, 2024 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Carlson moved to approve the minutes of the February 22, 2024 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**PUBLIC COMMUNICATION -
FITNESS CENTER STAFF**

Michael Delgado, Manager and Natsuko Kunihiro, Assistant Manager, from the Fitness Center spoke on operations and memberships at the facility. Staff uses competitive analysis, meetings with management and surveys to create an action plan. Membership has increased from January 2023 (2,286 memberships) to January 2024 (2,762 memberships) and is projected to top 3,000 memberships in January of 2025. The fitness center has two tiers of membership. One tier is for fitness only and the other tier is all inclusive including yoga. This new tier system simplifies the membership structure. Staff have also updated programming to include early childhood/parent classes, simplified personal training packages, and introduced more small group training sessions. Facility and equipment improvements have been met with positive feedback. The

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rejuvenation area has added two more chairs. Future renovations include removing office space and relocating the cardio area, adding a functional training area, purchasing treadmills, and upgrading lighting. Staff will continue to evaluate trends, use surveys, and adapt events and offerings accordingly.

When questioned by Commissioner O'Malley regarding the Silver Sneakers and Active Renew members and should we charge them an additional fee, Mr. Delgado responded that rates are negotiated and if we charge a fee then residents may go elsewhere in the area that does not have an extra charge in place.

Commissioner O'Malley also asked about the televisions. Staff said they are working with Comcast to improve the feed and looking into solutions for the sound. President Walz suggested that staff put a sign up informing members of what is happening with the televisions.

PUBLIC COMMUNICATION

Resident Crites is concerned about the lack of input from the public regarding decisions made by the park district. Commissioner O'Malley responded that a survey had just been completed, that our meetings are open to the public, and that the park district and board strive to do what is best for the majority of the residents.

Resident Hlavin stated that the proposed pickleball courts for Marshall Park will be a detriment to the neighborhood. He suggested that the park district build it on an alternative site in order to reduce noise to the surrounding residents.

Resident Cundiff said that the residents were surprised by the revised plans for Marshall Park that included a pickleball court and lighting. Residents and park district staff had met prior to the park's construction to go over the plans and offer suggestions. The park was also supposed to be only open from dawn until dusk. Resident Cundiff suggested that the park district lease a building in the industrial park and build the courts inside of it stating that it would reduce the overall costs.

Resident Chavoen stated that they felt adding the pickleball courts was too much and that there would be a lack of parking. Their suggestion was to relocate pickleball to the tennis courts located on Biesterfield Road.

President Walz noted that the plans include adequate parking. Commissioner O'Malley stated that the park will have one of the largest playgrounds in the area.

Resident Christensen is concerned that pickleball came after the fact and is 100% against lighting. They would like the park to remain from dawn to dusk.

Resident Burns noted that two Fitness Center staff members spoke but were not on the agenda. Resident Burns would like the fitness center to lower prices in order to bring in more members and the park district to restrict themselves when it comes to adding programming and amenities.

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Resident Burns is also concerned that the live music being offered at Fox Run will be detrimental to local businesses and with the advertisements for those events appearing in his Facebook feed.

President Walz responded that the fitness center pricing structure will be discussed in the fall during budget season and that the demographics for the live music events are mostly golfers. Fox Run is an asset that the park district wants to maximize use during the evenings and the off season.

Resident Burns asked if an event planner had been hired by the park district. Commissioner O’Malley said that a resident had volunteered to put together a list of musical acts that may be interested in performing at Fox Run.

**APPROVAL OF ATHLETICS
ADVISORY BOARD MEMBER**

Commissioner O’Malley moved to approve that the following individual be appointed to serve a two-year term as an advisory member to the following board:

Elk Grove Youth Football and Cheer Advisory Board:
Kelly Demma

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

**ACCEPTANCE OF PROPOSAL FROM
MIDWEST FIELD SOLUTIONS - LIONS PARK**

Commissioner Carlson moved for acceptance of the proposal from Midwest Field Solutions of Elk Grove Village, IL through The Interlocal Purchasing System (TIPS) Cooperative group for the Ballfield Renovations at Lions Park in the amount of \$122,500.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

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Motion carried.

**APPROVAL OF PURCHASE FROM FRIENDLY FORD
FOR 2024 FORD F-350**

Commissioner O'Malley moved to approve the purchase (including trade-in) from Friendly Ford of Roselle, IL for a 2024 Ford F-350 through the Sourcewell Cooperative Purchasing Program in the amount of \$72,626.03.

Commissioner Carlson seconded the motion.

Director Kosbab explained that every year the district analyzes the fleet and determines which vehicles need replacement.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**APPROVAL OF PURCHASE FROM FRIENDLY FORD
FOR 2024 FORD F-350**

Commissioner Cooke moved to approve the purchase (including trade-in) from Friendly Ford of Roselle, IL for a 2024 Ford F-350 through the Sourcewell Cooperative Purchasing Program in the amount of \$72,126.03.

Commissioner Carlson seconded the motion.

Director Kosbab clarified that these vehicles are dump trucks and that they will not be used for plowing.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

**APPROVAL OF PURCHASE FROM FRIENDLY FORD
FOR 2024 FORD F-250**

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Commissioner O’Malley moved to approve the purchase (including trade-in) from Friendly Ford of Roselle, IL for a 2024 Ford F-250 through the Sourcewell Cooperative Purchasing Program in the amount of \$61,968.03.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

**APPROVAL OF PURCHASE FROM FRIENDLY FORD
FOR 2024 FORD F-250**

Commissioner Carlson moved to approve the purchase (including trade-in) from Friendly Ford of Roselle, IL for a 2024 Ford F-250 through the Sourcewell Cooperative Purchasing Program in the amount of \$47,278.03.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

Director Kosbab explained that it is not typical for the park district to purchase four (4) vehicles in one year. The district did not purchase any in 2022 or 2023 due to market volatility so they are now attempting to get back on a regular purchase/replacement schedule.

**ACCEPTANCE OF BID FROM
MIDWEST FIELD SOLUTIONS - MEAD PARK**

Commissioner Carlson moved for acceptance of the bid from Midwest Field Solutions of Elk Grove Village, IL for the Mead Park Home Run Fence Project in the amount of \$49,499.58.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		

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Commissioner Carlson X
President Walz X

Motion carried.

**ACCEPTANCE OF PROPOSAL FROM
TRANE - PAVILION AIR HANDLER**

Commissioner Carlson moved for acceptance of the proposal from Trane of Willowbrook, IL through OMNIA Partners, Public Sector, for the Pavilion Air Handler Replacement in the amount of \$273,570.00.

Commissioner Cooke seconded the motion.

Director Kosbab stated that this is the ground level air handler by Garden Terrace and the dance studios. It is older than the other units. The new unit will be a rooftop unit. The project is scheduled around August or September due to a 12 to 15 week lead time.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

**ACCEPTANCE OF PROPOSAL FROM
TRANE - PAVILION BUILDING MANAGEMENT SYSTEM**

Commissioner O'Malley moved for acceptance of the proposal from Trane of Willowbrook, IL through OMNIA Partners, Public Sector, for the Pavilion Building Management System Replacement in the amount of \$188,650.00.

Commissioner Carlson seconded the motion.

Director Kosbab explained that this is the environmental control system for the building. The current one is 16 years old and obsolete. The new system will have remote access capabilities and be more efficient. The system was purchased through a purchasing cooperative due to other components in the system being from Trane.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

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Motion carried.

**APPROVAL OF PAY REQUEST
FROM UPLAND DESIGN, LTD.**

Commissioner O'Malley moved to approve the pay request from Upland Design, Ltd. for professional services of the Marshall Park Redevelopment Project in the amount of \$26,357.17.

Commissioner Carlson seconded the motion.

President Walz clarified with Director Kosbab that this payment is for engineering, drawings, and design concepts that were already completed.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION
FROM HACIENDA LANDSCAPING, INC.**

Commissioner Cooke moved to approve Payment Application #6 from Hacienda Landscaping, Inc. of Minooka, IL for the Marshall Park Redevelopment Project in the amount of \$186,901.20.

Commissioner O'Malley seconded the motion.

Director Kosbab stated that the contractors are working on the playground, shelter and the concrete. The project is approximately 45% completed.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAY REQUEST
FROM HALLORAN & YAUCH, INC.**

Commissioner O'Malley moved to approve the pay request from Halloran & Yauch, Inc. of Lake Forest, IL for the Fox Run Irrigation Pump Station Project in the amount of \$95,000.00.

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Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

LEISURE SERVICES UPDATE

Commissioner Carlson gave the following update:

- Registration for Football and Cheer (including flag) is now open. On April 27 from 9am to 1pm we will have a Signing Day event at the Pavilion. Anyone who signs up between now and through that day can come. Players and Cheerleaders who attend will get their picture taken and a choice of a special Eagle Signing Day hat or Eagle stuffed animal to take home. There will be a voluntary pre-season conditioning in July (dates and time to be determined) and practices start in late July with games starting in late August and running through October.
- 7 on 7 passing has grown from 65 to 120 participants in two years
- Illinois has made girls flag football as an official sport so we would like to encourage the young ladies to sign up for flag football

Director Greene gave the following update:

- Sheila Ray Adult Center - The Sheila Ray Adult Center’s membership is at 271 members. The Elk Grove High School leadership students came to SRAC and helped 15 seniors with iPhone technology questions.
- Aquatics - There were 231 total swim lessons. Aqua Wellness numbers were at 1,034 for the month which is up from 904 last year. In February, 39 Stingrays were invited to compete at the All-Conference Championship.
- Athletics, Adult - Adult Recreational Indoor Pickleball League had 12 teams. For this Winter Bags season there were 12 Recreational teams and 29 Competitive teams. Adult Softball leagues are open for registration.
- Athletics, Youth Instruction - Winter Session 2 is underway. Hot Shots Sports has a total of 86 participants enrolled. Tumbling Times has 181 participants. All three tennis classes are running with a total of 29 participants. Shotokan Karate has 78 registered participants.. Volleyball Prep Clinic has 22 participants.
- Athletics, Youth Leagues - House Baseball Winter Training will run through late March. Both the Travel and Recreational Soccer indoor seasons will end in mid-March. The Travel Program has 151 players, and the Indoor Rec program has 177 players. Softball registration is officially closed, and there are 185 athletes registered. Basketball is over with playoffs ending on March 15-16. Travel Baseball finishes up with MSBL scheduling meetings and the season is set to begin on April 1.

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- Audubon Skate Park - Audubon Skate Park had 60 admissions in February.
- Cultural Arts - Music lessons are wrapping up with a total of 19 piano, 4 guitar and 3 drum students. Tickets are now on sale for the Community Theatre production of Big Fish. Shows are March 22 at 7pm, March 23 at 2pm and 7pm, and March 24 at 2pm at Prairie Lakes Theatre.
- Dance - Winter Dance Recitals themed Dances From the Heart took place February 4 at the Elk Grove High School Theater. 219 dancers participated with an audience of over 850. At their first dance competition of the season, Groove, Ignite dancers brought home 1st, 2nd, 3rd, 4th and 5th place Overall Titles.
- Early Childhood - On February 20, staff hosted a Community Open House at Hattendorf where they welcomed 45 families.
- Fitness Center Programs and Operations - Total Group Exercise Participants for February was 2,148. Personal Training was at 129 sessions. The Rejuvenation Area continues to be a hit with 1,648 uses.
- Museum - In the month of February there were 43 patrons across open hours, events and programs.
- Rentals - There were 102 rentals for the month of February compared to 78 in February 2023.
- School Care Programs - There were 2,179 registrations for Kids Club in February.
- Special Events - The District hosted a Sweetheart Dance on February 9. There were a total of 153 guests.
- Upcoming Events & Important Dates:
 - March 16 - Doggy Egg Hunt
 - March 22 - Parents Night Out
 - March 22-24 Community Theatre Performance, Big Fish
 - March 29 - Underwater Egg Hunt
 - March 30 - Eggcellent Easter Celebration
 - April 5 - Parents Night Out

PARKS AND PLANNING UPDATE

Director Kosbab gave the following update:

- Marshall Park
 - Concrete has been poured for the shelter footings, the perimeter of the splash pad and the footings for the Dynamo Playground
 - Water and electricity have been brought towards the shelter allowing plumbers and electricians to start their work
- Community Athletic Fields
 - Staff has begun renovations on Fields 1 and 2.
 - The plan is to have all four (4) fields renovated prior to the upcoming season.
- Fox Run Driving Range
 - MWRD has approved the permit and it is now under consideration by Cook County.

BUSINESS SERVICES UPDATE

Director Sholes gave the following update:

- The Driving Range opened on March 1st. This is the earliest we have opened in recent history and will be open weather permitting like always during the early portion of the season.
- Upcoming events at Fox Run:
 - 3/16 - Rock of Ages
 - 4/19 - Taylormade Fitting Day at Fox Run Driving Range. Fitting can be scheduled on our website under the event page.
 - 4/20 - Double Brewed
 - March Par 3 Simulator Challenge for the month of March. \$65 per person includes the simulator time, an entree and prizes.
- The auditors completed the audit and we are waiting on financial information from IMRF and will be working with auditors to finalize our report.
- HR has been updating policies based on law changes that went into effect for 2024, and we will have them on the next board agenda pending a conclusion to the paid leave ordinance from Cook County.

MARKETING AND COMMUNICATIONS UPDATE

Director Carbon shared the following information:

- On February 28th the leadership team from Elk Grove High School visited the Admin Building and attended a discussion with Marketing. They also toured the facility.
- The department designed new graphics for the dance studio
- Sold \$8500 in advertising for the Summer brochure
- Added vinyls to more windows at the Pavilion
- Digital marketing campaigns helped to draw approximately 200 people to Fox Run for their music event
- GOA held their luncheon at Fox Run with 50 guests attending
- Refurbished and replaced signage for the Driving Range

NEW BUSINESS

ADOPTION OF ORDINANCE NO. 442

President Walz read the following:

I need a motion and a second for Ordinance No. 442: An Ordinance providing for a combined annual budget and appropriation of funds for the Elk Grove Park District, Cook County, Illinois for the fiscal year beginning January 1, 2024 and Ending December 31, 2024 authorizing the following sums of money:

Corporate Fund	\$8,815,296
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Recreation Fund	\$11,368,843
Golf Fund	\$3,281,318
Paving and Lighting Fund	\$118,150
Museum Fund	\$150,022
Capital Fund	\$5,597,023
Police Fund	\$79,272
Audit Fund	\$27,972
Liability Fund	\$459,328
Special Recreation Fund	\$662,826
Bond and Interest Fund	\$3,167,100
IMRF Fund	\$600,000
Social Security Fund	\$863,328
Athletic Program Fund	\$1,099,471
Total Appropriation	\$36,289,949

Commissioner O'Malley moved to adopt Ordinance No. 442:

AN ORDINANCE PROVIDING FOR A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR ELK GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion Carried.

ADOPTION OF ORDINANCE NO. 443

Commissioner Carlson moved to adopt Ordinance No. 443:

AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE ELK GROVE PARK DISTRICT.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		

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Commissioner Cooke X
President Walz X

Motion carried.

COMMENTS BY COMMISSIONERS

Commissioner Cooke expressed that he would like to have additional meetings with residents regarding their concern over noise from the pickleball courts. He asked the board if they feel they need to meet with residents again before going to the Plan Commission.

Commissioner O’Malley said he would like to have more dialog with the residents but still wants to move forward with the Plan Commission meeting on March 18th.

President Walz appreciates the work that staff does in order to make the park district successful.

PAYMENT OF BILLS

Commissioner O’Malley moved to authorize Executive Director Curcio to make payment of the bills in the amount of \$227,059.41 for February 23, 2024, \$473,371.21 for March 1, 2024 and \$166,434.04 for March 8, 2024.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

ELK GROVE PARK DISTRICT			
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MARCH 14, 2024			
<u>SUMMARY BY FUND:</u>	<u>2/23/2024</u>	<u>3/1/2024</u>	<u>3/8/2024</u>
CORPORATE FUND	\$ 11,734.11	\$ 96,546.59	\$ 11,362.87
AUDIT		\$ 20,500.00	
POLICE			
LIABILITY			
RECREATION FUND	\$ 37,673.37	\$ 72,064.17	\$ 34,489.14
PAVING & LIGHTING FUND			

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MUSEUM FUND		\$ 1,789.87	\$ 3,708.88
SPECIAL RECREATION		\$ 160,427.40	
ASSOCIATIONS	\$ 7,648.87	\$ 22,719.44	\$ 8,841.49
BOND & INTEREST FUND	\$ 5,000.00	\$ 8,000.00	
CAPITAL PROJECTS	\$ 161,111.50	\$ 71,982.42	\$ 59,466.18
FOX RUN GOLF LINKS FUND	\$ 3,891.56	\$ 19,341.32	\$ 48,565.48
	\$ 227,059.41	\$ 473,371.21	\$ 166,434.04

ADJOURNMENT

Commissioner Carlson moved to adjourn the Regular Meeting at 8:57 p.m.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

The Regular Meeting of March 14, 2024 was adjourned at 8:57 p.m.

Respectfully submitted



Scott Carlson, Secretary