



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on December 12, 2024 in the Administration Building of said Park District. President Walz called the meeting to order at 7:01 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President and Commissioner
Robert R. Biedke, Vice President, and Commissioner
Scott Carlson, Secretary, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Visitors:

Bill Hlavin, Resident	Lori Christensen, Resident
Helen Hlavin, Resident	Dan DiMaria, Resident
Mark Lorch, Resident	Paula Lorch, Resident
Tim Swift, Resident	

PUBLIC HEARING

At 7:02 p.m. President Walz announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds (the "*Bonds*") for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect hereto.

Commissioner Carlson motioned and Commissioner Cooke seconded the motion to proceed to the Public Hearing and to continue the other business of the Regular Meeting upon the conclusion thereof.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		

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President Walz X

Motion carried.

President Walz opened the discussion and explained the reasons for the proposed issuance of the park Bonds were as follows: For the building, maintaining, improving and protection of the existing land and facilities of the District and for the payment of the expenses incident thereto.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following: None

Whereupon the President asked for written testimony from the Park Commissioners concerning the proposed issuance of the bonds. Written testimony was presented by the following: None

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None

Whereupon the President asked the public to present written testimony with respect to the proposed issuance of the bonds? Written testimony was presented by the following: None

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Carlson moved and Park Commissioner Cooke seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the November 14, 2024 Committee of the Whole meeting, the November 14, 2024 Regular meeting, and the December 5, 2024 Special Meeting.

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Commissioner O'Malley asked Director Sholes to clarify language in the November 14, 2024 Committee of the Whole minutes regarding the Cook County Paid Leave Ordinance. Director Sholes stated that the wording should be changed from "sick" to "paid leave."

Upon the change in verbiage being agreed to, the minutes were approved by a unanimous voice vote.

PUBLIC COMMUNICATION

Resident Hlavin expressed concern over the cost, necessity, and aesthetics of the lights going in at Marshall Park. Commissioner O'Malley stated that the cost would be amortized over the span of 20 to 25 years and that the majority of the residents want the fields to have lighting. President Walz clarified for Resident Hlavin that the cost was \$245,000 and that the Village requires the lights to be shut off at 9:00 p.m.

Seasonal, part-time Fox Run Driving Range employees Mark Lorch and Tim Swift requested that staff discuss extending employee benefits through the off-season and include grandchildren with regard to accessing parks and amenities that require entrance fees for free.

COMMISSIONER COMMENTS

Commissioner Carlson commended staff for the holiday decorations and stated that the area has become a tourist destination.

APPROVAL OF 2025 BUDGET

Commissioner Carlson moved to approve the 2025 budget as presented at the December 5, 2024 Special Meeting.

Commission O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

APPROVAL OF EMPLOYEE MANUAL

Commissioner Carlson moved to approve the Employee Manual update to Sections 3.1 through 3.4 regarding time off benefits to accommodate the Cook County Paid Leave Ordinance.

Commissioner Biedke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

APPROVAL OF TRANSFER FROM CORPORATE TO CAPITAL FUND

Commissioner Biedke moved to approve the permanent transfer of not-to-exceed \$1,750,000 from the Corporate Fund to the Capital Fund (to be used for capital improvement purposes), said transfer to be effective as of the end of the fiscal year, 12-31-2024, pursuant to the authority of Article 5-1 of the Illinois Park District Code.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

APPROVAL OF TRANSFER WITHIN CORPORATE FUND

Commissioner O'Malley moved to approve the transfer of anticipated unexpended funds between line items in the Corporate Fund in an amount sufficient to cover estimated unforeseen expenses in the transferee line item.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

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Commissioner O'Malley asked Staff about the transfer of funds items on the agenda. Director Sholes stated that the transfers have been done in years past and that as prices stabilize the district should see less of these types of transactions being conducted.

APPROVAL OF TRANSFER WITHIN RECREATION FUND

Commissioner O'Malley moved to approve the transfer of anticipated unexpended funds between line items in the Recreation Fund in an amount sufficient to cover estimated unforeseen expenses in the transferee line item.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

APPROVAL OF TRANSFER WITHIN GOLF FUND

Commissioner Carlson moved to approve the transfer of anticipated unexpended funds between line items in the Golf Fund in an amount sufficient to cover estimated unforeseen expenses in the transferee line item.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

APPROVAL OF TRANSFER WITHIN MUSEUM FUND

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Commissioner Biedke moved to approve the transfer of anticipated unexpended funds between line items in the Museum Fund in an amount sufficient to cover estimated unforeseen expenses in the transferee line item.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

APPROVAL OF PAY REQUEST FROM WT GROUP FOR ADA TRANSITION PLAN PROJECT

Commissioner O'Malley moved to approve the Pay Request from WT Group of Hoffman Estates, IL for the ADA Transition Plan Project in the amount of \$2,862.50.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

APPROVAL OF PAY APPLICATION FROM TRANE FOR PAVILION MANAGEMENT SYSTEM PROJECT

Commissioner Biedke moved to approve Payment Application #5 from Trane of Willowbrook, IL for the Pavilion Building Management System Project in the amount of \$25,007.64.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

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Motion carried.

**APPROVAL OF PAY REQUEST FROM MIDWEST FIELD
SOLUTIONS FOR MEAD PARK HOME RUN FENCE PROJECT**

Commissioner Carlson moved to approve the Pay Request from Midwest Field Solutions of Elk Grove Village, IL for the Mead Park Home Run Fence Project in the amount of \$31,949.79.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION FROM HACIENDA LANDSCAPING
FOR MARSHALL PARK REDEVELOPMENT PROJECT**

Commissioner Carlson moved to approve Payment Application #11 from Hacienda Landscaping, Inc. of Minooka, IL for the Marshall Park Redevelopment Project in the amount of \$135,518.67.

Commissioner O'Malley seconded the motion.

Director Kosbab stated that this payment is the final payout. Upland Design will be working on a punch list, some of which may not be completed until the Spring.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION FROM EVANS & SON BLACKTOP
FOR MARSHALL PARK PICKLEBALL PROJECT**

Commissioner Cooke moved to approve Payment Application #1 from Evans & Son Blacktop of West Chicago, IL for the Marshall Park Pickleball Project in the amount of \$8,957.90.

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Commissioner Carlson seconded the motion.

Director Kosbab explained that Evans & Son Blacktop have made a down payment for the pickleball glass. This payment application is to reimburse the contractor for the down payment and to secure a spot in the contractor's schedule in Spring. Production time for the pickleball glass is approximately 6 to 10 weeks. A performance bond is on file.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley		X	
Commissioner Biedke		X	
President Walz	X		

Motion carried.

CAPITAL PROJECTS

Commissioner Cooke reported that the committee finalized the 2025 budget during a Special Meeting on December 5, 2024. The approximately \$3,600,000 capitals budget includes improvements to several parks, the Pavilion, the Fitness Center, Rainbow Falls, the Pavilion Aquatics Center, Fox Run, Pirates' Cove and 140 Lively as well as equipment purchases and technology upgrades.

FINANCE COMMITTEE

Commissioner Carlson gave the following report:

Corporate Fund

- All expense categories are under budget except utilities
- YTD of \$2,251,949 compared to a budget of \$1,703.678.

Recreation Fund

- Fees & Admissions \$2,601,083 compared to a budget of \$2,524,561.
- Program fees were \$2,446,637 compared to a budget of \$2,581,258.
- All expense categories are under budget except for utilities and contractual.
- YTD of \$907,664 compared to a budget of \$176,983.

Golf Fund

- 1,349 rounds were played in November. 44,272 rounds YTD
- Fees & Admissions \$1,637,738 compared to a budget of \$1,300,141.
- Categories of salaries and wages and supplies are slightly over budget due to increased revenue.
- Driving Range YTD of \$169,604 compared to a budget of \$114,383.

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- YTD of \$607,304 compared to a budget of (\$94,884).

Note: Capital projects that have been budgeted in the golf fund are affecting overall YTD numbers with \$530,760 budgeted year to date, but only \$288,176 spent year to date contributing a variance of \$242,584 in actual versus budget.

COMMITTEE OF THE WHOLE

President Walz shared that at the November 14th meeting the committee discussed the employee health insurance renewal, field rental rates, the Cook County Paid Leave Ordinance and football helmets.

ATHLETIC COMMITTEE

Commissioner Carlson had no report.

GOLF COURSE COMMITTEE

Commissioner O'Malley stated that the committee plans to meet in January. The facility remains open in the offseason and will be hosting bands and bags leagues. Fox Run also has gaming machines with the profits being re-invested in the park district.

YOUTH COMMITTEE

Commissioner Biedke had no report.

ADULT CENTER COMMITTEE

President Cooke reported that the Sheila Ray Adult Center now has 346 members. Membership is \$30 per year. The Center hosts crafts, bingo, exercise classes, special presentations and luncheons. The center also has a casino trip planned in January. Registration for Income Tax Preparation Assistance opens January 2nd. Check out their brochure for more details or a complete list of events and offerings.

PAVILION COMMITTEE

Commissioner O'Malley stated that the committee plans to meet in January.

PARKS AND PLANNING UPDATE

Director Kosbab gave the following update:

- The Driving Range project began in November and is going well. The project should be completed by the end of the year or early January.
- Musco plans to have the lighting at Marshall Park completed by the end of the year.
- CAF will have two ice rinks and Mead will have one.

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Commissioner Cooke added that the rink at Mead was moved to the inline hockey rink in response to residents' input.

MARKETING AND COMMUNICATIONS UPDATE

Director Carbon shared the following information:

- Staff are confirming sponsors and advertisers for next year.
- Thank you to Rocco Vino's for their donation to the Parks Foundation.

LEISURE SERVICES UPDATE

Director Greene gave the following update:

- Congratulations to the Leisure Services Team and to all of the departments for a great year.
- Thank you to all patrons who came out and enjoyed the district's facilities and programs.

President Walz added that he is amazed at how much the park district has to offer and how that contributes to being highly rated by residents.

OLD BUSINESS

Commissioner O'Malley requested more discussion and historical data prior to making decisions in the future on such items as approving gas rates contracts as well as analyze prior projects' success and improvements.

ADOPTION OF ORDINANCE No. 448

Commissioner O'Malley moved to adopt Ordinance No. 448:

An Ordinance for the levy and assessment of taxes of the Elk Grove Park District and the Board of Park Commissioners of Elk Grove Park District, Cook County, Illinois, for the fiscal year beginning January 1, 2024 and ending December 31, 2024.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

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ADOPTION OF ORDINANCE NO. 449

Commissioner Cooke moved to adopt Ordinance No. 449:

An Ordinance abating the tax heretofore levied for the year 2024 to pay the principal of and interest on General Obligation Limited Tax Park Bonds, Series 2020B, of the Elk Grove Park District, Cook and DuPage Counties, Illinois.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

PAYMENT OF BILLS

Commissioner Carlson moved to authorize Executive Director Curcio to make payment of the bills in the amount of \$51,093.90 for November 15, 2024, \$499,034.88 for November 22, 2024, and \$279,210.64 for December 6, 2024.

Commissioner Cooke seconded the motion.

ELK GROVE PARK DISTRICT			
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON DECEMBER 12, 2024			
<u>SUMMARY BY FUND:</u>	<u>11/15/2024</u>	<u>11/22/24</u>	<u>12/6/2024</u>
CORPORATE FUND	\$ 12,974.07	\$ 108,882.32	\$ 32,244.16
AUDIT			
POLICE			
LIABILITY			
RECREATION FUND	\$ 16,151.79	\$ 271,936.10	\$ 67,830.66
PAVING & LIGHTING FUND			
MUSEUM FUND	\$ 45.00	\$ 3,054.94	\$ 372.71
SPECIAL RECREATION			
ASSOCIATIONS	\$ 11,173.75	\$ 24,297.14	\$ 39,771.49
BOND & INTEREST FUND			

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CAPITAL PROJECTS	\$ 750.00	\$ 71,475.50	\$ 106,545.18
FOX RUN GOLF LINKS FUND	\$ 9,999.29	\$ 19,388.88	\$ 32,446.44
	\$ 51,093.90	\$ 499,034.88	\$ 279,210.64

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner O'Malley moved to adjourn to Closed Session for the purpose of discussing personnel per 2(c)(1), in particular: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body or legal counsel for the public body.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding personnel per 2(c)(1), in particular: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body or legal counsel for the public body, President Walz moved to reconvene the meeting to Open Session at 8:59 p.m.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		

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Commissioner Carlson	X
Commissioner Cooke	X
Commissioner O'Malley	X
President Walz	X

Motion carried.

ADJOURNMENT

President Walz moved to adjourn the Regular Meeting of December 12, 2024.

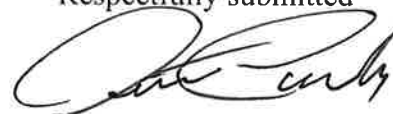
Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

The Regular Meeting of December 12, 2024 was adjourned at 8:59 p.m.

Respectfully submitted



Scott Carlson, Secretary