



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on January 9, 2025 in the Administration Building of said Park District. President Walz called the meeting to order at 7:01 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President and Commissioner
Robert R. Biedke, Vice President, and Commissioner
Scott Carlson, Secretary, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Visitors:

Bill Hlavin, Resident	Janis Coveliers, EG Cheer
Helen Hlavin, Resident	Dan DiMaria, Resident
Tim Burns, Resident	Kelly Demma, EG Cheer
Ana Otruba, EG Cheer	Tricia Maki, EG Cheer
Lisa Brindise, EG Cheer	Kimberly Maionchi, Resident
Sue Heaton, Resident	

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the December 12, 2024 Regular Meeting.

There being none, the minutes were approved by a voice vote 5-0.

Commissioner O'Malley moved to approve the minutes of the December 12, 2024 Closed Session Meeting.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		

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Commissioner Cooke	X
Commissioner O'Malley	X
President Walz	X

Motion carried.

PUBLIC COMMUNICATION

Resident Sue Heaton and her daughter spoke regarding the need for a handicapped accessible bike to be moved either into the bike studio or nearby so she can participate in the spin classes. Resident Heaton noted that a bike had been near the studio but had been moved with the recent renovations. Resident Heaton requested assistance from the Board and Staff to have the bike moved back or some accommodation to be made. Resident Heaton had attended the meeting on December 5th requesting community input on ways to improve accessibility.

RECOGNITION OF SPECIAL GUESTS

Commissioner Tom Cooke was recognized for 25 years of service as a member of the Elk Grove Park District Board of Commissioners.

Commissioner Cooke thanked the residents for putting their trust in him over the years. Commissioner Cooke's mother-in-law had previously served on the Board and his father-in-law helped start the fire department so he and his family are proud to be able to continue contributing to Elk Grove and its history. Commissioner Cooke thanked his family and ended his remarks by saying that he has enjoyed working with the Board and over the years has touched every park in the District.

COMMENTS BY COMMISSIONERS

All Commissioners thanked Commissioner Cooke for his service, mentorship, passion, leadership, dedication and appreciated his wealth of knowledge regarding the Park District. Director Carbon noted that Commissioner Cooke is a founding member of the Parks Foundation and thanked him for his work with the organization.

APPROVAL OF ATHLETICS ADVISORY BOARD MEMBER

Commissioner Cooke moved to approve that the following individuals be appointed to serve a two-year term as an advisory member to the following boards:

Elk Grove Girls Softball Advisory Board:
Maria Irizarry

Elk Grove Youth Football and Cheer Advisory Board:
Mallory Uhlig

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Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

APPROVAL OF PAY REQUEST FROM WT GROUP FOR THE ADA TRANSITION PLAN PROJECT

Commissioner O'Malley moved to approve the Pay Request from WT Group of Hoffman Estates, IL for the ADA Transition Plan Project in the amount of \$7,462.50.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

APPROVAL OF PAYMENT APPLICATION FROM BEAR CONSTRUCTION, INC. FOR FOX RUN DRIVING RANGE BUILDING IMPROVEMENTS PROJECT

Commissioner O'Malley moved to approve Payment Application #1 from Bear Construction, IL of Rolling Meadows, IL for the Fox Run Driving Range Building Improvements Project in the amount of \$72,399.60.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

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**APPROVAL OF PAYMENT APPLICATION FROM
TRANE USA, INC. FOR
PAVILION AIR HANDLER REPLACEMENT PROJECT**

Commissioner Carlson moved to approve Payment Application #5 from Trans USA, Inc. of Willowbrook, IL for the Pavilion Air Handler Replacement Project in the amount of \$24,870.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**APPROVAL OF PURCHASE FROM BCI BURKE
FOR UDALL PARK PLAYGROUND REPLACEMENT PROJECT**

Commissioner Biedke moved to approve the purchase of playground equipment from BCI Burke of Fond du Lac, WI through OMNIA Partners purchasing cooperative for the Udall Park Playground Replacement Project in the amount of \$173,455.90.

Commissioner Cooke seconded the motion.

Director Kosbab explained that they are going to be able to expand the footprint of the park and add more to it. Residents voted on the various options offered.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAY REQUEST FROM MUSCO SPORTS LIGHTING
FOR THE SPORTS LIGHTING PROJECT**

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Commissioner O'Malley moved to approve the Pay Request from Musco Sports Lighting of Oskaloosa, IA for the Sports Lighting Project at Marshall Park Soccer Field and Pickleball Court in the amount of \$142,874.00.

Commissioner Carlson seconded the motion.

Commissioner Cooke noted that Musco dropped off the lighting approximately a month ago and has not scheduled an installation date. The Park District had to erect a fence to protect them. Commissioner Cooke recommended withholding payment for the lights before they are installed.

Director Kosbab has been in contact with the contractors and verified that no tentative date for installation has been provided.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke		X	
Commissioner O'Malley	X		
Commissioner Biedke		X	
Commissioner Carlson	X		
President Walz	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Greene gave the following update:

- Sheila Ray Adult Center - Membership is at 351. SRAC's Holiday Luncheon was a success with 116 people in attendance. In January, the seniors have several exciting events planned: New Years Party on January 8, Rock n' Roll luncheon on January 15, and the Hard Rock Casino trip on January 22. Chef Pina's cooking class is on January 29.
- Aquatics -There were 21 private lessons in December and 96 swim lesson participants. Aqua Wellness numbers were at 715 for the month. Parents Night Out had 27 total participants. Hiring for the 2025 Season is underway.
- Athletics, Youth Leagues - Basketball games start on January 3 and 4. The final count is 338 players on 44 teams.
- Audubon Skate Park - During the month of December there were 106 admissions.
- Cultural Arts - Auditions for the Spring Community Theatre production of Annie took place on January 5. There were over 60 adults and youth who auditioned.
- Dance - Winter Break Dance Camps successfully ran with 19 dancers registered. The Winter Recital is on February 9 at Elk Grove High School.
- Early Childhood - The Preschool hosted four Holiday shows in December with approximately 100 people per show. Thank you to IT for streaming the event.
- Fitness Center Programs and Operations - Total Group Exercise Participants for December was 1,542. Personal Training was at 135 sessions. Open Gym had 635

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drop-ins. The Rejuvenation Area had 1,965 tracked uses. The Fitness Holiday Promotion ended December 31 with 195 passes sold.

- Museum - December began with a record-breaking field trip at the Historical Museum , with 47 kindergartners and 6 educators from St. Walter School.
- Rentals - There were 182 rentals for the month of December compared to 136 in 2023.
- School Care Programs - In December, Kids Club had 1,429 registrations, and Winter break School Days Off had 88.
- Special Events - The New Years Eve Celebration took place on December 31. The event had over 200 people in attendance.
- Upcoming Events and Important Dates:
 - January 17 - NERF Battle
 - January 17 - Parents' Night Out
 - January 31 - Parents' Night Out
 - February 7 - Sweetheart Dance

Commissioner Carlson wanted to thank the preschool staff. Commissioner Carlson attended one of the preschool holiday shows and thought it was wonderful.

PARKS AND PLANNING UPDATE

Director Kosbab gave the following report:

- Ice rinks at CAF and Mead are up and running. The District has been able to have consistent ice. The CAF rink has been very busy.

BUSINESS SERVICES UPDATE

Director Sholes gave the following update:

- Finance and HR are busy completing year end activities
- Auditors are scheduled for the week of February 3rd
- Upcoming events at Fox Run
 - January 25th - Dueling Pianos with a \$5 cover charge. Tables can be reserved.
 - The February music event is to be determined.
 - Thank you to the staff at Fox Run. Golf generated \$3,000,000 in revenue for the first time.
 - A simulator contest will be held in January.

MARKETING AND COMMUNICATIONS UPDATE

Director Carbon shared the following information:

- Staff worked with other departments throughout the year to increase awareness and attendance of events at the District.
- Replaced historical panels in the Pavilion lobby.
- January/February school newsletter for District 59 is out.

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- Staff created a social media video in December that highlighted the simulators at Fox Run. Simulator bookings were tripled from the same time last year. The post generated almost a million views.
- A post card/coupon mailing went out to Roselle, Itasca, Wood Dale and Medinah promoting off-season offerings at Fox Run.

Director Carbon clarified for Commissioner Biedke that the newsletters are only going to District 59 students. District 54 accepts only electronic versions for their digital backpack.

EXECUTIVE DIRECTOR UPDATE

Executive Director Curcio mentioned the revenue at the golf course and that over 44,000 rounds were played. Marshall Park is a great success. Fitness Center memberships are back up to pre-Covid levels. Marketing redesigned the website and refreshed branding at the Fitness Center. Executive Director Curcio thanked all the staff for their hard work.

ADOPTION OF ORDINANCE NO. 450

Commissioner Carlson moved to adopt Ordinance No. 450:

An Ordinance providing for the issue of \$2,500,000 Taxable General Obligation Limited Tax Park Bonds, Series 2025, of the Elk Grove Park District, Cook and DuPage Counties, Illinois, for the building, maintaining, improving and protecting of the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest of said bonds and authorizing the sale of said bonds to the Corporate Fund of said Park District.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

NOTIFICATION OF TENTATIVE BUDGET AND APPROPRIATIONS ORDINANCE ON DISPLAY

President Walz read the following:

Notification of Tentative Budget and Appropriation Ordinance on Display at the Elk Grove Park District Administration Building, 499 Biesterfield Road, Elk Grove Village, Illinois.

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PAYMENT OF BILLS

Commissioner Biedke moved to authorize Executive Director Curcio to make payment of the bills in the amount of \$137,226.10 for November 2024 P-Cards, \$108,157.49 for December 13, 2024, \$347,628.50 for December 20, 2024 and \$200,017.33 for January 3, 2025.

Commissioner O'Malley seconded the motion.

ELK GROVE PARK DISTRICT				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON JANUARY 9, 2025				
<u>SUMMARY BY FUND:</u>	<u>November 2024</u>			
	<u>P-Cards</u>	<u>12/13/2024</u>	<u>12/20/2024</u>	<u>1/3/2025</u>
CORPORATE FUND	\$ 36,982.19	\$ 40,476.44	\$ 50,855.12	\$ 75,821.11
AUDIT				
POLICE	\$ 16.84			\$ 2,027.91
LIABILITY				
RECREATION FUND	\$ 55,407.51	\$ 41,585.22	\$ 30,195.29	\$ 72,840.96
PAVING & LIGHTING FUND				\$ 74.03
MUSEUM FUND	\$ 517.42	\$ 45.00	\$ 797.13	\$ 2,213.56
SPECIAL RECREATION	\$ 540.00		\$ 2,862.50	
ASSOCIATIONS	\$ 19,167.55	\$ 1,663.00	\$ 14,409.38	\$ 5,857.14
BOND & INTEREST FUND				
CAPITAL PROJECTS	\$ 13,829.44	\$ 22,647.34	\$ 239,156.00	\$ 12,632.46
FOX RUN GOLF LINKS FUND	\$ 10,765.15	\$ 1,740.47	\$ 9,353.08	\$ 28,550.16
	\$ 137,226.10	\$ 108,157.47	\$ 347,628.50	\$ 200,017.33

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

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Commissioner Walz moved to adjourn to Closed Session for the purpose of discussing personnel per 2(c)(1), in particular: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body or legal counsel for the public body.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding personnel per 2(c)(1), in particular: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or education setting, or specific volunteers of the public body or legal counsel for the public body, President Walz moved to reconvene the meeting to Open Session at 8:42 p.m.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

NEW BUSINESS

Discussion on Golf Course user benefits for Commissioners and staff. Discussion led by Commissioner O'Malley on questions from the list of bills.

ADJOURNMENT

President Walz moved to adjourn the Regular Meeting of January 9, 2025.

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Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

The Regular Meeting of January 9, 2025 was adjourned at 9:21 p.m.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Scott Carlson", written in a cursive style.

Scott Carlson, Secretary