



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on September 14, 2023 in the Administration Building of said Park District. President Walz called the meeting to order at 7:03 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner
Scott Carlson, Secretary, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Absent: Robert R. Biedke, Vice President and Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Visitors: Allan Crites, Resident

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the August 24, 2023 Committee of the Whole Meeting and the August 24, 2023 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

APPROVAL OF ATHLETICS ADVISORY BOARD MEMBERS

Commissioner O'Malley moved to approve that the following individuals be appointed to serve a two-year term as an advisory members to the following boards:

Elk Grove Travel Baseball Advisory Board:
Jamie Peterson
Thomas Wekony Jr.
Elk Grove Football Board:
Jeffrey Smith

Commissioner Carlson seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION
FROM HALLORAN & YAUCH**

Director Sholes stated that this completes the irrigation and tee resurfacing project at Fox Run Driving Range.

Commissioner Carlson moved to approve a payment application from Halloran & Yauch for the Fox Run Driving Range Irrigation Project in the amount of \$39,100.00.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION FROM
CHICAGOLAND PAVING CONTRACTORS, INC.**

Commissioner O'Malley moved to approve payment application #1 from Chicagoland Paving Contractors, Inc. of Lake Zurich, IL for the Pavilion Tennis Court Renovation in the amount of \$52,380.00.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

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ACCEPTANCE OF BID FROM HOLIDAY SEWER AND WATER

Director Kosbab explained that this is part of the Marshall Park Project. The initial bids for the project included the pipe replacement as an alternate were rejected, so the district could test the line. The pipe failed the pressure test. The district went out to bid again to replace approximately 280 linear feet of three (3) inch pipe with four (4) inch pipe. The work will be done in October in conjunction with Hacienda’s portion of the project.

Director Sholes stated that the funds will be added as an overage to the project.

Commissioner Carlson moved to approve the bid from Holiday Sewer and Water of Wauconda, IL for the Marshall Park Waterline Replacement Project in the amount of \$95,000.00

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

APPROVAL OF ESTIMATED COSTS OF TRAVEL, MEALS AND LODGING FOR 2023 NRPA ANNUAL CONFERENCE

Commissioner Carlson moved to approve the estimated costs of travel, meals and lodging for the 2023 NRPA Annual Conference for Commissioner Cooke at \$2,008.93 and Commissioner O’Malley at \$2,008.93.

President Walz seconded the motion.

Commissioner Cooke stated that this is a national conference where the commissioners will attend sessions and events as well as meet with vendors.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- Sheila Ray Adult Center - The center is at 297 members which is 37 more than last year. In August, 50 participants attended the Senior Prom. They also celebrated 15 members turning 90 and over.
- Aquatics - The PAC Annual Closure took place from August 12 -25. Aqua Wellness numbers were at 811 for the month which is up from 526 last year.
- Athletics, Adult - Registration for the Fall Adult Bags League is now open. The league will begin on September 27.
- Athletics, Youth Instruction - A new class this Fall is Youth Pickleball which will be held on Wednesday nights at the Rainbow Falls Pickleball Courts.
- Athletics, Youth Leagues - Fall Baseball season is underway with 189 players. Tackle Football has 93 players which is 15 more than last year. Rec Soccer has a total of 251 players. Girls softball has 114 players this season. Basketball registration is open until October 31st.
- Customer Service - A total of 2,764 registrations have taken place for Fall programs. 1,045 registrations were processed in-person and 1,719 were processed online.
- Cultural Arts - The Fall production of Matilda Jr held auditions on August 28th with 32 participants and rehearsals are underway.
- Dance - Ignite kicked off their seventh season with 24 dancers. Fall recital and non-recital classes have begun. Registration will remain open through late October. There are 46 classes a week to choose from for dancers ages 2 through adult.
- Early Childhood - Preschool started on August 30 with 131 preschoolers. The 2s Program kicked off with 30 students.
- Fitness Center Programs and Operations - Total Group Exercise Participants for August was 1,421. Personal Training was at 199 sessions for the month. Open Gym had 538 drop-ins for the month of August. The arrival and installation of the new Hammer Strength equipment has been a positive experience, and the Rejuvenation Area continues to be a hit with 2,420 tracked uses for the month of August. Registration is underway for the Run Fox Run 5K in November.
- Museum - The Museum had 64 visitors in the month of August, a 15% increase over last year.
- Pirates Cove - Pirates Cove had 5,546 daily admissions for the months of August and September.
- Rainbow Falls - Rainbow Falls had 14,697 daily admission for the months of August and September.
- Rentals - There were 123 rentals in the month of August.
- School Care Programs - Kids' Club started on August 17 with programs at Byrd, Clearmont, Ridge and Salt Creek with a total of 426 weekly registrations. Rupy is on pause due to low enrollment.
- Youth/Teen Programs - The Teen Summer Blast at Rainbow Falls on August 4th had 277 teens in attendance. For the month of August, Camp Explorer had 99 registrations, Camp Voyager had 96 and Extended Care had 40.
- Upcoming Events & Important Dates -
 - October 6: Parents' Night Out at the Pavilion Aquatics Center

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- September 23: Pioneer Day at the Museum
- October 7: Fall Gift Show at the Garden Terrace
- October 7: German American Day at the Museum
- October 12: Charcuterie and Sip at the Garden Terrace
- October 20: Halloweenfest at the Pavilion Campus
- October 21: Doggy Trick or Treat at the Al Hattendorf Center
- October 27: H2Oooooo at the Pavilion Aquatics Center
- October 27: Tween Halloween at the Pavilion

PARKS AND PLANNING UPDATE

Director Kosbab gave the following update:

- Marshall Park is in full swing. The contractor is excavating the playground and the walking path. The basketball court has been poured and is awaiting color coating.
- Windemere started this week. Site work and removals are being done. Completion is expected sometime in November.
- The Pavilion Tennis Courts were finished today.

BUSINESS SERVICES UPDATE

Director Sholes gave the following update:

- Upcoming Events at Fox Run
 - September 16-17: Club Championship
 - October 14: Par 3 Challenge - Play every hole as a par 3 with unique tee placements. \$60/person includes golf, food and prizes.
 - October 28: Superintendent's Revenge Tournament - Play the course in the hardest setup possible. \$320 per team of 4 includes golf, cart, food and prizes
 - November 11: Turkey Shoot
 - The staff is working out details for a pig roast.
- Thank you to the staff for working on the budgets that are due next week. Director Sholes appreciates it.

MARKETING AND COMMUNICATIONS UPDATE

Director Carbon gave the following update:

- Entrance and Exit signs for Pirates Cove and the Board Room will be getting updated.
- Staff have been working to maintain holiday closings and abbreviated hours through the website and social media.
- CAF will be getting new placards on the scoreboard. The cards will cover old advertisements and will focus on park district programs.
- The marketing department is building the preschool float for the Hometown Parade.
- The park district has a float for preschool, a float for Dance and the Sheila Ray bus as well as some of the sports league walking in the parade this weekend..
- If residents have received a survey please send them in. In late September/early October all residents will be able to fill it out with the final report to the board expected in

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November. The park district is short 138 surveys for its sampling. Another 1,000 surveys will be sent out this week.

- For the October 20th Halloweenfest local businesses will be able to have a table at the event and pass out giveaways. It does include a small sponsorship. Reach out to Kelly Carbon at kcarbon@elkgroveparks.org if interested.

Commissioner Cooke had a question for Director Greene with regards to the survey at the Fitness Center. Currently the center is collecting data on patron usage of the televisions that are on the equipment.

EXECUTIVE DIRECTOR UPDATE

Director Curcio gave the following update:

- On Thursday, September 21st the Garden Terrace will be hosting the 20th anniversary celebration breakfast for the Character Counts Coalition.
- A big shout out to staff for their hard work in making a successful summer season and a thank you to the residents for patronizing our facilities. We look forward to having them back next year.

President Walz noted that it was a good year and that the park district has bounced back from the pandemic.

ADOPTION OF ORDINANCE 438

Commissioner O’Malley moved to adopt Ordinance 438:

AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE ELK GROVE PARK DISTRICT.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

Commissioner Cooke clarified that the verbatim recordings to be destroyed are 18 months or older and that the park district still has the minutes of those sessions.

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PAYMENT OF BILLS

Commissioner O’Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$220,106.95 for August 25 2023, \$330,469.59 for September 1, 2023, and \$93,796.23 P-Cards for September 8, 2023.

Commissioner Carlson seconded the motion.

Commissioner O’Malley had the following comments regarding various payments:

- He would like the sports leagues to patronize the park district facilities for their year end events when possible.
- Are the signs used for various events reused?
 - Director Carbon responded that the signs are stored to be reused. Due to weather and damage, the signs are generally replaced every three years.
- What is the total cost for the Rejuvenation Area?
 - The directors gave an approximate estimate of \$87,000 to \$90,000.
- Does the park district bid out the fire extinguishers, inspections and safety equipment?
 - Director Sholes stated that the Risk Manager can look into it.
- How are the copiers and printers costs and leases determined?
 - Director Sholes stated that certain printers are owned while others are leased. Some of the supplies need to be purchased separately.

ELK GROVE PARK DISTRICT					
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON AUGUST 24, 2023					
		<u>8/25/2023</u>	<u>9/1/2023</u>	<u>9/8/2023</u>	
	SUMMARY BY FUND:			P-Cards	
	CORPORATE FUND	\$ 29,960.47	\$100,167.01	\$ 23,327.77	
	AUDIT				
	POLICE	\$ 68.33			
	LIABILITY				
	RECREATION FUND	\$ 26,311.90	\$ 69,936.07	\$ 35,209.66	
	PAVING & LIGHTING FUND				
	MUSEUM FUND	\$ 44.99	\$ 992.06	\$ 161.36	
	SPECIAL RECREATION				
	ASSOCIATIONS	\$ 44,120.75	\$ 918.23	\$ 16,537.36	
	BOND & INTEREST FUND				
	CAPITAL PROJECTS	\$113,950.92	\$136,808.68	\$ 1,774.69	
	FOX RUN GOLF LINKS FUND	\$ 5,649.59	\$ 21,647.54	\$ 16,785.39	
		\$220,106.95	\$330,469.59	\$ 93,796.23	

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

ADJOURNMENT

Commissioner Carlson moved to adjourn the Regular Meeting of September 14, 2023.

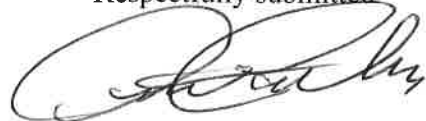
Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

The Regular Meeting of September 14, 2023 was adjourned at 7:36 p.m.

Respectfully submitted



Scott Carlson, Secretary