



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on May 25, 2023 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:05 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, President, and Commissioner
Robert R. Biedke, Vice President, and Commissioner
Scott Carlson, Secretary, and Commissioner
John R. Walz, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Special Guests:

Don Shaw - Lauterbach & Amen, LLP

Visitors: Allan Crites, Resident

APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the May 11, 2023 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

2023 ELECTION RESULTS

Commissioner Carlson advised the Cook County Clerk, having completed a canvass of all votes cast for Commissioner, Elk Grove Park District, 6-year term, hereby certifies the following vote totals:

Thomas E. Cooke	100%	2,952 votes
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OATH OF OFFICE

The Board Secretary, Commissioner Carlson, issued the Oath of Office for Commissioner Thomas E. Cooke.

President Cooke wanted to thank everyone that did vote for him. He looks forward to serving another 6 years. He is excited about everything we have accomplished in the past and even more excited about what is planned for the future.

CORRESPONDENCE

Commissioner O'Malley received an email from a resident regarding a nuisance tree by her residence located by Colony Park.

**2022 AUDIT REVIEW
LAUTERBACH & AMEN, LLP**

Don Shaw of Lauterbach & Amen presented the 2022 Audit Report and Annual Comprehensive Financial Report. Don also shared that the District earned a Certificate of Achievement Award for the fiscal year ending in 2022. This award represents the highest form of financial reporting excellence. Don explained the audit report provided a clean, unmodified opinion. That is the highest level of opinion you can receive. Don ended by sharing some details of the report.

Commissioner O'Malley asked Don about the district making accelerated payments to the IMRF pension retirement system. Don explained it is a management decision to make accelerated payments. He noted the district is 94% funded. Commissioner Walz asked how that 94% compared to other districts. Don said it is well funded and 90-100% is considered well funded. Don explained market fluctuations are a considerable factor.

**APPROVAL OF THE 2022 ANNUAL
COMPREHENSIVE FINANCIAL REPORT**

Commissioner Carlson moved to approve the 2022 Annual Comprehensive Financial Report.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

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ACCEPTANCE OF THE BID FROM
CHICAGOLAND PAVING CONTRACTORS, INC.

Commissioner Biedke moved to accept the bid from Chicagoland Paving Contractors, Inc. of Lake Zurich, IL for the Pavilion Tennis Court Resurfacing project in the amount of \$105,000.00.

Commissioner Carlson seconded the motion.

Commissioner O’Malley asked how often this is completed. Director Kosbab explained that this is a complete 2 inch grind that is done about every 10 years.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

APPROVAL OF THE BID FROM
DOYLE SIGNS, INC.

Commissioner O’Malley moved to accept the bid from Doyle Signs, Inc. of Addison, IL for the Mather Park Sign Project in the amount of \$55,560.00.

Commissioner Carlson seconded the motion.

Commissioner Biedke wanted to confirm it is a digital sign. President Cooke asked the difference between the Samsung and Watchfire design. Director Carbon explained Watchfire displays are in the village board signs. This is similar to those with a newer technology. The district has had issues with our boards and the downtime with the Watchfire has been minimal.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

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CAPITAL PROJECTS

Commissioner O'Malley had no report.

FINANCE COMMITTEE

Corporate Fund

- \$1,326,562 in property tax was collected in April.
- \$199,951 in Personal Property Replacement tax collected in April.
- All expense categories are at or under budget except unemployment insurance because of a timing in payment.
- YTD of \$2,495,004 compared to a budget of \$2,019,864.

Recreation Fund

- \$627,927 in property tax collected in April.
- Fees & Admissions \$393,638 compared to a budget of \$353,280.
- Program fees were \$650,744 compared to a budget of \$706,075.
- All expense categories at or under budget except program contractual.
- YTD of \$746,667 compared to a budget of \$242,761.

Commissioner Walz asked Director Sholes to explain the \$500,000 difference in YTD. Director Sholes stated there are open full-time positions in the rec department. The majority of the variance is unspent capital dollars that have been budgeted from the recreation department.

Golf Fund

- 3,296 rounds played in April.
- Fees & Admissions \$200,140 compared to a budget of \$157,705.
- All expense categories are at or under budget YTD.
- YTD of (\$52,431) compared to a budget of (\$204,637).

COMMITTEE OF THE WHOLE

President Cooke shared topics discussed at tonight's Committee of the Whole meeting include:

- The Community Wide Survey Questionnaire. Please respond to the survey. This is the time to provide input as this information helps develop our master planning and future vision.
- The Property Naming Rights Policy.
- The Fitness Center and feedback from members with equipment removal. The board has directed staff to bring back 5 pieces of equipment and provide better communication on upcoming and future projects.
- Future Board Positions on the board.

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ATHLETIC COMMITTEE

- House Softball and House Baseball - Games are in full swing for both sports and the coaches are in the process of selecting their All Stars and Home Run Derby players for the June 16 Home Run Derby and the June 17 All Star games. Fall Softball and Fall Baseball registration is open now through the end of July.
- Travel Baseball - Games are on going, and teams participated in local and out of town tournaments in the month of May. Teams are about halfway through their MSBL season and will have end of season MSBL Tournaments in late June and early July.
- Football and Cheer - Football 7-on-7 Spring League concluded on Saturday, May 7. The league was very successful with 98 participants in Grades 3-8. Registration for Flag and Tackle Football along with Competition and Flag Cheer is currently open for the Fall 2023 season.
- Soccer - Travel Soccer tryouts for the Fall 2023/Spring 2024 season were May 9 and 10 at Community Athletic Fields. Approximately 300 players participated in tryouts ranging from ages U7-U15. Team offers have been made and parents are in the process of paying their deposits. Recreational House Soccer going well and if scheduled to end on Saturday, June 10th.

GOLF COURSE COMMITTEE

Commissioner Carlson said golf is in really nice shape. A few upcoming events: June 3rd - Part of the Summer Music Series, Kerosene from 7-10 pm with no cover charge. June 17th - Part of the Summer Music Series, No Limit from 7-10 pm with no cover charge. July 8th - Dueling Pianos. July 22nd - Nicole Devine. Director Sholes also added Nicole Devine is playing this Saturday, the 27th, as well as the July date.

YOUTH COMMITTEE

Commissioner Carlson said they received 17 applicants and they are going through the blind selection process. They have a meeting on June 3rd to finalize winners. Commissioner Biedke recommends presenting the winners at the second meeting in June.

ADULT CENTER COMMITTEE

President Cooke had no report.

ADOPTION OF RESOLUTION 23-01

Commissioner Biedke moved to adopt Resolution 23-01:

A RESOLUTION FORMING A COMMITTEE ON
LOCAL GOVERNMENT EFFICIENCY.

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Commissioner Carlson seconded the motion.

Executive Director explained this resolution and committee is in response to an act passed by legislation and a great opportunity to show our residents, governing officials and legislators on how effective we are utilizing taxpayer dollars and what they are used for.

Commissioner O’Malley asked Attorney Hoffman if he is required to be on committee as an elected official. Attorney Hoffman stated the act calls for elected officials to be on the committee, but would have to look at the exact language in the statute.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

NEW BUSINESS

Commissioner Biedke thanked the teachers at the preschool. We just celebrated Teacher Appreciation Week; they do an amazing job at our preschool and take time to acknowledge them for their hard work and dedication to our students. Congratulations to our preschoolers on their hard work and wish them best as they go onto kindergarten.

Executive Director Curcio wanted to thank the Elk Grove Police Department for their response to an incident we had at an open gym on May 17th. It was quick and forceful, so thank you. President Cooke echoed the appreciation.

PAYMENT OF BILLS

Commissioner Carlson moved to authorize Director Curcio to make payment of the bills in the amount of \$107,185.20 for May 8, 2023 P-Cards, \$193,404.09 for May 12, 2023 and \$413,370.71 for May 19, 2023.

Commissioner Biedke seconded the motion.

ELK GROVE PARK DISTRICT						
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MAY 25, 2023						
	SUMMARY BY FUND:	<u>5/8/2023</u>	<u>5/12/2023</u>	<u>5/19/2023</u>		
		P-cards				
	CORPORATE FUND	\$ 42,040.96	\$ 82,838.74	\$ 16,690.90		
	AUDIT					

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POLICE	\$ 1.64		\$ 975.00
LIABILITY			
RECREATION FUND	\$ 35,295.90	\$ 33,601.54	\$ 29,834.93
PAVING & LIGHTING FUND			
MUSEUM FUND	\$ 254.95	\$ 45.00	
SPECIAL RECREATION			
ASSOCIATIONS	\$ 9,928.71	\$ 11,845.38	\$ 34,871.77
BOND & INTEREST FUND			
CAPITAL PROJECTS	\$ 7,017.20	\$ 57,146.62	\$ 326,115.63
FOX RUN GOLF LINKS FUND	\$ 12,645.84	\$ 7,926.81	\$ 4,882.48
	\$ 107,185.20	\$ 193,404.09	\$ 413,370.71

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
President Cooke	X		

Motion carried.

MOTION TO ADJOURN SINE DIE

Commissioner Biedke moved to Adjourn Sine Die.

Commissioner Carlson seconded the motion.

The motion was approved by a unanimous voice vote.

CONVENE ANNUAL MEETING

Commissioner Carlson moved to convene the Annual Meeting of the Park Board of Commissioners of the Elk Grove Park District.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

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TEMPORARY CHAIRMAN

Commissioner Biedke moved to elect Executive Director, Ben Curcio, as the Temporary Chair of the Park District Board.

Commissioner Carlson seconded the motion. There being no discussion, the motion was approved by a unanimous voice vote.

TEMPORARY SECRETARY

Commissioner Walz moved to elect Director, Brad Sholes, as the Temporary Secretary of the Park District Board.

Commissioner Carlson seconded the motion. There being no discussion, the motion was approved by a unanimous voice vote.

NOMINATIONS FOR PRESIDENT

Executive Director Curcio opened the floor for nominations for President of the Park Board.

Commissioner Biedke nominated Commissioner Walz for President of the Park District Board. Commissioner Carlson seconded the motion.

There being no other nominations, Executive Director Curcio called for a roll call vote.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz			X
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		

Motion Carried. Commissioner Walz was elected to the position of President of the Park District Board.

NOMINATIONS FOR VICE PRESIDENT

President Walz opened the floor for nominations for Vice President of the Park Board.

Commissioner O'Malley nominated Commissioner Biedke for Vice President of the Park Board. Commissioner Carlson seconded the motion.

There being no other nominations, President Walz called for a roll call vote.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried. Commissioner Biedke was elected to the position of Vice President of the Park District Board.

NOMINATIONS FOR SECRETARY

President Walz opened the floor for nominations for Secretary of the Park Board.

Commissioner Cooke moved to nominate Commissioner Carlson for Secretary of the Park District Board. Commissioner Biedke seconded the motion.

There being no other nominations, President Walz called for a roll call vote.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Walz	X		

Motion Carried. Commissioner Carlson was elected to the position of Secretary of the Park District Board.

NOMINATIONS FOR TREASURER

President Walz opened the floor for nominations for Treasurer of the Park Board.

Commissioner Carlson moved to nominate Commissioner Cooke for Treasurer of the Park Board. Commissioner Biedke seconded the motion.

There being no other nominations, President Walz called for a roll call vote.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		

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President Walz X

Motion Carried. Commissioner Cooke was elected to the position of Treasurer of the Park District Board.

ADJOURNMENT OF ANNUAL MEETING

Commissioner O'Malley moved to adjourn the Annual Meeting of the Park Board of Commissioners.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Walz	X		

Motion carried.

President Walz appreciated being elected President.

ADJOURNMENT

Commissioner Biedke moved to adjourn the Regular Meeting of May 25, 2023.

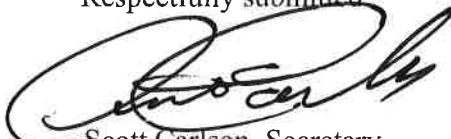
Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

The Regular Meeting of May 25, 2023 was adjourned at 7:42 p.m.

Respectfully submitted



Scott Carlson, Secretary