



Elk Grove Park District Committee of the Whole Meeting Minutes

October 25, 2018

5:00 p.m.

President Walz called the meeting to order at 5:00 p.m.

In attendance: President Walz, Commissioner Biedke, Commissioner Cooke, Commissioner O'Malley and Commissioner Souder

Staff: Tom Busby, Rhonda Brewer (left at 7:07 p.m.), Tammy Miller (left at 10:30 p.m.), Tom Klaas (left at 7:07 p.m.) and Jeff Collier (arrived at 6:45 p.m. and left at 10:30 p.m.)

Absent: Ben Curcio

DISCUSSION ON CHANGING START TIME OF NOVEMBER 8, 2018 BOARD MEETING

Commissioner Biedke stated he has mandatory conferences at the school he teaches at on November 8 until 7:00 p.m. He asked if the Board Meeting scheduled for that night could be changed to start at 7:30 p.m. because he would like to be there for the potential discussion regarding the Athletic Associations. Director Busby suggested adjusting the order of the agenda items for this meeting so Commissioner Biedke could be there for any discussion on the Associations. The consensus of the Board was to keep the start time at 7:00 p.m. but adjust the agenda so Commissioner Biedke can be in attendance for the discussion regarding the Athletic Associations.

DISCUSSION ON 2019 CAPITAL LIST

Director Brewer led the discussion on the 2019 capitals list. She stated we are proposing to issue \$2.5 million in bonds.

Parks

- #1 Master Plan – The last time this was done was in 2013. The last two times we used the same company. They would like to use a different company this time.
- #2 & #3 Clearmont and Clark – This was already approved in order to apply for the grant before the deadline.
- #8 Hampshire – The sewer line pipes need work but this may not resolve the flooding issue.
- #10 Johnson – Replace seawall on south end of pond. Commissioner O'Malley stated he wants to ask Director Curcio how bad it is and if it could wait a few years. Director Busby responded the seawall was constructed incorrectly, and is pulling away from the ground. This will cause a major issue if it collapses. The new seawall will be constructed out of similar material but will be deeper and in to the ground more.

- #12 Lions Inline Skate Rink – Director Busby said this is a placeholder, not a given, in case we need to redo the parking lot. Commissioner Cooke suggested adding “or future use for property” to the budget description.

Facilities

- #20 & #21 Audubon Skate Park – Commissioner Souder asked why we would spend money on repairing ramps and office improvements if we might move the building. Director Busby replied that he does not see us tearing down the building in the next five years. If we decide not to keep it open as an indoor skate park, we can use the building as storage.

Side note: Director Busby gave an update on the outdoor skate park. The Village declined the permit because the numbers in the survey done in 1999 differed from the one done in 2009. We do not know which number is correct so we have to contract out to get a new survey done. This process will take two weeks. Once received, we will put the numbers back in the plan to submit to the Village again. This will likely delay the start of the project until the spring of 2019 with a completion date of May 2019.

- #26 Pavilion Fieldhouse Scoreboards – Commissioner Biedke questioned why only two of the three scoreboards were being replaced. Director Miller responded that only two of them are malfunctioning at this time. Since the newer models will keep track of fouls and time outs, it was the consensus of the Board to replace all three scoreboards in the field house so they are all the same.
- #31 Pavilion Fitness Center – This re-flooring project will be done in five stages so the facility can remain open while the work is being done. The project will take approximately four weeks to complete. An exact date has not been set yet but staff would like it done in August while the weather is nice.
- #32 Pirates’ Cove Path Improvement – Director Busby explained this is phase four of five. Due to budget constraints, the District needs to do the improvements in phases.
- #33 Pirates Cove Bollard and Netting Upgrade – Commissioner Souder questioned why the current queuing line is being replaced. He feels this is very expensive. Director Miller stated kids hit their heads on the current metal queuing line bars. Director Busby added that there may be utilities underneath that may have to be moved.
- #49 Rainbow Falls Lounge Chair Replacement – Director Miller explained the chairs are on a three-year replacement plan. Director Busby added that this year the dollar amount was increased to replace more than one third of the chairs with a higher quality chair.
- #59 140 Lively Warehouse – The roof needs to be replaced because it is starting to leak and is pulling apart.

Technology

- #69 Admin Backup Generator – The Administration building is the hub server for other facilities.
- #72 Network Security and Infrastructure Improvements – Commissioner Souder asked what the life expectancy is. Director Brewer responded it is about seven years. After that, there is no support or patches updates.

Side note: Commissioner Cooke wanted to know if we are up to date on our safety procedures/policies. Director Brewer responded it will be updated in 2019 however; Anita is good about keeping us up to date.

Another side note: We have hired a new IT employee. His name is Enrique Medina.

Fox Run

- #74 & #75 Fox Run Clubhouse Improvements – The furnace replacement and restroom remodel may be pushed back depending on what is decided on for the maintenance facility project.
- #77 Willow Tree Removal – Commissioner O’Malley wanted to know how many trees were being removed for that price. Tom Klaas responded 20 trees. Commissioner O’Malley stated he has a company that could remove the trees for a lot less money. Director Busby asked Commissioner O’Malley to give Tom Klaas and Jeremy Duncan the name of that company.
- #84 Golf Cart Replacement – Director Busby stated this is a placeholder. Staff is looking for approval to move forward with ordering the carts for a March delivery so there will be time to put in the GPS before the start of the season.
- #87 Ventrac Boom Mower Attachment – Commissioner O’Malley questioned why this was necessary. Tom Klaas responded they do not have mowers that can mow down all the banks.
- #88 A&E Fees for Maintenance Facility – Director Busby said we need to start talking about the final design and take into consideration if we build just a new maintenance will we be able to rebuild on the existing clubhouse land or should the project wait three years to save money to do both?

Marketing

- #93 New Website – Commissioner O’Malley questioned if staff can do any or all of this internally. Director Busby responded once the website is developed, we will maintain 90% of it, but the design will be outsourced.

P&L

- #97 Garbage Enclosure Asphalt Repairs – Commissioner O’Malley suggested teaming up with the Village to cut costs.

Director Brewer shared a worksheet on the proposed 2018 tax levy. She stated a Resolution determining the amounts of money for the 2018 tax levy will be presented for approval at the November 8 Board Meeting.

UPDATE ON ATHLETIC ASSOCIATIONS

Executive Director Busby asked the Board if they were fine with the Letter of Understanding he has written up. All said yes. Director Busby will send the Letter of Understanding to the seven association presidents tomorrow. Discussion began on whether the association board members should be reimbursed for registration. A decision has not been made at this time.

SUSPENSION OF COMMITTEE OF THE WHOLE MEETING

Commissioner Cooke moved to suspend the Committee of the Whole Meeting at 7:07 p.m. until after the Regular Scheduled Board Meeting.

Ayes: Commissioners Biedke, Cooke, O'Malley, Souder and President Walz

Nays: None

Motion Carried

RECONVENE TO COMMITTEE OF THE WHOLE

Commissioner Souder moved to reconvene the Committee of the Whole meeting at 8:42 p.m.

Commissioner Cooke seconded the motion.

Ayes: Commissioners Biedke, Cooke, Souder, O'Malley and Walz

Nays: None

Motion Carried

DISCUSSION ON ATHLETIC ASSOCIATIONS

Director Miller discussed the importance of consistency with procedures and processes between the District if the associations become a program of the District. The Pepsi contract was given as an example. Director Miller also stated the consistency for not hiring minors adding that her department did not have any control over the advisory member hiring or assigning the umpires or any other minor in any capacity. Director Miller suggested having them volunteer as minors to gain experience similar to the District's Jr. Leader program.

Compensation for advisory board member was discussed. Director Busby stated the District has many volunteers and any decision made may affect other areas. Commissioner Biedke stated that he thought the advisory board members should be compensated. Commissioner O'Malley stated that they should be compensated with in-kind benefits/passes. Commissioners Souder, Cooke and Walz stated the advisory board members should not be compensated.

Commissioner Biedke stated he thought the deadline of November 5 should be extended to give the associations an opportunity to ask questions at the next board meeting. It was agreed to extend the deadline to November 12. Staff was instructed to notify the associations of the change.

Commissioner Souder moved to adjourn the Committee of the Whole meeting at 9:50 p.m.

Commissioner Cooke seconded the motion.

Ayes: Commissioners Biedke, Cooke, Souder, O'Malley and Walz

Nays: None

Motion Carried