



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on January 14, 2021 in the Administration Building of said Park District. President O'Malley called the meeting to order at 7:06 p.m. and upon the roll being called, President O'Malley, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

William B. O'Malley, President, and Commissioner
Thomas E. Cooke, Vice President, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
John R. Walz, Treasurer, and Commissioner
Ralph C. Souder, Commissioner

Thomas G. Hoffman, Attorney (remotely)

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tim White, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications (remotely)
Tiffany Greene, Director of Leisure Services (remotely)

PUBLIC HEARING

* * * * *

President O'Malley determined that an in-person meeting was not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District, and the President stated that physical presence at the meeting location was determined by the District to be unfeasible due to the disaster.

Access to the meeting was provided to members of the public to contemporaneously hear all discussion, testimony, and roll call votes through Google Meet.

At 7:08 p.m., President O'Malley announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds (the "*Bonds*") for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

President O'Malley opened the discussion and explained the reasons for the proposed issuance of the Park Bonds were as follows: For the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto.

MINUTES – JANUARY 14, 2021

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following: None.

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*. None.

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Biedke moved and Park Commissioner Souder seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President O’Malley	X		

Motion carried.

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

APPROVAL OF MINUTES

President O’Malley questioned if there were any additions or corrections to the minutes of the December 10, 2020 Committee of the Whole Meeting, the December 10, 2020 Regular Meeting and the December 17, 2020 Special Meeting.

There being none, the minutes were approved by a unanimous voice vote.

**APPROVAL OF PAYMENT APPLICATION #5
FROM FRED QUINN CORPORATION**

Commissioner Cooke moved to approve payment application #5 from Fred Quinn Corporation for construction management services for the Fox Run Golf Links Clubhouse and Maintenance Facility Project in the amount of \$501,661.00.

Commissioner Biedke seconded the motion.

MINUTES – JANUARY 14, 2021

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion carried.

**APPROVAL OF PAY REQUEST FROM
SATELLITE SHELTERS, INC.**

Commissioner Cooke moved to approve the pay request from Satellite Shelters, Inc. for installation services for the temporary Golf Course Clubhouse in the amount of \$52,803.04.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O’Malley	X		

Motion carried.

**APPROVAL OF PAY REQUEST #15
FROM WILLIAMS ARCHITECTS**

Commissioner Cooke moved to approve Pay Request #15 from Williams Architects for professional services and construction administration of the Golf Course and Maintenance Facility in the amount of \$13,026.51.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O’Malley	X		

Motion carried.

MINUTES – JANUARY 14, 2021

**APPROVAL OF ADDENDUM TO EXCLUSIVE
LOCATION AND VIDEO GAMING TERMINAL
AGREEMENT WITH GOLD RUSH AMUSEMENTS**

Commissioner Cooke moved to approve the Addendum to Exclusive Location and Video Gaming Terminal Agreement with Gold Rush Amusements, Inc. for a 3-year term.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President O'Malley	X		

Motion carried.

President O'Malley asked if Director Carbon was added as a contact person with Gold Rush. Director Sholes responded yes, but the account rep is on furlough while gaming is not allowed per the Governor's orders. Once that person is back to work, a formal introduction will occur.

Commissioner Biedke questioned if the mandated signs will include a Park District logo and if so, would it be the Fox Run logo. Director Sholes responded that it will have a Park District logo and said the Marketing Director can weigh in on which one. Director Carbon said her initial thought is to have it be the Fox Run logo.

Commissioner Cooke asked how often the gaming machines are changed out. Director Sholes replied it is up the Gold Rush, but it is in both parties best interest to get good games in there. Commissioner Walz asked if we are going to add a sixth game once the new clubhouse is built. Director Sholes answered yes, there will be enough space for up to eight.

**APPROVAL OF PAYMENT APPLICATION #1
FROM TOP NOTCH SIGNS AND LIGHTING**

Commissioner Biedke moved to approve Payment Application #1 from Top Notch Signs and Lighting for services and materials for the electronic signage located at 225 E. Elk Grove Blvd. in the amount of \$35,500.00.

Commissioner Cooke seconded the motion.

MINUTES – JANUARY 14, 2021

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
President O'Malley	X		

Motion carried.

Commissioner Cooke commented that the sign looks great. Executive Director Curcio stated the light was turned down after the Village gave us a heads up that it was too bright. There were no complaints from the residents.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- In December, a Lunch On The Go program was launched with 21 meals being delivered to Adult Center members. This program will continue even when the Adult Center reopens.
- A new exhibit presented by the Artist Association is on the District's website for viewing until the end of January. Some of these art pieces are for sale.
- Dance is going strong with 286 registrants for virtual recital dance classes. There are plans to hold a mini in-person Winter Recitals February 1-4, at Garden Terrace.
- Preschool is still accepting registrations. There are currently 87 children enrolled in the 2020-2021 school year.
- The lap lanes are still open at the Pavilion Aquatic Center. There have been 3,524 lane reservations for the lap pool averaging seven lanes reserved per hour. Please make a reservation before heading over to the pool.
- Staff recruitment for lifeguards, swim instructors and cashiers for Rainbow Falls has begun. Visit our website to apply.
- The equipment has been moved from the Multipurpose Gym back up to the Fitness Center. There is a new challenge for Pavilion Fitness Members. Anyone that swipes in more than twelve times between January 1st and 31st will be entered into a raffle. There will be 3-5 winners drawn on February 1. As of December, there are 1,925 active Fitness Center members. We have a 10-visit pass that has proven successful with 31 converting to memberships. In December there were 25 new members added.
- We are still accepting rental reservations. Five carousel parties were rescheduled and three new parties were booked in December.
- Kids Club Camp is still running with 319 registrations in the month of December. There were also 48 registrations for the School Days Off program. A Kids Club Hybrid program was launched today. This will be held at the Pavilion for lunch and afternoon hours until there are enough children to move to the school sites.

MINUTES – JANUARY 14, 2021

- There were two special events in December: Letters to Santa where 77 letters were received and each child received a returned letter from Santa. There was also an Ornament Contest event with 21 entries. Winners were chosen from four age categories. These can be viewed on the Elk Grove Park District Facebook page.
- The District is also hosting a Snowman Building Contest. The deadline to submit a photo for this event is January 24. Voting will take place between January 25th-28th.
- Auditions for the Winter 2021 Theatre Production, Seussical Jr., is Monday, February 8. Tech week will be April 12-15, with show performances on Friday, April 16, Saturday, April 17 and Sunday, April 18.

Director Greene stated the District is closely monitoring Region 10 metrics, and staff are preparing to move into Tier 2. In Tier 2, the Sheila Ray Adult Center and Audubon Skate Park will reopen. Dance and group fitness classes will be back in-person while still offering a hybrid option to those who would like to remain virtual. Please continue to check social media and e-blasts for updates.

President O'Malley asked how long the Fitness 10 visit pass runs for. He could not find this promotion on our website. Director Greene replied there is no deadline for this promotion as of now. The promotion was advertised in a commercial and also on e-blast but she will make sure it is also on the District's website.

PARKS AND PLANNING UPDATE

Director Tim White gave the following update:

- Gina's staff is doing an excellent job cleaning out the stream bank at Olmsted.
- There have been many calls regarding ice rinks. There needs to be several consecutive days of temperatures in the teens for the water to freeze so please be patient.
- Crews have been taking down holiday lights.
- The Pavilion doors replacement project is done and the doors are operating as they should be. The new doors have a wave sensor so no contact is needed to open the doors.

President O'Malley stated the holiday lights around the Pavilion in conjunction with the Village and Library lights were very nice. Director White gave a shout out to Eliseo, Joe and Matt who did a lot of the work.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- Staff have been busy with the year end wrapping up of 2020.
- W2s will be going out shortly.
- We are starting to hire for the summer. Visit our website for more information.
- The Auditors were out doing the preliminary work this week. They will be back in February to complete their work.
- IT is wrapping up all their 2020 capitals. They have started the 2021 capital project WiFi upgrade for the Pavilion, Admin and Hattendorf buildings.

MINUTES – JANUARY 14, 2021

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon followed up on President O'Malley's inquiry about advertising the Fitness Center 10 visit pass promotion. As Director Greene stated, there was a commercial promoting this deal. After the commercial ended, the promotion was evolving so it was advertised on the Village digital sign as well as on social media. Director Carbon added there is also a 3-month for \$99 promotion going on right now.

Director Carbon recognized her Marketing staff by highlighting some of their accomplishments at the District. Diane Malinowski celebrated 25 years of service in August. Diane is the District's Public Relations Manager but has also worked in the preschool area and customer service. Candace Bregola marked her 15 year anniversary today. Candace is the District's Web Administrator and Social Media Analyst. Bonnie Cichanski has been with the District for almost six years. Bonnie is the District's full-time Graphics Designer and is mainly responsible for the publication of the seasonal brochure, e-news blasts and the Senior Buzz newsletter.

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio shared some of the capital projects that will be done this year.

- New scoreboards will be added at Audubon.
- Jaycee Playground and Ridge School Playground will be replaced this year.
- The Pirates' Cove Dragon Castle will be getting an upgrade. The dragon will be staying but the rest of the castle will get an improvement.

OLD BUSINESS

President O'Malley stated that he got in touch with a Kinder Morgan representative to review the plans at Fox Run. President O'Malley gave him Director Curcio's number to get in touch with him directly.

NEW BUSINESS

President O'Malley stated a Notification of Tentative Budget and Appropriation Ordinance will be on display at the Elk Grove Park District Administration Building, 499 Biesterfield Road, Elk Grove Village, Illinois.

PAYMENT OF BILLS

Commissioner Cooke moved to authorize Director Curcio to make payment of the bills in the amount of \$99,660.15 for December 8, 2020, \$345,218.75 for December 10, 2020, \$1,044,236.04 for December 17, 2020 and \$43,844.12 for January 7, 2021.

Commissioner Biedke seconded the motion.

MINUTES – JANUARY 14, 2021

ELK GROVE PARK DISTRICT						
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON JANUARY 14, 2021						
SUMMARY BY FUND:	12/8/2020	12/10/2020	12/17/2020	12/30/2020	1/7/2021	
CORPORATE FUND	\$29,788.34	\$99,036.87	\$9,870.47	\$68,922.04	\$16,971.43	
AUDIT						
POLICE				\$2,242.00		
LIABILITY						
RECREATION FUND	\$25,740.54	\$1,300.51	\$5,808.24	\$39,428.28	\$14,732.84	
PAVING & LIGHTING FUND		\$2,990.00				
MUSEUM FUND	\$1,988.47		\$58.99	\$224.14	\$155.67	
SPECIAL RECREATION	\$6,510.37	\$1,293.75	\$118,471.00	\$2,549.23		
ASSOCIATIONS	\$1,693.29	\$1,342.04	\$35.00	\$ 600.00	\$2,400.00	
BOND & INTEREST FUND						
CAPITAL PROJECTS	\$20,795.92	\$225,395.00	\$909,348.81	\$ 15,635.08	\$3,355.80	
FOX RUN GOLF LINKS FUND	\$13,143.22	\$13,860.58	\$643.53	\$10,695.36	\$6,228.38	
	\$99,660.15	\$345,218.75	\$1,044,236.04	\$140,296.13	\$43,844.12	

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O’Malley	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Souder moved to adjourn to Closed Session for the purpose of discussing Personnel per 2(c)(1).

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		

MINUTES – JANUARY 14, 2021

President O’Malley X

Motion carried.

RECONVENE TO OPEN SESSION

After discussion on Personnel, President O’Malley moved to reconvene the meeting to Open Session at 11:28 p.m.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President O’Malley	X		

Motion carried.

NEW BUSINESS

There was discussion on Commissioner Plaques.

ADJOURNMENT

President O’Malley moved to adjourn the Regular Meeting at 11:36 p.m.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion carried.

The Regular Meeting of January 14, 2021 was adjourned at 11:36 p.m.

Respectfully submitted

Robert Biedke, Secretary