



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on February 10, 2022 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:05 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, President, and Commissioner  
Robert R. Biedke, Vice President, and Commissioner  
Scott Carlson, Secretary, and Commissioner  
John R. Walz, Treasurer, and Commissioner  
William B. O'Malley, Commissioner

### Administrative Staff:

Ben Curcio, Executive Director  
Brad Sholes, Director of Business Services  
Mark Kosbab, Director of Parks and Planning  
Kelly Carbon, Director of Marketing and Communications  
Tiffany Greene, Director of Leisure Services

## APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the January 27, 2022 Committee of the Whole Meeting and the January 27, 2022 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Carlson moved to approve the minutes of the January 27, 2022 Closed Session Meeting.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

## CORRESPONDENCE

Commissioner O'Malley said he and Commissioner Walz were copied on correspondence from a resident regarding mask requirements when outside of park district property and if any other Commissioner would like to read it to let them know.

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**RECOGNITION OF SPECIAL GUEST**

President Cooke introduced employee Valerie Gerdes Lemme, and invited her to step up to the microphone. Director Kosbab stated that Valerie, who has been the District’s Landscape Architect for the past 14 years is retiring. Director Kosbab proceeded to list all of Valerie’s accomplishments during her time at the District. Along with the many playground renovations that Valerie was in charge of, she also initiated the Kids Around the World program which donates our old playground equipment to less fortunate areas around the world. Valerie thanked the Commissioners for giving her the opportunity to service the community.

**APPROVAL OF PAY REQUEST #18  
FROM FRED QUINN CORPORATION**

Commissioner O’Malley moved to approve pay request #18 from Fred Quinn Corporation for construction management services for the Fox Run Golf Links Clubhouse and Maintenance Facility Project in the amount of \$214,303.00.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

**ACCEPTANCE OF PROPOSAL FROM TRANE**

Commissioner O’Malley moved to accept the proposal from Trane of Willowbrook, Illinois through OMNIA Partners, Public Sector for the Rainbow Falls Boiler Replacement Project in the amount of \$193,126.00.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

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### LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- As of the end of January, the Sheila Ray Adult Center has 176 members.
- Private Lessons are continuing to grow with the new format at the Pavilion Aquatics Center allowing for more lessons. There were 38 private lessons for the month of January.
- Tumbling Times' first winter session has 128 participants, and for the first time they are going to be hosting a state tumbling meet on February 26.
- There are 24 teams in the Fall Bags League, which is back at Fox Run. There are two divisions with 16 competitive teams and 8 recreational teams.
- Most of the youth athletic teams are in winter training. Football will be participating in a 7 vs 7 League in the spring.
- Mary Poppins rehearsals are underway with a cast of 50. The show dates are March 17-19.
- Winter Dance recital took place on January 30, at Elk Grove High School, with over 600 people in attendance and over 1,000 people watching at home via livestream.
- There were 27 total rentals for the month of January.
- Family Nerf Night had 40 participants. A special thank you to Foam from Above for attending the event and passing out nerf blasters, darts and swag.
- Upcoming events include:
  - February 11 - Dance with Me Tonight from 6-8pm at the Pavilion
  - February 16 - Sheila Ray Center Open House from 11am-12:30pm at the Adult Center.
  - February 18 - Parent's Night Out from 5:30-8:30pm at Pavilion Aquatics Center. This event is for kids ages 5-12.
  - March 3 - Dancing with the Band from 7-9pm at Garden Terrace.
  - March 4 - Under the Sea Dance from 6-8pm at the Pavilion.

### PARKS AND PLANNING UPDATE

Director Mark Kosbab stated staff has been busy with regular maintenance duties. The Facility Team have been busy with regular building maintenance while the Grounds team have been pruning and maintaining the ice rinks. Both teams have been working hard on clearing snow and getting capital projects off the ground and preparing bids. Ice rinks are weather dependent so information regarding whether the ice rinks are open will be posted on our website. This week, staff started control burns at Olmsted Park. Next week they will do Morton Park in effort to restore the shore line.

### BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- The Park District is still hiring. Check our website for a list of all open positions.
- Our auditors were on site all week. They wrapped up today and will finalize the audit in the next couple of weeks.

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- The Golf Course had a great first month in January. We will continue to tweak operations and have introduced weekday lunch specials and nightly drink specials. The simulators are very popular so don't hesitate to reserve your time as they fill up quickly. Keep in mind if someone has reserved a time after you, you will be asked to step out and let them go in their timeslot. Fox Run is hosting a Super Bowl special. Reserve a table from 5-11pm for \$30 per person which includes buffet, three drinks, drawings for free golf and simulator time.

Commissioner O'Malley stated he has heard from multiple people who have applied for positions and not been given a call. Director Sholes responded that they are still in the process of hiring and the jobs are posted on multiple platforms but they should follow the instructions to apply through our website.

Commissioner O'Malley also stated that he is still waiting on the information he requested on 457b contributions. Director Sholes responded that he is working on putting that information together for him.

### **MARKETING AND COMMUNICATIONS UPDATE**

Director Kelly Carbon shared the following information:

- The Summer Camp Activity Guide will be available online next week. It will be mailed out to the residents soon after that.
- The Spring Brochure will be mailed to residents by the end of the month with registration beginning on March 2 for residents and March 7 for non-residents.
- Pavilion Fitness will be distributing a heart healthy treat on Valentine's Day.
- There are two new digital display boards installed in the Fitness Center. These will provide information on happenings throughout the District.
- An advertising campaign has been running in the Daily Herald as well as on Social Media promoting Fox Run.
- We have a new part time customer service team member that started this week.

### **EXECUTIVE DIRECTOR UPDATE**

Executive Director Ben Curcio shared that Governor Pritzker announced on Wednesday the mask mandate will be removed on Monday, February 28. Cook County Public Health has stated that they will align themselves with the Governor lifting the mask and vaccine mandate as well.

### **ADOPTION OF ORDINANCE 426**

Commissioner O'Malley moved to adopt Ordinance 426:

AN ORDINANCE PROVIDING FOR THE ISSUE OF \$2,500,000 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2022, OF THE DISTRICT FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE EXISTING LAND AND

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FACILITIES OF THE DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON THE BONDS AND AUTHORIZING THE SALE OF THE BONDS TO THE CORPORATE FUND OF THE DISTRICT.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

**PAYMENT OF BILLS**

Commissioner Carlson moved to authorize Director Curcio to make payment of the bills in the amount of \$61,655.00 for January 27, 2022 and \$57,738.91 for February 3, 2022. Commissioner Walz seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>					
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON FEBRUARY 10, 2022</b>					
			<b>1/27/2022</b>	<b>2/3/2022</b>	
	<b>SUMMARY BY FUND:</b>				
	CORPORATE FUND		\$ 19,187.63	\$ 15,698.59	
	AUDIT		\$ 200.00		
	POLICE		\$ 410.00		
	LIABILITY				
	RECREATION FUND		\$ 25,997.62	\$ 26,298.71	
	PAVING & LIGHTING FUND				
	MUSEUM FUND		\$ 24.69	\$ 527.57	
	SPECIAL RECREATION				
	ASSOCIATIONS		\$ 1,863.50	\$ 6,812.94	
	BOND & INTEREST FUND				
	CAPITAL PROJECTS		\$ 11,927.91	\$ 2,483.04	
	FOX RUN GOLF LINKS FUND		\$ 2,043.65	\$ 5,918.06	
			<b>\$ 61,655.00</b>	<b>\$ 57,738.91</b>	

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
President Cooke	X		

Motion carried.

**ADJOURNMENT TO CLOSED SESSION**

Commissioner Cooke moved to adjourn to Closed Session for the purpose of discussing the purchase or lease of real estate for the use of the public body per 2(c)(5) and for the purpose of conducting the semi-annual review of Closed Session Minutes per 2(c)(21).

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

**RECONVENE TO OPEN SESSION**

After discussion on real estate and reviewing the closed session minutes, President Cooke moved to reconvene the meeting to Open Session at 8:24 p.m.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

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**RELEASE OF CLOSED SESSION MINUTES**

After the discussion regarding the semi-annual review of Closed Session Minutes per 2(c)(21), Commissioner O’Malley moved that the Park District Board find that the need for confidentiality still exists as to all closed session minutes except that it is no longer necessary, in order to protect the public interest or the privacy of an individual, to keep the closed session minutes of April 22, 2021 confidential, and that same shall now be made public.

**NEW BUSINESS**

Discussion on staff schedules and part time jobs. Discussion on Community correspondence.

**ADJOURNMENT**

President Cooke moved to adjourn the Regular Meeting at 8:40 p.m.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

The Regular Meeting of February 10, 2022 was adjourned at 8:40 p.m.

Respectfully submitted



Scott Carlson, Secretary