



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on February 11, 2021 in the Administration Building of said Park District. President O'Malley called the meeting to order at 7:07 p.m. and upon the roll being called, President O'Malley, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

William B. O'Malley, President, and Commissioner
Thomas E. Cooke, Vice President, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
John R. Walz, Treasurer, and Commissioner

Absent: Ralph C. Souder, Commissioner

Thomas G. Hoffman, Attorney (remotely)

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tim White, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications (remotely)
Tiffany Greene, Director of Leisure Services (remotely)

Guest: Scott Carlson, Resident and Park Board Candidate

APPROVAL OF MINUTES

President O'Malley questioned if there were any additions or corrections to the minutes of the January 28, 2021 Committee of the Whole Meeting, and the January 28, 2021 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

APPROVAL OF PAY REQUEST FROM WILLIAMS ARCHITECT

Commissioner Cooke moved to approve the pay request from Williams Architect for professional services and construction administration of the Fox Run Clubhouse and Maintenance Facility in the amount of \$8,109.07.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O'Malley	X		

Motion carried.

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**APPROVAL OF PAY REQUEST
FROM FRED QUINN CORPORATION**

Commissioner Cooke moved to approve the pay request from Fred Quinn Corporation for construction management services for the Fox Run Golf Links Clubhouse and Maintenance Facility Project in the amount of \$495,509.00.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Cooke	X		
President O'Malley	X		

Motion carried.

**ACCEPTANCE OF PROPOSAL
FROM ESSCOE, INC.**

Commissioner Cooke moved to accept the proposal from Esscoe, Inc. of Lake Zurich, Illinois for the purchase, installation, and configuration of a new Card Access system in the amount of \$84,317.82.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O'Malley	X		

Motion carried.

**APPROVAL OF MASTER INTERGOVERNMENTAL
AGREEMENT WITH SCHOOL DISTRICT 214**

Commissioner Cooke moved to approve the Intergovernmental Agreement between Elk Grove Park District and School District 214.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O'Malley	X		

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Motion carried.

**APPROVAL OF AGREEMENT FOR
EMPLOYMENT OF BEN CURCIO**

Commissioner Walz moved to approve the agreement for employment of Ben Curcio for the Elk Grove Park District

President O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- The Sheila Ray Adult Center reopened on January 25. There were 82 members within the first five days, and as of February 9, the center has reached 124 members. Also, Line Dancing will be brought back to the Hattendorf Center.
- Adult Bags League kicks off this month with 10 teams.
- Information will be available later this month for Adult Softball leagues.
- Private swim lessons, Developmental Stroke clinic and all Aqua Wellness classes returned on January 25. The first session of Private Swim Lessons sold out so there are plans to expand these lessons.
- The Afternoon Oils class is returning Monday, February 22.
- The Artist Association’s February virtual exhibit, Edibles, is viewable through February 28 on the District’s website.
- The Audubon Indoor Skate Park reopened in January on a reservation system with 502 reservations between January 20 and February 7, and 14 private skate lessons.
- The winter session of non-recital dance began the week of January 25. Recitals took place February 1 through 4 in the Garden Terrace.
- Congratulations to Preschool for being awarded national accreditation under NECPA.
- A new registration process for the 2021-2022 preschool year is being created using the SignNow platform. Staff are also working on a virtual open house YouTube video and an interactive launch page on the website which is scheduled to be released at the end of March.
- Group Fitness classes have returned to in-person, with dance and yoga having a hybrid option. Masks are not required when working out in a group fitness class, but 6 feet must be maintained.
- The Elk Grove Historical Museum reopened February 1. Advanced reservations for tours are required. Tours are limited to five people. Staff are currently working on redesigning the farmhouse exhibit space, researching for the mini-exhibit opening in May, and planning spring activities and events.

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- The Warm Water Therapy pool reopened on January 29.
- The Lagoon Pool will reopen on February 13 for open swim reservations and private rentals.
- A lifeguard certification course was conducted in February to fulfill spring staffing. Summer lifeguard and swim instructor recruitment is underway. Interested candidates ages 16 and older can apply on our website.
- The Fitness Center is following the guidelines for both the All Sports and DCEO Health and Fitness. All Sports Guidelines, which includes all open gym activities: pickleball, basketball and volleyball, require masks at all times. The January Check-in Challenge was successful with a total of 334 participants.
- There were 372 registrations for Kids Club and 49 registrations for the Kids Club-Hybrid program in the month of January.
- Auditions for Seussical Jr. was held virtually this year. The cast list will be posted on Tuesday, February 16. Rehearsals will begin on February 17 and performances will be at the Des Plaines Prairie Lakes Theatre on April 16, 17 and 18.
- Karate, tumbling, volleyball and Hot Shot Sports begin next week. There is still time to register for these programs.
- Registration is underway for youth athletic leagues.

Commissioner Cooke asked if masks are required even if a person has been vaccinated. Director Greene replied yes. President O'Malley suggested that staff needs to reinforce wearing masks in the weight lifting area as he has seen several patrons not wearing them.

PARKS AND PLANNING UPDATE

Director Tim White gave the following update:

- Staff is spending a lot of time working on permitting and preparing bid specs for various capital projects.
- ComEd is still reviewing the two sites that we have requested special recreation use for a dog park. Director White and Director Curcio will also be presenting to two committees from the Cook County Forest Preserve at the end of the month to potentially use Woodland Meadows as a dog park.
- Staff is working with Upland Design for plans for development of the Chelmsford property.
- Staff have also been busy with snow removal and maintaining the ice rinks. Shout out to Nat Thompson and Jake De La Garza for watering the rinks in the middle of the night. We have three ice rinks, two at Olmsted and one at Mead.

Commissioner Cooke questioned if staff clears snow from the outdoor skate park. Director White responded they do not.

President O'Malley asked Director White to give an update on the Morton Bridge project that was discussed at the last meeting. Director White stated after that discussion, it was decided that the bridge, which was originally going to be for fishing, was not feasible so staff is exploring other options.

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BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- The auditors are on site this week conducting our annual audit.
- The WiFi migration and expansion is completed at the Pavilion.
- The District's internet upgrade will hopefully be completed next week.
- There are multiple openings for lifeguards and swim instructors, as well as year round Parks and year round Grounds staff. These are all listed on our website.
- Construction has slowed down a bit at the golf course due to the weather, but contractors continue to work. Weather days were already built into the timeline.
- Gaming is open again at the golf course, however, it will be closed this weekend due to extreme cold.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following update:

- In person customer service is available from 9:00am-2:30pm Monday through Friday.
- Marketing meetings with the Coordinators took place on Tuesday. Staff are putting the finishing touches on the spring brochure. It will be available online beginning February 22. Registration for residents will begin that day with registrations for nonresidents beginning on February 24.
- Staff are also working on the Camp brochure, which will also be available online.
- Scholarship applications for high school seniors are now available on our website.

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio thanked the Parks staff for the great job they are doing on snow removal. We have received many compliments from residents.

AARP is not going to be providing tax preparation at Hattendorf this year but they have launched a new website to offer tax help for seniors. On this site, you may request for a volunteer to prepare your taxes virtually or in person as well as provide coaching for the seniors to complete themselves. Their website is www.aarp.org

ADOPTION OF ORDINANCE 415

Commissioner Cooke moved to adopt Ordinance 415:

AN ORDINANCE PROVIDING FOR THE ISSUE OF \$2,500,000 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2021, FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE EXISTING LAND AND FACILITIES OF SAID PARK DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS AND AUTHORIZING THE SALE OF SAID BONDS TO THE CORPORATE FUND OF THE PARK DISTRICT.

Commissioner Walz seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O’Malley	X		

Motion carried.

ADOPTION OF ORDINANCE 416

Commissioner Cooke moved to adopt Ordinance 416:

AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE, TRANSFER, AND CONVEYANCE OF CERTAIN USED PERSONAL PROPERTY

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O’Malley	X		

Motion carried.

PAYMENT OF BILLS

Commissioner Walz moved to authorize Director Curcio to make payment of the bills in the amount of \$94,162.22 for January 27, 2021, and \$49,986.29 for February 4, 2021.

Commissioner Cooke seconded the motion.

ELK GROVE PARK DISTRICT				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON FEBRUARY 11, 2021				
SUMMARY BY FUND:		<u>1/27/2021</u>	<u>2/4/2021</u>	
CORPORATE FUND		\$ 54,403.49	\$ 16,084.89	
AUDIT				
POLICE				
LIABILITY				
RECREATION FUND		\$ 32,348.18	\$ 20,924.84	
PAVING & LIGHTING FUND				
MUSEUM FUND			\$ 369.95	
SPECIAL RECREATION				
ASSOCIATIONS			\$ 6,500.00	
BOND & INTEREST FUND				

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	CAPITAL PROJECTS			\$ 3,506.04	
	FOX RUN GOLF LINKS FUND		\$ 7,410.55	\$ 2,600.57	
			<u>\$ 94,162.22</u>	<u>\$ 49,986.29</u>	

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion carried.

ADJOURNMENT

Commissioner Cooke moved to adjourn the Regular Meeting of February 11, 2021.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O’Malley	X		

Motion carried.

The Regular Meeting of February 11, 2021 was adjourned at 7:33 p.m.

Respectfully submitted

Robert Biedke, Secretary