



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on March 10, 2022 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:01 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, President, and Commissioner  
Robert R. Biedke, Vice President, and Commissioner  
Scott Carlson, Secretary, and Commissioner  
John R. Walz, Treasurer, and Commissioner  
William B. O'Malley, Commissioner

### Administrative Staff:

Ben Curcio, Executive Director  
Brad Sholes, Director of Business Services  
Mark Kosbab, Director of Parks and Planning  
Kelly Carbon, Director of Marketing and Communications  
Tiffany Greene, Director of Leisure Services

Visitors: Allan Crites, Resident

### APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the February 24, 2022 Committee of the Whole Meeting and the February 24, 2022 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

### ACCEPTANCE OF BID FROM LANGTON GROUP

Commissioner O'Malley moved to accept the total base bid from Langton Group of Woodstock, IL in the amount of \$106,835.50 for contractual mowing services in 2022, with an option to renew each year with Board approval for up to three (3) years including a 3% escalation in 2023 and 3% escalation in 2024.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

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Motion carried.

**ACCEPTANCE OF BID FROM BEARY LANDSCAPING**

Commissioner Walz moved to accept the total base bid from Beary Landscaping, Inc. of Lockport, IL in the amount of \$50,692.00 for contractual Herbicide and Fertilizer Application services in 2022 with an option to renew each year with Board approval for up to three (3) years including a 2% escalation in 2023 and 2% escalation in 2024.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

**LEISURE SERVICES UPDATE**

Director Tiffany Greene gave the following update:

- The Sheila Ray Adult Center has 191 active members as of the end of February.
- There were 83 total private swim lessons, 279 participants in Youth Swim Lessons and 62 participants in Parent Tot Lessons in February.
- For the first time, Tumbling Times hosted a state tumbling meet at the Pavilion on February 26, with 149 gymnasts from 9 teams competing.
- Registration is now open for Adult Softball Leagues.
- Registration is currently taking place for House Baseball, Spring Recreational Soccer and Football Spring 7-on-7 League.
- Audubon Skate Park had 309 admissions in the month of February.
- The Art Department is running 11 different classes with 124 participants, compared to 5 classes that were running last year at this time.
- Preschool has 147 students enrolled with another 22 enrolled in the 2’s classes.
- Fitness Open Gym numbers continue to increase with a total of 662 paid participants, which does not include members, in February.
- There were 34 rentals in the month of February.
- Kids Club daily utilization totaled 1,755 in February.
- Upcoming events include:
  - March 16 - Superhero Party from 5:00-7:00pm at the Pavilion
  - March 17-19 - Mary Poppins Productions at Prairie Lakes Theater in Des Plaines
  - April 7 - Dancing with the Band from 7:00-9:00pm at Garden Terrace
  - April 9 - Breakfast with the Bunny from 9:00-11:00am at Garden Terrace
  - April 9 - Swim with the Bunny from 1:00-3:00pm at Pavilion Aquatics Center

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### PARKS AND PLANNING UPDATE

Director Mark Kosbab said the Parks and Planning staff are gearing up for the spring season.

- Preventative maintenance continues to be the focus within the facilities, including aquatics.
- The Grounds team is disassembling the ice rinks and finishing up winter pruning.
- Staff is making sure all the athletic field equipment, base pegs and other items are ready to put out for the spring season. Staff will begin the process of assessing the ballfields to ensure they are ready to go as soon as possible.
- Staff continues to work on capital projects. Long lead times continue to be an issue, but they are diligently working with vendors to plan accordingly.
- Work at Audubon Skate Park entry door has begun.

### BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- HR is working with our Facility and Programs Managers on hiring for summer. Continue to visit our website for updated information on open positions.
- Lauterbach & Amen completed the audit and we are waiting on year end documents from IMRF. We received documentation today from GFOA. For the 21st year in a row, the District received a Certificate of Achievement in Financial Excellence.
- The District received a grant from IEMA and FEMA for Covid and our response in the Public Health Emergency, in the amount of just over \$9,500.
- The target date for the Golf Course to open is Wednesday, March 16.

### MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon shared the following information:

- A general Eblast was sent out on February 14 highlighting all the sports program registrations, and the upcoming Mary Poppins theater production.
- The Dance with Me event and the Parks Department clean-up at Olmsted Park were posted on social media.
- The District saw an increase of 1,000 more users on our website in February.
- The Spring and Camp Guides have been mailed out. Copies of these guides are also available at Hattendorf and Pavilion customer service counters.

### EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio shared the date for the official Fox Run Clubhouse Open House is Thursday, April 7, from 5:00-7:00pm. Food will be provided and prepared by our very own chef, Cesar Betancourt. Director Curcio also shared that he received word from IDNR that they have released an OSLAD schedule update. They have pushed back the date that grant awards will be announced to late summer or early fall. The District applied for an OSLAD grant for the Marshall Park project. This delay will not affect the design document schedule that was presented to the Board.

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**NEW BUSINESS**

Commissioner O’Malley stated he would like staff to take a look at Muir Park, which is by Devon and Tonne. Commissioner O’Malley said that park is no longer used as it was in the past and does not want to spend money maintaining it. Executive Director Curcio stated that there an intergovernmental agreement with ComEd stating the District will mow that entire easement in return for allowing the District to put a path connecting the neighborhood to the park. Director Curcio added the District could save significant money if staff did not have to mow that large piece of property. Commissioner O’Malley would like to continue discussing this at a committee of the whole meeting

**PAYMENT OF BILLS**

Commissioner Carlson moved to authorize Director Curcio to make payment of the bills in the amount of \$188,029.06 for February 24, 2022 and \$144,183.20 for March 3, 2022.

Commissioner Walz seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>					
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MARCH 10, 2022</b>					
			<b>2/24/2022</b>	<b>3/3/2022</b>	
<b>SUMMARY BY FUND:</b>					
	<b>CORPORATE FUND</b>		\$ 59,334.09	\$ 21,214.35	
	<b>AUDIT</b>				
	<b>POLICE</b>			\$ 246.00	
	<b>LIABILITY</b>				
	<b>RECREATION FUND</b>		\$ 45,023.81	\$ 25,254.92	
	<b>PAVING &amp; LIGHTING FUND</b>				
	<b>MUSEUM FUND</b>		\$ 24.78	\$ 463.28	
	<b>SPECIAL RECREATION</b>			\$ 65,064.00	
	<b>ASSOCIATIONS</b>		\$ 10,858.00	\$ 7,788.50	
	<b>BOND &amp; INTEREST FUND</b>			\$ 5,000.00	
	<b>CAPITAL PROJECTS</b>		\$ 61,282.00	\$ 1,155.09	
	<b>FOX RUN GOLF LINKS FUND</b>		\$ 11,506.38	\$ 17,997.06	
			<b>\$ 188,029.06</b>	<b>\$ 144,183.20</b>	

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

**ADJOURNMENT**

Commissioner Biedke moved to adjourn the Regular Meeting at 7:21 p.m.

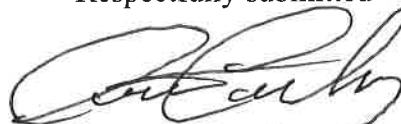
Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

The Regular Meeting of March 10, 2022 was adjourned at 7:21 p.m.

Respectfully submitted



Scott Carlson, Secretary