



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on March 12, 2020 in the Administration Building of said Park District. President Walz called the meeting to order at 7:10 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner
William B. O'Malley, Vice President, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
Ralph C. Souder, Commissioner

Absent: Thomas E. Cooke, Treasurer, and Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tim White, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Visitor: Alan Crites, Resident

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the February 27, 2020 Committee of the Whole Meeting and the February 27, 2020 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote

Commissioner O'Malley moved to approve the minutes of the February 27, 2020 Closed Session Meeting.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

ACCEPTANCE OF BID FROM J&J SEALCOATING, INC.

Commissioner O'Malley moved to accept the bid proposal from J&J Sealcoating, Inc. for the Audubon Parking Lot Replacement Project in the amount of \$26,939.00

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Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**APPROVAL OF PURCHASE OF PLAY EQUIPMENT
AND FLOORING FROM PLAYTIME, LLC.**

President Walz announced this agenda item has been tabled.

**APPROVAL OF PURCHASE OF A NEW AQUATIC PLAY
FEATURE FROM WATERPLAY SOLUTIONS, CORP.**

Commissioner Souder moved to approve the purchase of a new aquatic play feature for the Pavilion Aquatics Center Lagoon Pool from Waterplay Solutions Corp. in the amount of \$156,330.00.

President Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

**APPROVAL OF COPIER LEASE AGREEMENT
FROM GORDON FLESCH COMPANY**

Commissioner O'Malley moved to approve the 4-year Copier Lease Agreement with Gordon Flesch Company in the amount of \$67,920.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

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Motion carried.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- The Daddy Daughter Date Night took place on February 7 with 60 couples in attendance.
- There were 630 admissions to the Audubon Indoor Skate Park in the month of February compared to 452 admissions last February.
- Youth basketball finished their season with 387 participants which was up from the 376 last year.
- The Volleyball Prep Clinic has a record number of 28 participants registered for the Winter Session 2 compared to 15 participants in Winter Session 1.
- The Winter Bags league championship game was held on March 11. The league had a record 25 teams this season between two divisions.
- 87 Rainbow Falls Waterpark early bird membership passes so far which is a 5% increase compared to 2019 year to date sales.
- Some upcoming events include:
 - March 13-15: Frozen Jr at Prairie Lakes Theatre
 - March 14: Stingray NIWSC Divisional Conference Meet
 - March 17: School Days Off
 - March 23-27: School Days Off Spring Break and Aqua Spring Break Camp
 - April 3: Celebration of Cultures
 - April 4: Swim with the Bunny

PARKS AND PLANNING UPDATE

Director Tim White gave the following update:

- The first Village Round Table meeting was held on. In attendance were representatives from departments within the village such as Billing, Traffic, Streets, Fire and Police. It was a nice meet and greet where they shared projects they are working on. There was good participation at this meeting and will likely be held quarterly.
- The Parks Department has a new hire, Gina Del Medico. Gina will be the new Horticulture Crew Leader.
- Staff is preparing for upcoming projects including, Audubon parking lot replacement, Johnson seawall project and the demolition of the Chelmsford building.
- A new van was purchased for the IT Department. This was a capital project.

Commissioner Biedke questioned how the District is evaluating when to open fields. Director White responded Joe Brown knows best about the criteria and he trusts his judgement but things to consider are standing water, frozen ground, if the ground is too soft it will be damaged if a practice is held on it.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- The golf course opened Thursday, March 5. On Sunday, March 8 we have over 200 rounds played.
- The Driving Range is open on a day to day basis.

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- Ground Crew is continuing course clean up and were able to mow the greens for the first time this year.
- Spring Scramble is coming up on Saturday, April 4.
- Bags Tournament will be on March 20 at 5:30.
- We are still in need of kitchen and grounds help at Fox Run as well as other seasonal help. All openings are posted on our website.
- IT is excited to get their new van. It will be very helpful when out in the field.
- The security camera project is in full swing. Cameras are being ordered and storage expansion has begun.
- Ticketing module in RecTrac is up and running. We are hoping to get it tested out this weekend.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon shared information on communication platforms with the Park District. She stated our most popular form of communication is through our quarterly brochure. Second to that is our website, which recently has been refreshed to make the information easier to be accessible. The website is responsive so it can also be used on mobile devices. Director Carbon stated the District actually hosts three websites elkgroveparks.org, foxrungolf.com and egvsports.com, which is a new website for our athletic leagues. Another platform the District uses is email communication. Currently we have 14,000 subscribers to our e-news to receive information on upcoming events as well as newsworthy information. You can register through our website. The last platform is Social Media We communicate through twitter, instagram and multiple facebook pages.

Director Carbon also shared that the Marketing Department has hired a new part-time assistant.

Commissioner O'Malley questioned who will be overseeing all the facebook pages to dismiss lies or rumors that are posted? Director Carbon responded that our full-time Website Administrator and Social Media Analyst review multiple sites every day. If this employee feels there is something that needs to be addressed it will be at that time. Director Carbon added that we also have a Rumor vs Fact page on our website

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio read a statement outlining the steps the Elk Grove Park District is taking to help limit the spread of COVID-19. He stated that as the District continues to monitor the outbreak, we are taking extra precautions to clean areas throughout the day. He urged anyone that is sick or has been in contact with someone with COVID-19 to please stay at home to protect others. Director Curcio also said if anyone, including a family member, has tested positive for COVID-19 to please contact our Risk Manager, Anita Healy, at (847) 228-3499 or email ahealy@elkgroveparks.org. More information on the coronavirus is available on the CDC website which is cdc.gov.

Director Curcio also stated to check the Status Updates link on our website for updates on program cancellations or facility closures.

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NEW BUSINESS

Commissioner Biedke asked what steps would a resident take if they wanted to start a new youth league. Executive Director Curcio responded we should be taking comments back and discussing them. A good way to introduce a new program is to run a camp or clinic first to see if there is enough interest before creating a program.

PAYMENT OF BILLS

Commissioner O’Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$173,338.27 for February 27, 2020 and \$199,501.24 for March 5, 2020.

Commissioner Souder seconded the motion.

ELK GROVE PARK DISTRICT				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MARCH 12, 2020				
SUMMARY BY FUND:	<u>2/27/2020</u>	<u>3/5/2020</u>		
CORPORATE FUND	\$ 53,972.43	\$ 67,766.47		
AUDIT		\$ 18,500.00		
POLICE		\$ 35.99		
LIABILITY				
RECREATION FUND	\$ 64,408.20	\$ 20,541.60		
PAVING & LIGHTING FUND		\$ 153.90		
MUSEUM FUND	\$ 26.60	\$ 383.45		
SPECIAL RECREATION				
ASSOCIATIONS	\$ 26,447.70	\$ 3,549.66		
BOND & INTEREST FUND				
CAPITAL PROJECTS	\$ 18,500.00	\$ 79,535.89		
FOX RUN GOLF LINKS FUND	\$ 9,983.34	\$ 9,034.28		
	\$ 173,338.27	\$ 199,501.24		

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

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Commissioner O’Malley questioned the high electric bill for the Chelmsford building. Director Curcio responded the heat was turned down to 50 degrees but the mechanical systems are still running. The plan is to tear down the building this spring. Director White added there is also security lighting at that building.

ADJOURNMENT

President Biedke moved to adjourn the Regular Meeting of March 12, 2020.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

The Regular Meeting of March 12, 2020 was adjourned at 7:38 p.m.

Respectfully submitted

Robert Biedke, Secretary