



## MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on March 26, 2020 via Google Hangouts. President Walz called the meeting to order at 7:00 p.m. and upon the roll being called, the following Park Commissioners, also being remotely present via Google Hangouts, answered present:

John R. Walz, President, and Commissioner  
William B. O'Malley, Vice President, and Commissioner  
Thomas E. Cooke, Treasurer, and Commissioner  
Robert R. Biedke, Secretary, and Commissioner  
Ralph C. Souder, Commissioner

Thomas G. Hoffman, Attorney

### Administrative Staff:

Ben Curcio, Executive Director  
Brad Sholes, Director of Business Services  
Tim White, Director of Parks & Planning  
Kelly Carbon, Director of Marketing & Communications  
Tiffany Greene, Director of Leisure Services  
Dustin Sneath, Superintendent of IT

### **APPROVAL OF MINUTES**

President Walz questioned if there were any additions or corrections to the minutes of the March 12, 2020 Committee of the Whole Meeting, the March 12, 2020 Regular Meeting and the March 17, 2020 Special Meeting.

There being none, the minutes were approved by a 4/0/1 voice vote. Commissioner Cooke stated he abstained because he was not at the March 12, 2020 Committee of the Whole and the March 12, 2020 Regular Meeting.

President Walz announced that agenda items #10 and #11 were tabled.

### **APPROVAL OF PAY REQUEST FROM WILLIAMS ARCHITECTS**

Commissioner Souder moved to approve Pay Request #6 from Williams Architect for the Fox Run Clubhouse and Maintenance Facility Project in the amount of \$95,083.34.

Commissioner Cooke seconded the motion.

**MINUTES MARCH 26, 2020**

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

Director Curcio stated this was for professional services for the schematic design. This design has been submitted to the Planning Commission at the Village.

**APPROVAL OF UPLAND DESIGN  
ARCHITECTURAL SERVICES PROPOSAL**

Commissioner Souder moved to approve the Upland Design Architectural Services Proposal for the Hattendorf OSLAD Grant in the amount of \$39,327.00

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

Commissioner O'Malley stated he was looking at the bids for this project and saw the bid from Upland Design was \$39,000 and the bid from Hitchcock was \$65,000. Seeing that, he questioned if we overpaid Hitchcock for the Master Plan. Director Curcio explained that Upland will not be doing some of the engineering. It is going to be outsourced with WT Engineering, so that is the difference in price. Director White added that Upland Design was still significantly lower if they were to do everything that Hitchcock proposed.

**CAPITAL PROJECTS**

Commissioner O'Malley had no report.

**FINANCE COMMITTEE**

Commissioner Souder stated the Park District is extremely strong financially. During the shutdown, we are losing revenue opportunities as well as opportunities to serve our community but we are doing the best we can and have faith in our staff to get over this rough spot.

## MINUTES MARCH 26, 2020

### COMMITTEE OF THE WHOLE

President Walz reported at the March 12, 2020 meeting there was discussion on Soccer staying with the Park District or going off on their own. There was also discussion on Jumps n' Jiggles renovation and discussion on Governor Pritzker and the CDC guidelines.

### ATHLETIC COMMITTEE

Commissioner Souder had no report.

### GOLF COURSE COMMITTEE

Commissioner Cooke had no report.

Commissioner Biedke shared that the Daily Herald released an article this morning stating that golf courses are exempt from the executive order; however, the IAPD later released that they are still closed. Attorney Hoffman confirmed that the golf course must remain closed.

### YOUTH COMMITTEE

Commissioner Biedke reported the Elk Grove Youth Committee, in partnership with the Village of Elk Grove and the Parks Foundation, will be issuing seven \$1,000 scholarship awards. Five of the awards will come from the Village and the other two will come from the Parks Foundation. Completed applications are due Monday, May 4 and should be turned into the administration counter of the Village Municipal complex. These applications can be found on the Village website and the Park District website. Information is also available at the Library and the Pavilion, which are both closed at this time.

### ADULT CENTER COMMITTEE

Commissioner Cooke had no report.

### DISCUSSION ON SPRING SPORTS LEAGUES

Executive Director Curcio stated Director Greene has a good handle on the programming side of sports, but he wanted to have a conversation with the Board on the spring sport leagues. Right now the Governor is mandating that gatherings of people must be 50 or less until May 10th. Director Curcio does not know how this would affect outdoor sports and would like to be able to communicate something with these leagues. Commissioner Cooke asked if all registration has already taken place for spring sports. Director Greene responded that all registrations remain open except for Inline Hockey. Commissioner Biedke reminded the community that they can register online. Commissioner O'Malley stated he would like to see staff work with the Advisory Boards, along with the guidelines from Governor Pritzer, and delay the start of the seasons but not cancel them. Director Curcio said we still have options including shortening or delaying the start of the season. Commissioner Biedke said IHSA has pushed back the start of their spring season in hopes of still being able to play. Also, the National Little League has been postponed until May 11.

**MINUTES MARCH 26, 2020**

**ADOPTION OF RESOLUTION 20-02**

Commissioner Souder moved to adopt Resolution 20-02:

**A RESOLUTION PURSUANT TO SECTION 8 OF THE LOCAL GOVERNMENT  
PROFESSIONAL SERVICES SELECTION ACT REGARDING SERVICES  
TO BE PROVIDED BY UPLAND DESIGN LTD.**

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

Attorney Hoffman explained this is a waiver of competition resolution that enables the Park District to proceed without going through the formalities and procedures in the Local Government Professional Services Selection Act because the cost of service does not exceed \$40,000. This is in connection with the Hattendorf Project. Commissioner O'Malley commented the paperwork that was given to the Board for this project was the best he has seen and appreciates all the details that were included.

**DISCUSSION ON PAVILION AND/OR CHELMSFORD  
AS AN ALTERNATE SITE FOR AMITA**

Executive Director Curcio led the discussion stating he thinks it is important to plan ahead in the event the virus gets really bad here. If so, hospitals are going to need help whether it is a place for testing or somewhere for doctors and nurses to go to rest. Earlier this week, Director Curcio met with Amita's COO, Dan Doherty. Dan gave him some insight into what he is looking for. He said he is in the preliminary stage of putting together a plan in the event hospitals needs more assistance. Director Curcio gave Dan a tour of the Pavilion and Chelmsford. Commissioner Cooke stated using Chelmsford would be less disruptive if we reopen the Pavilion, but he would not turn anyone away. President Walz replied that Dan showed interest in both facilities and appreciated the fact that the Park District reached out to him. Dan does not know what tier level they would need to be at before needing one of our facilities.

**OTHER NEW BUSINESS**

Executive Director Curcio inquired about possibly helping the police with social distancing. He said currently we have signs posted to stay off playground equipment but we are continuing to have some people congregating at the skatepark, tennis courts and basketball courts. Commissioner Souder asked what the police are recommending.

## MINUTES MARCH 26, 2020

Director Curcio responded that the police have not approached him, but the Village has asked if we were going to take any steps, such as caution tape or orange fencing, to deter people from using these amenities. Director Curcio's response to the Village was that he does not have any staff working right now to do that. Commissioner Souder said without proper staffing it would be hard to supervise what we put in place. President Walz stated if we put some of these things in place we need to have staff drive around in company vehicles to make sure people are staying away. Commissioner O'Malley added Director Curcio could reach out to Ray Rummel of the Village to suggest they put an officer in charge of driving around the parks for 8 hour shifts and the Park District would pay for it. Director Curcio shared that there is money in the budget to have a Ranger and maybe we could implement that instead of a police officer. Commissioner Cooke thinks we should put up signage at the skate park and at Mead and then let the police do their job. Commissioner Cooke does not think the tennis courts are an issue since only two people will be there and they would be standing far apart. Commissioner Biedke agreed with having either a police officer or a ranger since kids are not paying attention and/or moving the signs. Director Curcio will work on a few of those options and update the Board on what he comes up with.

Director Curcio stated he made a decision this past week to not pay contractual independent contractors. Since that decision, travel soccer reached out to him with concerns of their trainers not being paid. Director Curcio still stands by his decision not to pay these contractors so he wanted the Board to be aware of this situation. Commissioner Biedke commented that the travel soccer season has not been cancelled yet. One independent contractor, who is the Director of Coaching, serves three positions within the soccer program. Commissioner Biedke feels staff needs to look at what jobs this individual may still be doing. Along with being the Director of Coaching, he also coaches five teams and runs the youth camps. Commissioner Biedke feels this individual is still performing certain jobs and should be entitled to some form of pay. Attorney Hoffman stated he was unaware that some services may still be rendered by this individual. His understanding was that his services were being suspended. If that is not the case, then what services are still being rendered should be taken into consideration and would warrant consideration for some payment at this time. Director Curcio stated he would have to evaluate what Commissioner Biedke is talking about because the majority of what he is paid for is to coach. Commissioner Biedke explained the coaching and camps are suspended at this time but as the Director of Coaching, he is still sending out emails and is still developing workout plans for the coaches to implement once the crisis is over. Commissioner O'Malley agrees with Director Curcio that the majority of his pay is from coaching. He would not be opposed to paying this person one third of his pay for the emails he has sent out. Commissioner Biedke said we need to evaluate his position because some jobs may be top heavy so staff needs to evaluate what work he has already done. Commissioner Cooke feels if the Soccer Board is happy with the services this person is providing and wants to pay them he is in favor of that. President Walz stated paying this individual will open a Pandora's Box because he is not the only private contractor we have that is currently not working because of the shutdown. President Walz said there are many people that are not on salaries that are not getting paid right now. Director Sholes added there is something in the CARES Act that just passed the Senate and is up for a vote in the house that would include independent contractors to gain access to unemployment. Commissioner Souder said this person's contract states his whole contract amount that he is to be paid is broken up into even payments and that should be factored into whatever is decided.

**MINUTES MARCH 26, 2020**

Commissioner O’Malley said it could get tricky if he collects unemployment and then when he starts working again will expect payment for his full contract amount. Director Curcio will work with Director Greene and Director Sholes to come up with a fair compensation amount.

Director Curcio shared his plan to have full time hourly staff return to work on April 6, assuming no new executive orders. He asked the board to start thinking of what we can do for these employees if things change drastically and they have to be off work for a longer period of time.

**PAYMENT OF BILLS**

Commissioner Souder moved to authorize Director Curcio to make payment of the bills in the amount of \$130,158.28 for March 9, 2020, \$63,388.04 for March 12, 2020, and \$37,260.38 for March 19, 2020.

Commissioner Cooke seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>				
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MARCH 26, 2020</b>				
	<b><u>03/09/2020</u></b>	<b><u>03/12/2020</u></b>	<b><u>3/19/2020</u></b>	
SUMMARY BY FUND:				
	P-cards			
CORPORATE FUND	\$ 35,478.78	\$ 8,016.61	\$ 13,016.58	
AUDIT				
POLICE				
LIABILITY				
RECREATION FUND	\$ 45,447.27	\$ 33,393.15	\$ 10,460.91	
PAVING & LIGHTING FUND			\$ 8,950.00	
MUSEUM FUND	\$ 465.80		\$ 12.91	
SPECIAL RECREATION				
ASSOCIATIONS	\$ 4,123.63	\$ 11,329.43	\$ 2,545.75	
BOND & INTEREST FUND				
CAPITAL PROJECTS	\$ 38,743.09	\$ 5,995.00	\$ 2,274.23	
FOX RUN GOLF LINKS FUND	\$ 5,899.71	\$ 4,653.85		
	<b><u>\$ 130,158.28</u></b>	<b><u>\$ 63,388.04</u></b>	<b><u>\$ 37,260.38</u></b>	

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O’Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

**MINUTES MARCH 26, 2020**

**ADJOURNMENT**

Commissioner Souder moved to adjourn the Regular Meeting of March 26, 2020.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

The Regular Meeting of March 26, 2020 was adjourned at 7:46 p.m.

Respectfully submitted

Robert Biedke, Secretary