



MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on April 9, 2020 via Google Hangouts. President Walz called the meeting to order at 7:03 p.m. and upon the roll being called, the following Park Commissioners, also being remotely present via Google Hangouts, answered present:

John R. Walz, President, and Commissioner
William B. O'Malley, Vice President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner (joined in remotely at 7:09pm)
Robert R. Biedke, Secretary, and Commissioner
Ralph C. Souder, Commissioner

Thomas Hoffman, Attorney

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services
Dustin Sneath, Superintendent of IT

Absent: Tim White, Director of Parks and Planning

Dustin Sneath explained to the public how they can ask a question, if they have called in. There were no questions.

CORRESPONDENCE

Commissioner Biedke shared the application deadline is approaching for the Youth Committee Scholarships. The Youth Committee, in partnership with the Village of Elk Grove and the Parks Foundation, is offering seven \$1,000 scholarships to recognize high school seniors for their outstanding leadership, community participation and service in the community. Eligibility criteria for selection includes the following: 1. Must be a resident of Elk Grove Village. 2. Must be a high school senior attending college, university or trade school. 3. The applicant must have provided service to their school and community. Applications must be turned in to the Municipal Building by Monday, May 4. Winners will be notified by May 29.

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the March 26, 2020 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

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LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- The Bunny Bounce took place today. This event consisted of a lead car, followed by a decorated hay wagon with the Easter Bunny on it, and a follow car. They toured the Village and saw approximately 500 smiling faces throughout the community. They were out from 9:30am until 3:00pm trying to maneuver through all the streets. Overall, this was a well received event.
- Another great event that staff put together this week was a Food Drive at the Pavilion.
- Leisure Services is starting to discuss virtual programming opportunities. They are also starting to talk about changes to summer programming as well as fall programming.

PARKS AND PLANNING UPDATE

Director Ben Curcio stated as of Monday, the full-time Parks, Grounds and Facility Maintenance staff have returned to work to get the grounds and facilities ready for summer. They are also doing spring clean up from the storms we had recently.

Commissioner Cooke, who just joined the meeting and missed Director Greene's report, asked if she covered the possibility of cancelling summer events with large crowds. He also asked if we have heard anything from the Village regarding the Summer Concert Series. Director Greene replied our two big events are the Play, Picnic and Party in July, and Art in the Park in June. As of now, both of those events are still on. Executive Director Curcio added that he has not heard anything about the Village cancelling the Summer Concert Series, but he did hear that Mikerphone cancelled their events.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- Golf - The full-time grounds staff has been working sporadically. Two part-time maintenance staff returned on Monday to help with the backlog of work. They will only be working with the weather permits.
- IT - The generator at the Administration building is fully installed but the startup service is postponed because the office is closed. The cabling for cameras at Hattendorf will begin April 20. IT staff is starting to look at pre-season set up for Rainbow Falls and Pirates' Cove.
- HR - The hiring process is still taking place for summer seasonal positions. Visit our website for more information.
- Safety - The District has submitted a request to FEMA for public assistance to assist with expenses associated with COVID-19.
- Finance - We are continuing to monitor the financial impacts of COVID-19. Staff have been revisiting alternate budget scenarios for the 2020 budget.

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MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following report:

- Currently, Marketing staff have been working on the summer brochure. The plan is for it to be available online the first week of May, and then print a limited number of copies to have on hand at our facilities when they reopen. Registration will begin on May 13 for residents, and May 18 for non-residents.
- We have staff that are responding to phones as well as email communication that comes through the website. Phone calls and email responses will be done Monday through Friday from 9:00am-5:00pm.
- The District has been very active on Social Media doing posts every day such as virtual field trips, activities and exercise classes. Today, we were able to give updates on the Bunny’s location as it traveled through the Village.
- If you are not currently receiving our emails, go to our website and subscribe to stay on top of Park District news and information.
- The homepage of our website was refreshed to include information regarding closures to keep the community up to date.

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio thanked the Commissioners for all their support during this crisis. He also thanked all the full time staff that are continuing to work from home. Lastly, Director Curcio thanked all the Grounds, Facilities, Golf and Custodial maintenance staff for returning to work to get the facilities ready for summer.

ADOPTION OF ORDINANCE 410

Commissioner Biedke moved to adopt Ordinance 410:

AN ORDINANCE ESTABLISHING RULES GOVERNING AUDIO OR VIDEO PARTICIPATION AT MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE ELK GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS

Commissioner Cooke seconded the motion.

After further discussion on what this ordinance means in terms of allowing board members to participate in meetings remotely, it was decided to table this until further discussion and clarification takes place.

RESOLUTION 20-03

Commissioner Biedke moved to adopt Resolution 20-03:

A RESOLUTION AUTHORIZING AND DIRECTING THE CONVEYANCE OF A SMALL PART OF UDALL PARK TO THE VILLAGE OF ELK GROVE VILLAGE

Commissioner Cooke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O’Malley	X		
President Walz	X		

Motion carried.

Executive Director Curcio explained this is a 3,600 sq ft parcel of land that the District is deeding to the Village for a future cell tower. Commissioner Biedke questioned if this would affect their plans for this property. Director Curcio replied no, the dog park will be built on the other side of the hill. Attorney Hoffman stated it should be mentioned what the height of the proposed pole is going to be. Director Curcio replied he does not have this information in front of him. Commissioner Souder said this is next to a business, not residential homes. Commissioner Cooke added that it would be up to the Village to make sure the requirements and codes are met. Director Curcio thinks it will be similar to the tower at Lions Park.

PAYMENT OF BILLS

Commissioner Souder moved to authorize Director Curcio to make payment of the bills in the amount of \$256,056.66 for March 26, 2020 and \$139,790.68 for April 2, 2020.

Commissioner Cooke seconded the motion.

ELK GROVE PARK DISTRICT					
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON APRIL 9, 2020					
			<u>3/26/2020</u>	<u>4/2/2020</u>	
	SUMMARY BY FUND:				
	CORPORATE FUND		\$ 51,595.06	\$ 9,601.11	
	AUDIT				
	POLICE				
	LIABILITY				
	RECREATION FUND		\$ 34,042.85	\$ 10,089.71	
	PAVING & LIGHTING FUND				
	MUSEUM FUND			\$ 239.17	
	SPECIAL RECREATION		\$ 157,509.59		
	ASSOCIATIONS		\$ 3,649.26		
	BOND & INTEREST FUND				
	CAPITAL PROJECTS		\$ 1,604.20	\$ 117,938.89	
	FOX RUN GOLF LINKS FUND		\$ 7,655.70	\$ 1,921.80	
			\$ 256,056.66	\$ 139,790.68	

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Souder moved to adjourn to Closed Session for the purpose of discussing emergency pay for Full-Time Hourly staff through April 5, 2020.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

RECONVENE TO OPEN SESSION

After discussion on emergency pay for Full-Time Hourly Staff though April 5, 2020

Commissioner Biedke moved to reconvene to Open Session.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

ADJOURNMENT

President Souder moved to adjourn the Regular Meeting of April 9, 2020.

Commissioner Biedke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

The Regular Meeting of April 9, 2020 was adjourned at 8:31 p.m.

Respectfully submitted

Robert Biedke, Secretary