



## MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on April 23, 2020 via Google Hangouts. President Walz called the meeting to order at 7:00 p.m. and upon the roll being called, the following Park Commissioners, also being remotely present via Google Hangouts, answered present:

John R. Walz, President, and Commissioner  
William B. O'Malley, Vice President, and Commissioner  
Thomas E. Cooke, Treasurer, and Commissioner  
Robert R. Biedke, Secretary, and Commissioner  
Ralph C. Souder, Commissioner

Thomas G. Hoffman, Attorney

### Administrative Staff:

Ben Curcio, Executive Director  
Brad Sholes, Director of Business Services  
Tim White, Director of Parks & Planning  
Kelly Carbon, Director of Marketing & Communications  
Tiffany Greene, Director of Leisure Services  
Dustin Sneath, Superintendent of IT

### APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the April 9, 2020 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Biedke moved to approve the minutes of the March 17, 2020 Closed Session Meeting.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

Commissioner O'Malley moved to approve the minutes of the April 9, 2020 Closed Session Meeting.

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Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

**ADOPTION OF ORDINANCE 410**

Commissioner Biedke moved to adopt Ordinance 410:

AN ORDINANCE ESTABLISHING RULES GOVERNING AUDIO OR VIDEO PARTICIPATION AT MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE ELK GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS DURING THE DURATION OF GUBERNATORIAL EXECUTIVE ORDER 2020-07

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

Attorney Hoffman gave further clarification and assurance that this ordinance only pertains to the time of the Governor's Executive Stay at Home order due to the COVID-19 pandemic as stated in section 8 of the ordinance. Attorney Hoffman said there is a mandatory provision in the underlying section of the Open Meetings Act that imposes a duty on a public body to adopt rules for the conduct of their remote meetings. This ordinance is to comply with that.

**APPROVAL OF WILLIAMS PAY REQUEST #7**

Commissioner Souder moved to approve pay request #7 for Williams Architect for professional services and design development phases of the Golf Course Clubhouse and Maintenance Facility Project in the amount of \$82,910.01.

Commissioner Cooke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

Executive Director Curcio explained this payment is for the schematic design and design development for the Fox Run Clubhouse and Maintenance Facility. This payment brings us to about 50% of the total contract, which is \$765,000.00.

**APPROVAL OF ELECTRICITY ENERGY  
COMMODITY SALES AGREEMENT**

Commissioner Biedke moved to approve the Electricity Energy Sales Agreement with AEP Energy, Inc. for a three year period at .05738 per kWh.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

**CAPITAL PROJECTS**

Commissioner O'Malley had no report.

**FINANCE COMMITTEE**

Commissioner Souder gave the following report:

- Corporate Fund - All expense categories, except insurance due to unemployment claims, are below budget. Net revenue year to date is 1,905,000 compared to a budget of 1,834,000.
- Recreation Fund - Net revenue is \$546,000 compared to a budgeted loss of \$443,000.
- Golf Fund - Net loss of \$131,000 compared to a budgeted loss of \$214,000.

**COMMITTEE OF THE WHOLE**

President Walz had no report.

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### ATHLETIC COMMITTEE

Commissioner Souder had no report but asked Director Greene if staff were getting any questions from the athletic groups. Director Greene responded it has all been minimal. Director Greene stated she will be attending the soccer meeting next Wednesday.

### GOLF COURSE COMMITTEE

Commissioner Cooke reported the Governor announced today that golf courses can reopen on May 1st, with restrictions. The clubhouse and maintenance facility project is still on schedule and will go in front of the planning commission at the end of May and the approval process is moving forward as we get ready to go out to bid. Commissioner Cooke added that we will see what happens this summer to determine if there will be any changes in the time table as far as moving the project forward or back.

### YOUTH COMMITTEE

Commissioner Biedke the shared information again regarding the Youth Committee Scholarships. He stated the Youth Committee, in partnership with the Village of Elk Grove and the Parks Foundation, is offering seven (7) \$1,000 scholarships to recognize high school seniors for their outstanding leadership, community participation and service in the community. Eligibility criteria for selection includes the following: 1. Must be a resident of Elk Grove Village. 2. Must be a high school senior attending college, university or trade school. 3. The applicant must have provided service to their school and community. Commissioner Biedke said the form states that the completed applications must be turned in by May 4th to the Municipal Building administration counter, but at the last Village Board meeting the drop off was switched to the police department. There will be a container marked Elk Grove Youth Scholarships. Winners will be notified after May 29.

### ADULT CENTER COMMITTEE

Commissioner Cooke stated that although the Adult Center has been closed, Colleen and Gina have been keeping in touch with the members and keeping them updated on what is going on. Commissioner Cooke shared that the Board received the plans of the Hattendorf project outlining how it is going to be set up. Once the design of the amenities is done he would like it to be presented to the Commissioners as well before going out to bid to make sure they agree with the different features that will be included.

### OLD BUSINESS

Commissioner O'Malley addressed the other Board members stating he wanted to lead a discussion on postponing the Fox Run maintenance and clubhouse project until the fall of 2021. Commissioner O'Malley went on to say as the COVID-19 pandemic is ravaging our budget and he feels he owes a responsibility to the taxpayers and all the Park District employees on taking a timeout on this nine million dollar project.

Commissioner O'Malley said he does not see how this could be a good move for the District at this time since we do not know how this pandemic is going to play out with our budget. He said taking all of our assets and putting them into the golf course right now is wrong.

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Commissioner O'Malley questioned if we would have any type of close contact recreation when we open. He said we are trying to protect our staff and not have layoffs and furloughs but he also does not want coordinators and management to have to struggle to remain financially solvent with their programming moving forward without the fear of layoffs and price increases because we did not hold off on the golf course project. Commissioner O'Malley added there is the uncertainty of not knowing if we will have to close again in the fall and not knowing what our finances will be like. He asked how we are supposed to justify this to our taxpayers and even some employees that are questioning this investment right now? Commissioner O'Malley said a single taxpayer will not be harmed by a delay in this project as they will still be able to golf. He added delaying the project may even give insight on how to maximize or change the layout if a vaccine is not found and we have a different set of dynamics moving forward. He added there may also be a new government stimulus package for governments that will be rolled out. In closing, Commissioner O'Malley stated he wanted the record to show that he is strongly opposed to moving forward with the Fox Run project in the fall.

Commissioner Souder asked Director Sholes if we could move the money that is earmarked in the budget for the golf course to the corporate fund to use for other expenses without an ordinance or big major change. Director Sholes replied that as far as the bond issue, we would not be able to move that because of the way we issued our bina hearing stating it was only for the golf course project. Director Sholes said he could redo the bina hearing but that would be the bond and that would probably stay in the capital fund for capital projects. Director Sholes said as far as the fund balance that we were planning on using, that was coming from the corporate fund already and he wasn't planning on moving it until we needed to. Director Sholes also stated this does give us some flexibility as the corporate fund is pretty well funded right now, and we are well over our fund balance policy. Director Sholes added the money that is earmarked in the corporate fund can be moved to any fund.

Commissioner Biedke said that right now with everything that is going on, he agrees with Commissioner O'Malley. He thinks it looks bad if we are spending nine million dollars while people are furloughed, so he would be in favor of pushing this project back until we see what happens.

President Walz said we are in a process where moving forward is money already spent as far as Williams Architect, and suggested we go out to bid to see what the price is. He said he does not disagree with Commissioner O'Malley, but his opinion is to keep the project moving forward until it gets to the point where we are spending money that the District can't get back if we were to cancel or postpone the project.

Commissioner Cooke said another thing to consider is that even though we are losing revenue on some of the programs that are not running, we are also not going to incur some of the expenses that go with running those programs. Commissioner Cooke went on to say our two revenue sources are user fees for programs and taxes and our two expenses are programming and capitals. He views the golf course as a capital project that needs to be done. He added that we still need to maintain the facilities that we have.

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Director Curcio clarified that the money spent on this project so far is well spent. Williams Architect has given us design development which is the majority of what we have already paid and the remainder of the contract will be for administration construction. Director Curcio stated

that even if we don't get to that point, we still have documents and we can go through the permitting process which allows us some time that we can still do the project next year.

**NEW BUSINESS**

President Walz reminded the rest of the Board that it is the time of year to select Board positions. He asked that this be put on the next Committee of the Whole for discussion.

**PAYMENT OF BILLS**

Commissioner Souder moved to authorize Director Curcio to make payment of the bills in the amount of \$64,009.53 for April 9, 2020, \$96,964.47 P-cards for April 9, 2020, and \$139,800.68 for April 16, 2020.

Commissioner Biedke seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>					
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON APRIL 23, 2020</b>					
		<b>4/9/2020</b>	<b>4/9/2020</b>	<b>4/16/2020</b>	
	<b>SUMMARY BY FUND:</b>		<b>P-cards</b>		
	CORPORATE FUND	\$ 9,699.34	\$ 25,339.29	\$ 1,033.86	
	AUDIT				
	POLICE		\$ 66.50		
	LIABILITY			\$ 87,797.40	
	RECREATION FUND	\$ 7,654.15	\$ 48,962.87	\$ 6,851.31	
	PAVING & LIGHTING FUND				
	MUSEUM FUND	\$ 157.35	\$ 690.50	\$ 13.12	
	SPECIAL RECREATION				
	ASSOCIATIONS		\$ 4,465.81		
	BOND & INTEREST FUND				
	CAPITAL PROJECTS	\$ 46,004.69	\$ 9,905.11	\$ 44,052.50	
	FOX RUN GOLF LINKS FUND	\$ 494.00	\$ 7,534.39	\$ 52.49	
		<b>\$ 64,009.53</b>	<b>\$ 96,964.47</b>	<b>\$ 139,800.68</b>	

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley		X	
President Walz	X		

Motion carried.

**ADJOURNMENT TO CLOSED SESSION**

Commissioner Souder moved to adjourn to Closed Session for the purpose of discussing personnel per 2(c)(1).

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

**RECONVENE TO OPEN SESSION**

After discussion on personnel, President Walz moved to reconvene the meeting to Open Session at 8:30 pm.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

**ADJOURNMENT**

President Walz moved to adjourn the Regular Meeting of April 23, 2020.

Commissioner O'Malley seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

The Regular Meeting of April 23, 2020 was adjourned at 8:31 p.m.

Respectfully submitted

Robert Biedke, Secretary