



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on May 26, 2022 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:02p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, President, and Commissioner  
Scott Carlson, Secretary, and Commissioner  
William B. O'Malley, Commissioner

Absent: Robert R. Biedke, Vice President, and Commissioner  
John R. Walz, Treasurer, and Commissioner

Thomas G. Hoffman, Attorney

### Administrative Staff:

Ben Curcio, Executive Director  
Brad Sholes, Director of Business Services  
Mark Kosbab, Director of Parks and Planning  
Kelly Carbon, Director of Marketing and Communications  
Doug Sieder, Superintendent of Recreation Programs

Absent: Tiffany Greene, Director of Leisure Services

### Special Guests:

Brad Porter, Lauterbach & Amen, LLP

### Visitors:

Allan Crites, Elk Grove Village Resident  
David Richards, Schaumburg Resident

## APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the May 12, 2022 Committee of the Whole Meeting and the May 12, 2022 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner O'Malley moved to approve the minutes of the May 12, 2022 Closed Session Meeting.

**MINUTES – MAY 26, 2022**

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

**COMMENTS FROM THE AUDIENCE**

David Richards introduced himself as a Schaumburg resident that recently moved into a home that backs up to the Fox Run Golf Course. Mr. Richards shared his concerns about the noise of equipment used at the golf course beginning at 5:30am. President Cooke said they will discuss this situation and someone will get back to him.

**2021 AUDIT REVIEW**  
**LAUTERBACH & AMEN, LLP**

Brad Porter of Lauterbach & Amen presented the 2021 Audit Report. Brad shared details on the three pieces of communication as a part of the audit process; the SAS 114 Letter, the Annual Comprehensive Financial Report and the Management Letter. Brad also shared that the District earned a Certificate of Achievement Award for the fiscal year ending in 2020. This award represents the highest form of financial reporting excellence. Brad thanked Director Sholes, Kelly Repp and the rest of the finance team for having everything prepared for the audit.

**APPROVAL OF 2021 COMPREHENSIVE**  
**ANNUAL FINANCIAL REPORT**

Commissioner Carlson moved to approve the 2021 Annual Comprehensive Financial Report.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

MINUTES – MAY 26, 2022

**ACCEPTANCE OF BID FROM  
HALLORAN & YAUCH, INC.**

Commissioner O'Malley moved to accept the bid from Halloran & Yauch, Inc. of Lake Forest, IL for the 2022 Fox Run Driving Range Irrigation Project in the amount of \$44,950.00.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

**APPROVAL OF PAY REQUEST FROM  
MANUSOS GENERAL CONTRACTING**

Commissioner Carlson moved to approve the pay request from Manusos General Contracting for services and materials for Audubon SkatePark-Entry Door Project in the amount of \$103,407.60.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

**APPROVAL OF ATHLETICS  
ADVISORY BOARD MEMBERS**

Commissioner Carlson moved to approve that the following individuals be appointed to serve a two-year term as an advisory member to the following boards:

Elk Grove Youth Basketball:

Dave Thommes

Timothy Cappelen

Commissioner O'Malley seconded the motion.

MINUTES – MAY 26, 2022

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

**CAPITAL PROJECTS**

Commissioner O'Malley said he met with Executive Director Curcio and Director Kosbab before tonight's meeting. They discussed projects that won't be happening in 2022, projects that bids came in higher than budgeted, and they discussed 2023 improvements. Commissioner O'Malley will put his notes together for a more detailed report at a later date.

**FINANCE COMMITTEE**

Director Sholes gave the following April Financial report on behalf of Commissioner Walz:

Corporate Fund

- \$93,000 in property tax was collected in April
- \$270,897 in replacement tax was collected in April
- Replacement tax collections are greatly outperforming projections by over \$450,000
- All expense categories are under budget
- Year to date total of \$2,457,000 compared to a budget of \$1,598,000

Recreation Fund

- \$45,000 in property tax was collected in April
- Fees & Admissions were \$284,000 compared to a budget of \$316,000
- Program fees are \$619,000 compared to a budget of \$591,000
- All expense categories are under budget except program contractual; however proportional with increase in fees
- Net revenue of \$700,000 compared to a budget of \$336,000

Golf Fund

- 1,538 rounds of golf played in April
- Fees & Admissions were \$148,000 compared to a budget of \$132,000
- All expense categories are under budget year to date except supplies and utilities
- Driving Range Net revenue of \$3,412 compared to a budgeted loss of \$18,888
- Net revenue of a loss of \$153,000 compared to a budgeted loss of \$272,000

**COMMITTEE OF THE WHOLE**

President Cooke had no report since there was not a Committee of the Whole meeting tonight.

ATHLETICS COMMITTEE

Commissioner Carlson shared the following information:

- Travel Baseball teams are preparing for out of town tournaments, and the end of season MSBL tournaments are set for June.
- Travel Baseball has planned an All-Ball Palooza event to be held at Community Athletic Fields on Saturday, June 11. All travel teams will play a game there, including House Softball and Baseball.
- Football 7 on 7 spring league concluded a very successful season on Saturday, May 15. They had 72 players in grades 3-8. This league will run again in Spring 2023.
- Cheer ended their season on May 1 with 24 athletes participating.
- Travel Soccer tryouts for the Fall 2022/Spring 2023 season were held on May 10 and May 11. Teams will be fielded for U8 girls, U8 boys, U9-U15 boys, U12 and U14 girls.
- Recreational House Soccer is underway and will end on June 11.

GOLF COURSE COMMITTEE

Commissioner Carlson gave the following update:

- Longtime Equipment Manager, Pascual Perez, is retiring. Pascual was hired part-time in May of 1984 and became full-time in November 2000. His position is currently posted.
- Outing dates are starting to fill up. Contact Alex at the clubhouse to inquire or book an outing.
- The first night of music has been changed to July 1, from 7-10pm. There will also be live music on July 15. No cover charge or reservations needed. There will be drink specials as well as a special event food menu for evenings.
- The Driving Range is going to have some improvements done in the next month with the irrigation project and tee area releveling and sodding. This project will be done in phases not to disrupt operations so the range will remain open.

YOUTH COMMITTEE

Commissioner Carlson shared the following information:

- 21 students applied for this year's Youth Scholarship. Commissioner Carlson stated all of them are exceptional making it hard to select only 7 winners.
- The dates for the Splash Parties are July 15 and August 5.

ADULT CENTER COMMITTEE

President Cooke shared that Adult Center Advisory Board Member, Barbare Burke passed away. He sent his condolences to her family as well as the other members of the Adult Center that knew her well. President Cooke then gave the following update:

**MINUTES – MAY 26, 2022**

- There are six new members to the Sheila Ray Adult Center.
- Upcoming events include Dancing with the Band on June 2, a Lunch & Learn on June 7 on Estate Planning, and the Anderson Japanese Garden trip on June 22.

**OLD BUSINESS**

Commissioner O’Malley asked for an update on the software issues at Fox Run. Director Sholes said that staff are evaluating some alternative options. An update in the current software created some issues, mainly in the food and beverage side of it. Commissioner O’Malley questioned if user statistics were lost. Director Sholes said he believes that information is still there. Commissioner O’Malley asked Director Sholes to look into this to make sure.

**NEW BUSINESS**

President Cooke shared a magnet that lists events and dates of upcoming free events for Summer 2022.

**PAYMENT OF BILLS**

Commissioner O’Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$113,854.83 P-cards for May 9, 2022, \$75,853.89 for May 12, 2022 and \$368,098.13 for May 19, 2022.

Commissioner Carlson seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>					
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MAY 26, 2022</b>					
	SUMMARY BY FUND:	5/9/2022	5/12/2022	5/19/2022	
		P-cards			
	CORPORATE FUND	\$ 27,562.67	\$ 14,114.82	\$ 79,628.17	
	AUDIT	\$ 2,197.74			
	POLICE				
	LIABILITY				
	RECREATION FUND	\$ 50,091.28	\$ 10,499.47	\$ 31,045.33	
	PAVING & LIGHTING FUND				
	MUSEUM FUND	\$ 287.34	\$ 85.62	\$ 17.45	

**MINUTES – MAY 26, 2022**

	SPECIAL RECREATION		\$ 687.74		
	ASSOCIATIONS		\$ 13,410.66	\$ 980.19	\$ 8,843.32
	BOND & INTEREST FUND				
	CAPITAL PROJECTS		\$ 3,519.39	\$ 48,582.51	\$ 242,830.00
	FOX RUN GOLF LINKS FUND		\$ 16,098.01	\$ 1,591.28	\$ 5,733.86
			\$ 113,854.83	\$ 75,853.89	\$ 368,098.13

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

**ADJOURNMENT TO CLOSED SESSION**

Commissioner O'Malley moved to adjourn the Meeting of May 26, 2022 to Closed Session for the purpose of discussing Personnel per 2(c)(1).

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

**RECONVENE TO OPEN SESSION**

After discussion on Personnel, President Cooke moved to reconvene to Open Session at 8:18 p.m.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

MINUTES – MAY 26, 2022

NEW BUSINESS

Discussion on having a Band play during the fall in October at the Golf Course and promoting it for a few months.

ADJOURNMENT

Commissioner Cooke moved to adjourn the Regular Meeting at 8:27 p.m.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

The Regular Meeting of May 26, 2022 was adjourned at 8:27 p.m.

Respectfully submitted



Scott Carlson, Secretary