



MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on May 27, 2021 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:06 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being present at said time and place, answered present:

Thomas E. Cooke, President and Commissioner
Robert R. Biedke, Vice President and Commissioner
Scott Carlson, Secretary and Commissioner
John R. Walz, Treasurer and Commissioner
William B. O'Malley, Commissioner

Thomas G. Hoffman, Attorney (remotely)

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tiffany Greene, Director of Leisure Services

Absent: Kelly Carbon, Director of Marketing & Communications

Guests: Brad Porter, Lauterbach & Amen, LLP (remotely)

President Cooke announced that item 6e has been removed from the agenda.

APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the May 27, 2021 Committee of the Whole Meeting, and the May 27, 2021 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

2020 AUDIT REVIEW **LAUTERBACH & AMEN, LLP**

Brad Porter of Lauterbach & Amen presented the 2020 Audit Report. Brad shared details on the three pieces of communication as a part of the audit process; the SAS 114 Letter, the Comprehensive Annual Financial Report and the Management Letter. Brad also shared that the District earned a Certificate of Achievement Award for the fiscal year ending in 2019. This award represents the highest form of financial reporting excellence and is awarded one year in arrears.

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President Cooke asked if the District was reimbursed any money due to Covid-19 by the Federal Government. Director Sholes responded that because of the 50% Federal Government aid and the State of Illinois picking up the rest, the District did not have to pay out any money in unemployment so there was no reimbursement to give.

Commissioner O'Malley asked Brad Porter when looking at the IMRF pension retirement system, does he go through Director Sholes to get all the data or does he go to IMRF to get information to make some of his calculations and recommendations? Brad Porter responded that a third party actuary firm works with IMRF directly to conduct the actuarial evaluations which then gets uploaded to the employer portal. Brad Porter then requests those documents from Director Sholes. All the figures come directly from the actuary report at which time he reviews and gives his stamp of approval.

APPROVAL OF 2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Commissioner Walz moved to approve the 2020 Comprehensive Annual Financial Report.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

ACCEPTANCE OF BID FROM COEO SOLUTIONS

Commissioner Walz moved to accept the bid from CoEo Solutions of Downers Grove, IL for WAN services for a 3-year term in the amount of \$4,428 per month.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

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Commissioner O'Malley asked Director Sholes how confident he is that another company could not provide something better during the three year term. Director Sholes replied that this amount is about \$800 lower than we are currently paying and we are getting 25 times higher speed, and they were significantly lower than other proposals that we received. CoEo Solutions is also the contractor for our phone system.

**APPROVAL OF PAY REQUEST
FROM WILLIAMS ARCHITECT**

Commissioner Walz moved to approve pay request #20 from Williams Architect for professional services and construction administration of the Golf Course Clubhouse and Maintenance Facility in the amount of \$17,664.74.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION
FROM TROCH-MCNEIL PAVING COMPANY**

Commissioner Carlson moved to approve payment application #1 from Troch-McNeil Paving Company for services and materials for the Rainbow Falls Inline Rink Renovation project in the amount of \$25,200.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

CAPITAL PROJECTS

Commissioner Cooke had no report.

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FINANCE COMMITTEE

Commissioner Walz stated that Cook County had extended the deadline to May 3, 2021 for the first installment of property taxes. Similar to the fall, collections have caught up as of May 20, and are on pace with the budget.

Corporate Fund

- All expense categories are under budget except for Capitals due to the Perry Weather System purchase.
- Net year to date is \$1,712,000 compared to a budget of \$1,406,000.

Recreation Fund

- All expense categories are under budget
- Net year to date is \$672,000 compared to a budgeted \$463,000.

Golf Fund

- Driving Range Net year to date is \$23,779 compared to a budgeted loss of \$6,507.
- Net loss is \$38,000 compared to a budgeted loss of \$237,000.

Commissioner O'Malley stated for the first time in 20 years, the Fitness Center had more expenses than revenue and that is not acceptable. He wants staff to come up with a plan to figure out how to bring in more revenue. Director Sholes responded that the Fitness Center made a \$12,000 purchase of towels in April that is reflected in the expenses total. The purchase was made because the Fitness Center is switching from a towel service to purchased towels. President Cooke said he has had discussion with Director Curcio about the Fitness Center and he is doing a marketing analysis and will also provide monthly analysis reports to the Board.

COMMITTEE OF THE WHOLE

President Cooke shared topics discussed at tonight's Committee of the Whole meeting include:

- The Salt Creek stabilization project along Morton Park and Olmsted Park.
- The proposed new playground equipment for Jaycee Park.
- A request from Travel Soccer to become an affiliate of the District. The consensus of the Board was to keep the program the way it is.
- Residency requirements for Travel Baseball for two levels that did not have enough residents tryout to form a team. The consensus of the Board was to make an exception to allow the 9U and 12U teams 50% residency for one year only August 2021 - July 2022, as long as no resident is cut for a non-resident.
- Director Curcio and President Cooke met with the new Pastor of Queen of the Rosary who said he is going to consider allowing Rainbow Fall patrons to use the church parking lot.
- Adding additional cameras to the budget due to recent vandalism and security concerns at some facilities.

Commissioner O'Malley added that at the May 13 Committee of the Whole meeting the discussion was mostly about the mask policy and it being optional for people that are fully vaccinated.

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ATHLETIC COMMITTEE

Commissioner Biedke said with June approaching, and the weather getting nice, many of the fields are in use around the community. New scoreboards have been installed at Audubon and the teams utilizing them are very excited. Commissioner Biedke also shared that Cheer/Football have their second fitting scheduled for June 26.

GOLF COURSE COMMITTEE

Commissioner Walz said golf is in full swing with both the course and driving range having record months. All leagues have started, and the golf course is in great shape! The new facility is moving along quickly with a substantial completion date of November 15. Commissioner Walz shared that although it looks like the clubhouse has a second level, there is not one.

YOUTH COMMITTEE

Commissioner Biedke stated there were 15 applications submitted this year for scholarships. The Youth Committee will meet to look over the scholarship applications and select the winners. The winners will then be invited to attend a Park Board meeting to accept their scholarship award.

ADULT CENTER COMMITTEE

Commissioner Cooke announced the grand opening of the new Hattendorf Park will be held on June 12, 2021, from 10:00am-noon. He encouraged everyone to come check out the new equipment and walking path. Commissioner O'Malley suggested that President Cooke continue to chair the Adult Center committee despite being the president now. President Cooke said he will continue to be the Adult Center Committee Chair.

NEW BUSINESS

Commissioner Biedke thanked the Preschool staff for the wonderful job they did this year, especially during the remote learning with the Covid. He also congratulated all the preschool graduates.

Executive Director Curcio said there will be a Memorial Day ceremony on Monday, May 31, 2021 at 10:45am at the Pavilion. This event is put on by the Village and VFW Post 9284 and its Auxiliary Invites.

ADOPTION OF ORDINANCE 420

Commissioner Biedke moved to adopt Ordinance 420:

AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE, TRANSFER, AND
CONVEYANCE OF CERTAIN USED PERSONAL PROPERTY

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Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
President Cooke	X		

Motion carried.

PAYMENT OF BILLS

Commissioner O’Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$81,426.21 for May 13, 2021, \$102,652.87 P-cards for May 14, 2021 and \$1,161,867.96 for May 20, 2021.

Commissioner Walz seconded the motion.

ELK GROVE PARK DISTRICT			
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MAY 27, 2021			
	5/13/2021	5/14/2021	5/20/2021
SUMMARY BY FUND:			
		P-cards	
CORPORATE FUND	\$ 34,618.82	\$ 20,739.93	\$ 187,513.05
AUDIT			
POLICE			
LIABILITY			
RECREATION FUND	\$ 4,666.88	\$ 36,057.35	\$ 26,894.07
PAVING & LIGHTING FUND			
MUSEUM FUND	\$ 200.00	\$ 255.06	\$ 21.87
SPECIAL RECREATION		\$ 230.06	
ASSOCIATIONS	\$ 6,922.99	\$ 16,932.88	\$ 6,417.07
BOND & INTEREST FUND			
CAPITAL PROJECTS	\$ 28,393.36	\$ 7,993.58	\$ 937,862.52
FOX RUN GOLF LINKS FUND	\$ 6,624.16	\$ 20,444.01	\$ 3,159.38
	\$ 81,426.21	\$ 102,652.87	\$ 1,161,867.96

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting at 7:46 p.m.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

The Regular Meeting of May 27, 2021 was adjourned at 7:46 p.m.

Respectfully submitted,

Scott Carlson, Secretary