



MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on June 11, 2020. President O'Malley called the meeting to order at 7:04 p.m. and upon the roll being called, the following Park Commissioners answered present:

William B. O'Malley, President and Commissioner
Thomas E. Cooke, Vice President and Commissioner (via Google Meets)
John R Walz, Treasurer and Commissioner
Robert R. Biedke, Secretary and Commissioner
Ralph C. Souder, Commissioner

Thomas G Hoffman, Attorney (via Google Meets)

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services (via Google Meets)
Tim White, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services (via Google Meets)

APPROVAL OF MINUTES

President O'Malley questioned if there were any additions or corrections to the minutes of the May 28, 2020 Committee of the Whole Meeting, the May 28, 2020 Regular Meeting. There being none, Commissioner Souder moved to approve the minutes.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President O'Malley	X		

Motion carried.

Commissioner Biedke moved to approve the minutes of the May 28, 2020 Closed Session Meeting.

Commissioner Souder seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion Carried.

LEISURE SERVICES UPDATE

Director Tiffany Greene stated staff are preparing to bring back programming and open facilities. Currently, Virtual Programming has 86 total registrants. Aileen’s three fitness classes have a total of 39 registered participants. Other upcoming programs include Sip and Paint, Trivia, Bingo, Fairytale Storybook Ballet, and more.

Outdoor practice has begun for MSBL and soon Football and Cheer will begin. Camp begins on June 15. There are 153 total registrants over the 8 weeks. We have 39 classes and 300 registrants for Dance that will begin June 22. A small showcase is planned for August to close out the season.

We are hoping to open the Fitness Center on June 29 for Group Fitness and PAC for lap swimming. We are also hopeful that Pirates Cove and other In-Person programming will be open on July 6.

The Leisure Services staff have been helping out at Fox Run, Park Safety, and soon they will be working at Camps, the pools and the Fitness Center. Commissioner Biedke stated he was happy to see Lacrosse and Beach Volleyball. Director Greene responded that the registration deadline is Friday and Monday. She is hopeful we will get enough registrants to run these outdoor camps.

PARKS AND PLANNING UPDATE

Director Tim White stated he and Valerie Lemme had a 95% review of the construction documents for the Hattendorf OSLAD Project. The budget estimate is looking good. This is a \$533,000 project and the District is responsible for half of that cost. The Grant Agreement is still routing through the DNR, but we should be receiving it any day now. This project is scheduled to go out to bid on June 23 with a bid opening set for July 9. The Chelmsford Demolition Bid Opening was held yesterday. The Johnson Seawall Project and PAC Dehumidifier bid openings are scheduled for next week. Director White is hoping to have recommendations for all three of these capital projects for the June 25 Board Meeting.

President O’Malley asked Director White if he is extending hours of some of his full time staff while there are still a lot of part time vacancies due to the coronavirus. Director White responded that the Grounds and Facilities Staff have been putting in a lot of effort to maintain the parks and also helping at the golf course. He gave them kudos for their efforts and positive attitude.

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Commissioner Souder stated he was not at the meeting with Cook County Commissioner, Kevin Morrison last year when there was discussion on wanting to put a dog park at Woodland Meadows. He questioned if there has been any more discussion since then. Executive Director Curcio responded that he believes Cook County does not want a dog park there because they have another one. Commissioner Souder said he worked with another Cook County Commissioner and was thinking of reaching out to him. Commissioner Walz suggested updating the community on the progress of the upcoming dog park at Udall Park.

BUSINESS SERVICES UPDATE

Director Brad Sholes stated his staff is working with every department to support their return to work plan. IT is assisting with different hardware and adjusting workstation setup where needed and HR is assisting with returning staff, or collaboration from Safety to ensure a safe environment. Despite the shutdown, IT is on track for a nearly identical number of work tickets and help requests as last year.

The Golf Course is now allowed to have foursomes and carts for individual riders. Food and beverage are also available with tables that are socially distanced set out outside the clubhouse. The beverage cart is also running. We are preparing for phase 4 and hopefully getting back inside the clubhouse. Golf Maintenance staff is caught up after the heavy rains in May thanks to assistance of the Grounds and Facilities Staff. We added four additional seasonal staff at the Golf Course over the last two weeks. Three of them were part time grounds staff.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave an update on the elkgroveparks.org website. Between April and May there was a drastic decrease in activity on the website from 40,000 to 14,000 views. This was due to the closure of facilities and cancellation of programs as a result of COVID19. This past month we are back up to 26,000 views so far. These viewers are largely seeking our Home Page, Status Updates and the online Summer Brochure. The online brochure is updated regularly with cancellations or additional programming.

We had 125% growth in Facebook engagement thanks to the Animals on Parade that our talented Horticulture Crew put on display in front of the Administration Building. Another popular post that contributed to the 125% increase was the Chalk Art Contest.

Last month, an eblast was sent to our Sheila Ray Adult Center members followed by a hard copy that was mailed out to them as well.

The Pavilion Dance Center Members as well as the recent Preschool Graduates were recognized with yard signs.

Registration is open for Football and Cheerleading.

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EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio addressed the residents stating he knows everyone is getting anxious but to please be patient for a couple more weeks until we get to the Governor’s stage 4. That is when we can start opening more amenities. Also in phase 4 some of our facilities will be opening such as the Fitness Center and PAC pools. We are also tentatively planning to open Pirates’ Cove on July 6.

OLD BUSINESS

President O’Malley stated the last few months have been virtual meetings so thanked Channel 6 for televising all the meetings.

President O’Malley thanked outgoing President John Walz for leading the team of staff and Board on several projects, personnel issues, community discussions with the Village, School District and State Representatives. Most importantly, John Walz championed the hiring of Ben Curcio. On behalf of all the Board Members, President O’Malley thanked John Walz for leading them the past couple of years.

NEW BUSINESS

President O’Malley shared the new Committee positions for the Park Board:

Capital Projects Committee

1. Tom Cooke
2. Bob Biedke

Finance Committee

1. Ralph Souder
2. John Walz

Committee of the Whole

1. Bill O’Malley
2. Tom Cooke

Athletics Committee

1. Bob Biedke
2. Ralph Souder

Golf Committee

1. John Walz
2. Ralph Souder

Youth Committee

1. Bob Biedke
2. John Walz

Adult Center Committee

1. Tom Cooke
2. Bill O’Malley

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PAYMENT OF BILLS

Commissioner Souder moved to authorize Director Curcio to make payment of the bills in the amount of \$75,153.33 for May 28, 2020 and \$59,188.49 for June 4, 2020.

Commissioner Biedke seconded the motion.

ELK GROVE PARK DISTRICT					
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON JUNE 11, 2020					
	SUMMARY BY FUND:	5/28/2020	6/4/2020		
	CORPORATE FUND	\$ 20,653.99	\$ 12,363.34		
	AUDIT				
	POLICE				
	LIABILITY				
	RECREATION FUND	\$ 12,679.45	\$ 14,528.95		
	PAVING & LIGHTING FUND				
	MUSEUM FUND		\$ 198.93		
	SPECIAL RECREATION				
	ASSOCIATIONS		\$ 18,264.30		
	BOND & INTEREST FUND				
	CAPITAL PROJECTS	\$ 41,778.67	\$ 7,962.95		
	FOX RUN GOLF LINKS FUND	\$ 41.22	\$ 5,870.02		
		\$ 75,153.33	\$ 59,188.49		

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O'Malley	X		

Motion Carried.

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ADJOURNMENT

President Souder moved to adjourn the Regular Meeting of June 11, 2020.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O'Malley	X		

Motion Carried.

The Regular Meeting of June 11, 2020 was adjourned at 7:31 p.m.

Respectfully submitted

Robert Biedke, Secretary