



MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on August 26, 2021 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:02 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being present at said time and place, answered present:

Thomas E. Cooke, President and Commissioner
Scott Carlson, Secretary and Commissioner
John R. Walz, Treasurer and Commissioner
William B. O'Malley, Commissioner

Absent: Robert R. Biedke, Vice President and Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tiffany Greene, Director of Leisure Services
Kelly Carbon, Director of Marketing & Communications
Mark Kosbab, Director of Parks & Planning

Special Guests:

Anna Labeledz - Digital Media Manager
Bonnie Cichanski - Digital Marketing Manager

APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the August 12, 2021 Committee of the Whole Meeting, and the August 12, 2021 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

INTRODUCTION OF NEW EMPLOYEES

Director Kelly Carbon Introduced Anna Labeledz as the new Digital Media Manager. Anna comes from Westmont Park District. She is working with Artist Association and Sports Leagues as well as perfecting our mobile app. Bonnie Cichanski is the District's new Digital Marketing Manager. Bonnie has been with the District for 7 years and her main focus will be designing the virtual Quarterly Activity Guide. Bonnie also manages approximately 12 social media accounts as well as the Park District brochures.

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**APPROVAL OF PAY REQUEST FROM
MUSCO SPORTS LIGHTING, LLC**

Commissioner O'Malley moved to approve the pay request from Musco Sports Lighting, LLC for the installation for the 2021 Capital Project - Clark Park Tennis Courts Lighting Project in the amount of \$52,835.00.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

**APPROVAL OF PAY REQUEST FROM
WILLIAMS ARCHITECT**

Commissioner Carlson moved to approve pay request #21 from Williams Architect for professional services and construction administration of the Golf Course Clubhouse and Maintenance Facility in the amount of \$16,312.75.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

CAPITAL PROJECTS

Commissioner O'Malley stated the committee discussed there are no viable options for a dog park at the Park District at this time. Marshall Park renovations will have restrooms, a splash pad and a walking path for patrons. The tennis Court lighting at Elk Grove High School will not happen at this time, but may be a possible discussion in the 2022 capital meeting. There were no bids received for a new front entry at Audubon Skate Park. This project will be rebid in the fall. The District also purchased a folding wall partition for the Al Hattendorf Center.

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FINANCE COMMITTEE

Commissioner Walz gave the following Finance Committee report:

Corporate Fund

- No property tax was collected in July due to the property tax bills being delayed.
- All expense categories under budget except for insurance due to unemployment claims.
- Net year to date of \$979,000 compared to a budget of \$1,041,000.

Recreation Fund

- Fees & Admissions \$1,078,000 compared to a budget of \$1,219,000.
- Program fees were \$866,000 compared to a budget of \$1,119,000 due to the pandemic.
- All expense categories are under budget.
- Net year to date is \$533,000 compared to a budgeted amount of \$572,000.

Golf Fund

- 5,762 rounds in the month of July. Total rounds year to date is 18,550.
- All expense categories are under budget with the exception of contractual due to the increase in credit card expenses in correlation with increased transactions and revenue.
- Driving Range Net year to date \$107,000 compared to a budget of \$49,000.
- Net year to date is \$366,000 compared to a budget of \$24,000.

Commissioner O'Malley expressed concerns with the Fitness Center losing money again and said he anticipates more loss in August and September with the reinstated mask mandate. He would like staff to take a look at operating expenses, staffing and cleaning of the Fitness Center. Commissioner O'Malley said he sees the same loss of revenue at Garden Terrace this year. He would like to discuss Garden Terrace and the Fitness Center regarding their financial performance at the next Committee of the Whole meeting.

COMMITTEE OF THE WHOLE

President Cooke stated the fencing project at Fox Run was discussed. and due to high pricing the consensus was to postpone the project until next year.

There was also a discussion on the MWRD lease at the Driving Range and whether the Park District should extend it's lease long term which is up in 2023.

Tom Klaas answered questions about the golf simulators fee structure.

President Cooke mentioned again for Rainbow Falls patrons not to park along Cypress as it is a hazard and not considered a parking area for Rainbow Falls.

GOLF COURSE COMMITTEE

Commissioner Carlson shared that every session of Junior Golf was filled this season, and was the most youth we have had in 5 years. Kid's rounds of golf are up 25% over last year which was our best to date. The Conant High School girls golf team and Elk Grove High School's boys and girls golf teams continue to use the course. Video gaming is doing well, better than the 2020 actual and 2021 budget.

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YOUTH COMMITTEE

Commissioner Carlson said the Park District had its last splash party of the year and it was well attended with 160 kids. The event ended a little early because of rain.

ADULT CENTER COMMITTEE

President Cooke discussed new hours for the Adult Center will be from 8:30am - 4:00pm. The Big Band Night is held at Garden Terrace from 7-9pm. Drive-in movie showing Grease will be held on September 23rd. The Adult Center now has 239 members with 6 new members starting in July.

OLD BUSINESS

Commissioner O'Malley inquired about an update on how the District is enforcing our mask policy. Director Sholes stated we are currently following the guidelines and reminded staff if guidelines are not followed could be subject to discipline. Commissioner O'Malley disagreed with that direction and would like to discuss the issue further. While the issue is less urgent with the Governor's mask mandate, he would like to be prepared when it is removed. Executive Director Curcio will discuss options with Attorney Hoffman and discuss with the Board at the next meeting.

ADOPTION OF ORDINANCE 423

Commissioner Carlson moved to adopt Ordinance 423:

Adoption of Ordinance 423: An Ordinance Authorizing and Directing the Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of the Board of Park Commissioners of the Elk Grove Park District.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

PAYMENT OF BILLS

Commissioner O'Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$165,869.45 P-cards for August 10, 2021, \$229,600.55 for August 12, 2021, \$688,100.46 for August 19, 2021 and \$458.00 for August 19, 2021.

Commissioner Walz seconded the motion.

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ELK GROVE PARK DISTRICT					
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON AUGUST 26, 2021					
		<u>8/10/2021</u>	<u>8/12/2021</u>	<u>8/19/2021</u>	<u>8/19/21</u>
SUMMARY BY FUND:					
	P-cards				
CORPORATE FUND		\$ 41,462.18	\$ 11,432.87	\$ 32,242.42	
AUDIT					
POLICE		\$ 2.15			
LIABILITY					
RECREATION FUND		\$ 67,486.86	\$ 10,903.36	\$ 30,630.67	\$ 458.00
PAVING & LIGHTING FUND					
MUSEUM FUND		\$ 67.96	\$ 150.00	\$ 18.74	
SPECIAL RECREATION			\$ 55,686.00		
ASSOCIATIONS		\$ 20,960.90	\$ 14,322.00	\$ 6,218.00	
BOND & INTEREST FUND					
CAPITAL PROJECTS		\$ 23,241.67	\$ 129,934.00	\$ 608,313.96	
FOX RUN GOLF LINKS FUND		\$ 12,647.73	\$ 7,172.32	\$ 10,676.67	
		<u>\$ 165,869.45</u>	<u>\$ 229,600.55</u>	<u>\$ 688,100.46</u>	<u>\$ 458.00</u>

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Cooke moved to adjourn to Closed Session for the purpose of conducting the semi-annual review of closed session minutes per 2(c)(21).

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

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RECONVENE TO OPEN SESSION

After discussion regarding the review of Closed Session minutes, President Cooke moved to reconvene the meeting to Open Session at 8:15 p.m.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

RELEASE OF CLOSED SESSION MINUTES

After the discussion regarding the semi-annual review of Closed Session Minutes per 2(c)(21), President Cooke moved that the Park District Board find that the need for confidentiality still exists as to all closed session minutes except that it is no longer necessary, in order to protect the public interest or the privacy of an individual, to keep the closed session minutes of August 27, 2020, November 12, 2020, January 14, 2021, February 25, 2021 confidential, and that same shall now be made public.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

President Cooke moved to adjourn to Closed Session for the purpose of discussing personnel per 2(c)(1).

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

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Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding personnel, President Cooke moved to reconvene the meeting to Open Session at 8:20 p.m.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting at 8:20 p.m.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

The Regular Meeting of August 26, 2021 was adjourned at 8:20 p.m.

Respectfully submitted,

Scott Carlson, Secretary