



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on September 9, 2021 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:02 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, President, and Commissioner
Robert R. Biedke, Vice President, and Commissioner
Scott Carlson, Secretary, and Commissioner
John R. Walz, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Kelly Carbon, Director of Marketing and Communications
Mark Kosbab, Director of Parks & Planning
Doug Sieder, Superintendent of Recreation

Absent: Tiffany Greene, Director of Leisure Services

Visitor: Allan Crites

APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the August 26, 2021 Committee of the Whole Meeting, and the August 26, 2021 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Walz moved to approve the minutes of the August 26, 2021 Closed Session Meeting.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke			X
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion Carried.

CORRESPONDENCE

Commissioner O’Malley stated a former employee, who is also a resident and is active in the community, shared with him a situation that is occurring at the new pickleball courts. A group of non-resident players are monopolizing the courts and are telling others that private outings are taking place and they cannot use the courts. This same group also showed up on Labor Day with coolers and was grilling on the property. Doug stated he was aware of the conflict and had spoken to both the resident and the non-resident, but he did not know about the coolers and grilling. Doug also said that the original pickleball rules sign was too vague but has since been updated to state that when the courts are full players need to rotate in and out. Doug added that he informed the non-residents that they cannot monopolize the courts for private use.

**APPROVAL OF PAY REQUEST FROM
FRED QUINN CORPORATION**

Commissioner O’Malley moved to approve pay request #13 from Fred Quinn Corporation for construction management services for the Fox Run Golf Links Clubhouse and Maintenance Facility Project in the amount of \$470,128.00.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion Carried.

ACCEPTANCE OF BID FROM GROWING SOLUTIONS, INC.

Commissioner Carlson moved to accept the bid from Growing Solutions, Inc. of New Lenox, IL for the Fox Run Golf Links - Bid Package #5 - Chemical Storage Unit in the amount of \$45,714.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion Carried.

MINUTES – SEPTEMBER 9, 2021

LEISURE SERVICES UPDATE

Doug Sieder gave the following update:

- The Sheila Ray Adult Center has 247 active members as of August 30. Their first trip since the pandemic was on August 4, to the local movie theatre to see Jungle Cruise.
- Dancing with the Band and Dog Obedience are both returning in September.
- The annual Pavilion Aquatics Center (PAC) closure started on August 16, and concluded on September 3.
- Rainbow Falls ended the regular season on August 8, and postseason hours ended on September 6.
- Indoor swim lessons are set to begin September 11.
- Karate kicked off fall programming on August 30, with 29 participants. Volleyball, Gymnastics, and other sports classes are set to begin the week of September 7.
- Fall CoEd Softball started on August 25 with 8 teams on Wednesday and 9 teams on Thursday.
- Registration is still open for Bags and Pickleball Leagues.
- Recreation Soccer has 221 registered players for the fall season. Fall Baseball has 122 registered players. Softball has 117 registered players. Tackle Football has 71 players making up four teams, and Flag Football has 25 players. Competitive Cheer has 26 cheerleaders and Sideline Cheer has 19 cheerleaders.

PARKS & PLANNING UPDATE

Director Mark Kosbab gave the following update:

- Work at Jaycee Park is continuing. Hacienda has cored out two different playground areas and completed the concrete paths and curbing. The Parks staff is working to trench the drain lines within both playground areas.
- Color coating and crack filling has started on the tennis courts at Mead, Johnson and Pavilion, as well as crack filling at many other parks.
- The Horticulture crew has removed more than 40 trees throughout the parks, mostly Austrian Pines which had been infested with either Zimmerman Pine moths or Diplodia tip blight disease.
- Herbicide applications have been made at various parks to control broadleaf weeds.
- The work at the Pavilion Aquatics Center is complete and the pool reopened on September 4.
- The Elk Grove Park District Morton Park Arboretum is now recognized on the International Registry of Arboreta. Currently, many trees along the walking path are labeled on the west side of the tree with a QR code to provide patrons with an opportunity to gain more information on a specific tree.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- The District is still looking to hire party hosts, security, lifeguards, part-time year round positions in the Parks department, driving range attendants, and pro shop attendants as

MINUTES – SEPTEMBER 9, 2021

well. Full time openings include Athletics Supervisor, Aquatics Operations Supervisor, Adult Center Supervisor and Grounds Maintenance Specialist.

- Staff is working on the 2022 budget. Directors are reviewing capital project submittals. The review with the Board is scheduled for the October 28 Committee of the Whole meeting.
- A Kitchen Manager has been hired for the new Fox Run Clubhouse. He will start on September 17. His primary focus will be on menu development, kitchen set up and staffing.
- The golf course is on pace to have the best greens fee revenue ever. The driving range is also on pace to have its best year.
- The Club Championship will take place on September 17 and 18. Registration is being taken at the clubhouse for this event.
- Fiber was installed at the new Fox Run Clubhouse. IT is working with the contractor to complete AP installation. IT will also be installing cameras once the cabling is finished.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following update:

- The highest social media engagement on Facebook this past month was a post about a current employee that carried the Olympic torch in Chicago in the 1970s and her daughter that wore the uniform to lead the Explorer camp out to compete in the Camp Olympics Field Day.
- The Rainbow Falls lifeguards had the most engagement on Instagram for receiving an “Exceeds” on both the July and August Ellis and Associates audits.
- Updated signage has been posted at all District facilities regarding the latest mask policy. This information has also been posted on our website, social media and through eblast.
- Signs have been placed all around town promoting the “Zero Enrollment Fees” in September for Pavilion Fitness.
- There are also two campaigns planned for September at the Fitness Center. The first is for National Yoga month where each time a patron takes a yoga class they will be entered into a drawing for a basket filled with yoga gear. The second campaign will be Kick-Off to Fitness with promotions and challenges for patrons to participate in as well as a chance to win a Yeti cooler simply by following Pavilion Fitness on Instagram.
- Download The District’s mobile app for up to date information. Field Conditions has just been added to this app which will provide up to date information on our park’s athletic fields.

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio shared that the Hattendorf gym project is complete. He also gave a shout out to all Park District staff with a sincere thank you for the hard work they did this summer.

ADOPTION OF RESOLUTION 21-03

Commissioner Walz moved to adopt Resolution 21-03:

A Resolution Ratifying the Recommended Assessments by the Northwest Special Recreation Association for the Calendar Year 2021.

MINUTES – SEPTEMBER 9, 2021

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion Carried.

Executive Director Curcio explained that 17 Park Districts along with the Northwest Special Recreation Association (NWSRA) provide recreation services to people with disabilities.

PAYMENT OF BILLS

Commissioner O’Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$145,232.46 for August 26, 2021 and \$208,654.26 for September 2, 2021.

Commissioner Biedke seconded the motion.

ELK GROVE PARK DISTRICT					
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON SEPTEMBER 9, 2021					
			<u>8/26/2021</u>	<u>9/2/2021</u>	
	SUMMARY BY FUND:				
	CORPORATE FUND		\$ 56,176.89	\$ 13,091.92	
	AUDIT				
	POLICE				
	LIABILITY				
	RECREATION FUND		\$ 41,793.91	\$ 46,149.27	
	PAVING & LIGHTING FUND			\$ 18,075.00	
	MUSEUM FUND		\$ 26.03	\$ 518.67	
	SPECIAL RECREATION				
	ASSOCIATIONS		\$ 17,027.91	\$ 11,140.64	
	BOND & INTEREST FUND				
	CAPITAL PROJECTS		\$ 18,942.00	\$ 99,358.50	
	FOX RUN GOLF LINKS FUND		\$ 11,265.72	\$ 20,320.26	
			\$ 145,232.46	\$ 208,654.26	

MINUTES – SEPTEMBER 9, 2021

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion Carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Biedke moved to adjourn to Closed Session for the purpose of discussing personnel per 2(c)(1).

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion Carried.

RECONVENE TO OPEN SESSION

After discussion regarding personnel, President Cooke moved to reconvene the meeting to Open Session at 8:49 p.m.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion Carried.

ADJOURNMENT

Commissioner Cooke moved to adjourn the Regular Meeting of September 9, 2021.

Commissioner Walz seconded the motion.

MINUTES – SEPTEMBER 9, 2021

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion Carried.

The Regular Meeting of September 9, 2021 was adjourned at 8:50 p.m.

Respectfully submitted

Scott Carlson, Secretary