



MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on September 10, 2020. President O'Malley called the meeting to order at 7:03 p.m. and upon the roll being called, the following Park Commissioners answered present:

William B. O'Malley, President and Commissioner
Thomas E. Cooke, Vice President and Commissioner
John R Walz, Treasurer and Commissioner
Robert R. Biedke, Secretary and Commissioner

Absent: Ralph C. Souder, Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tim White, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

APPROVAL OF MINUTES

President O'Malley questioned if there were any additions or corrections to the minutes of the August 27, 2020 Committee of the Whole Meeting and the August 27, 2020 Regular Meeting. There being none, the minutes were approved by a unanimous voice vote.

Commissioner Walz moved to approve the minutes of the August 27, 2020 Closed Session Meeting.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O'Malley	X		

Motion Carried.

CORRESPONDENCE

Commissioner Cooke shared that the Journal newspaper had a picture of the groundbreaking for the Fox Run renovations. The course will remain open year round during the construction.

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**APPROVAL OF BID PACKAGE #3-07a
FROM SAGER SEALANT CORP**

Commissioner Walz moved to approve the bid package #3-07a (Waterproofing/Air Barrier/Sealants) from Sager Sealant Corp for the Fox Run Clubhouse and Maintenance Facility Project in the amount of \$89,320.00.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Cooke	X		
President O'Malley	X		

Motion carried.

**APPROVAL OF A GMP FOR FREDERICK QUINN
CORPORATION CONSTRUCTION MANAGEMENT SERVICES**

Commissioner Walz moved to approve a GMP of \$8,086,008.00 for Frederick Quinn Corporation Construction Management Services for the Fox Run Clubhouse and Maintenance Facility Project.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O'Malley	X		

Motion carried.

**APPROVAL OF PAY REQUEST #10
FROM WILLIAMS ARCHITECT**

Commissioner Walz moved to approve Pay Request #10 from Williams Architect for Professional Services and Construction Documents of the Fox Run Golf Course Clubhouse and Maintenance Facility Project in the amount of \$9,571.68.

Commissioner Biedke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O’Malley	X		

Motion carried.

ACCEPTANCE OF BID FROM J&J SEALCOATING, INC.

Commissioner Walz moved to accept the bid from J&J Sealcoating, Inc. of Elk Grove Village, Illinois for the Community Athletic Fields (CAF) Parking Lot Maintenance Facility Project in the amount of \$26,239.07

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion carried.

APPROVAL OF PAY REQUEST FROM SIGNATURE DEMOLITION SERVICES, INC.

Commissioner Walz moved to approve the Pay Request from Signature Demolition Services, Inc. for services and materials for Marshall Park 711 Chelmsford Lane, Building Demolition project in the amount of \$41,400.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O’Malley	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- The Sheila Ray Adult Center held a concert with the Don-Rod Duo on Thursday, September 3 with 48 attendees. Staff will continue to monitor guidelines for future programming.
- Adult Bags League is set to start on September 22. The league is moving to Garden Terrace due to the Fox Run renovations. The registration deadline is Tuesday, September 15.
- Dance registration is open. This year dance families will have the option of taking classes in person or virtually. The dance season will kick off the week of September 14 with smaller class sizes, and more class levels to choose from. The Ignite Dance Company is set to compete the weekend of September 12 in an outdoor competition. Auditions for the Performance and Competition Dance Companies are complete with 6 groups and 48 total dancers. Last season there were 4 groups and 36 dancers.
- Preschool held a Meet the Teacher week at the end of August and launched a multi-faceted hybrid preschool on September 8. They are offering in person learning each morning and virtual learning each afternoon. Registration will continue until the end of the month to fill open spots.
- September is Yoga month. An Arm Balance Workshop will be held on September 12 from 1:00-3:00 and an Outdoor Chair Yoga class will be held on Tuesday, September 15 from 6:00-6:45. Visit the website to reserve your spot.
- The Museum is pleased to welcome Grace Heiderman as the new Museum Coordinator. The Museum will be re-opening to the public on Sunday, September 13 for Pioneer Day. The Museum hours will be Tuesdays and Fridays from 2:00-5:00pm and Saturday from 11:00am-2:00pm.
- Pavilion Aquatics Center memberships increased from 687 members in July to 717 members in August. The outdoor pool will be open through September, weather permitting.
- As of September 1, 2020, all suspended Pavilion Fitness Memberships have been reactivated and regular membership policies have been reinstated. The Fitness Center sold 17 of the 3-month student memberships which went on sale August 14. Passes are still available for purchase.
- Kids Club Camp started on August 24 with 22 registrations. There are currently 78 registrations for the month of September.
- Elk Grove Soccer Club kicked off their season. House soccer is having one practice per week while the travel teams are having two practices per week with inter-team scrimmages on Saturdays.
- Elk Grove Youth Football tackle and flag programs have both been cancelled, however; the District is offering a Flag Football program. Registration will be accepted until Sunday, September 13. There are currently 37 participants registered. There will be four divisions with practice once a week and intra-team scrimmages on Sundays.
- Pioneer Day is this Sunday, September 13 from 12:00-3:00pm at the Elk Grove Historical Museum. This is a free event.

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Commissioner Biedke questioned if students could purchase the 3-month fitness pass online. Director Greene responded they need to be purchased in person.

President O'Malley asked if alcohol will be available during the Bags games at the Garden Terrace. Director Greene responded that there will be a full service bar as well as pizza.

PARKS AND PLANNING UPDATE

Director Tim White gave the following update:

- The Lagoon Pool should be done next week. We are just waiting on some parts to be shipped out. The pool has been painted.
- The Chelmsford building demolition should begin soon. ComEd needed to turn off power and Nicor needed to disconnect the gas. Once Nicor has done so we will be good to start the demo.
- Staff is working on 2021 capitals.
- The concrete will be poured next week for the Hattendorf project. The amenities have been ordered.

President O'Malley thanked the Parks staff for taking care of the vegetation issue so quickly. It received good PR on Facebook.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- The District closed on the bond issuance on September 3, 2020 and received the funds. Director Sholes thanked the bond counsel and bond advisors for their assistance.
- The budget season is in full swing with the deadline for initial year end projections and initial operating budgets approaching next week.
- August was even better than July for Golf with over 6,300 rounds.
- The Fox Run project is progressing. We are in the transition phase where staff is no longer working from the old clubhouse but the temporary clubhouse is not quite ready yet. The course is still open and will have limited food and beverage options

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following update:

- Director Carbon asked everyone to complete the 2020 census. She stated that participating has an impact on programs and services offered in the community, including the Park District.
- Earlier this month an e-blast was sent out to Sheila Ray Adult Center members. It had a 52% open rate and 26% clicked through to access additional information.
- Preschool staff put together a YouTube video for parents to see what a day of school looks like. The video shared a walk-thru of what families can expect during a typical day at preschool. If you would like to view it, go to YouTube and search Elk Grove Preschool. We will be using this platform more this year as a great communication tool.

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- Customer Service operations have resumed at Hattendorf. The hours are Monday through Friday from 9:00am-5:00pm.
- Director Carbon complimented the Fitness Center stating it is absolutely amazing. She added it is very clean and socially distanced and the instructors are outstanding.

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio gave the following update:

- Monday, September 28, at 7:15pm he will go in front of the planning committee for the proposed Dog Park.
- Fountain Square will remain open until September 30, weather permitting.
- Thank you to all staff for the hard work they’ve put in on budgets and capitals.

Commissioner Biedke asked if there is or should be signage at Fountain Square asking patrons to respect the neighbors. Executive Director Curcio responded that the staff has been very diligent on making sure the park is clean.

President O’Malley asked if there has been any feedback from residents about the proposed Dog Park. Executive Director Curcio responded that the general consensus is that residents are very excited about it. He has not heard anything negative. Director White added that one gentleman was not concerned about the dogs, but rather the drainage issue. Executive Director Curcio explained that addressing the drainage is part of the project. Commissioner Cooke suggested inviting neighboring residents to show them the plans. Executive Director Curcio replied that we can set up something online for them to view.

PAYMENT OF BILLS

Commissioner Cooke moved to authorize Director Curcio to make payment of the bills in the amount of \$152,447.33 for August 27 and \$81,619.22 for September 3, 2020.

Commissioner Walz seconded the motion.

ELK GROVE PARK DISTRICT					
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON SEPTEMBER 10, 2020					
	SUMMARY BY FUND:		<u>8/27/2020</u>	<u>9/3/2020</u>	
	CORPORATE FUND		\$ 62,927.55	\$ 17,769.82	
	AUDIT				
	POLICE				
	LIABILITY				
	RECREATION FUND		\$ 32,087.76	\$ 10,853.93	
	PAVING & LIGHTING FUND				
	MUSEUM FUND		\$ 26.90		
	SPECIAL RECREATION				
	ASSOCIATIONS		\$ 2,194.00	\$ 10,814.00	

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	BOND & INTEREST FUND				
	CAPITAL PROJECTS		\$ 41,311.22	\$ 39,921.12	
	FOX RUN GOLF LINKS FUND		\$ 13,899.90	\$ 2,260.35	
			\$ 152,447.33	\$ 81,619.22	

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O’Malley	X		

Motion carried.

ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting of September 10, 2020.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion carried.

The Regular Meeting of September 10, 2020 was adjourned at 7:33 p.m.

Respectfully submitted

Robert Biedke, Secretary