



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on November 11, 2021 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:05 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, President and Commissioner
Scott Carlson, Secretary and Commissioner
William B. O'Malley Commissioner

Absent: Robert R. Biedke, Vice President and Commissioner
John R. Walz, Treasurer and Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tiffany Greene, Director of Leisure Services
Kelly Carbon, Director of Marketing and Communications
Mark Kosbab, Director of Parks & Planning

Special Guests:

Gina Acino, Adult Supervisor
Drew Fisher, Athletics Supervisor
Jason Pilecki, Athletics Manager

Visitors: Alann Crites, Resident

APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the October 28, 2021 Committee of the Whole Meeting and the October 28, 2021 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

CORRESPONDENCE

Commissioner O'Malley stated he plans to discuss a refund issue that a patron is having with Executive Director Curcio following tonight's meeting.

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RECOGNITION OF SPECIAL GUESTS

Director Tiffany Greene introduced three staff members of the Leisure Services Department. Gina Acino, Adult Supervisor, has been working part time as the Adult Center Assistant since 2017. Recently, she filled a vacant Adult Supervisor position. Gina will continue to build on her established relationships with members of the Adult Center and their Advisory Board. Drew Fisher is the District’s new Athletics Supervisor. Drew began his career as a part time employee of the Schaumburg Park District. In 2018, Drew became the Athletics Supervisor of the Itasca Park District before coming to the Elk Grove Park District in October 2021. Jason Pilecki, Athletics Manager, comes to the District with over 13 years experience in the Park District field. He was hired as the Athletic Assistant in April of this year before accepting the position of Athletics Manager on September 1.

APPROVAL OF ATHLETICS ADVISORY BOARD MEMBERS

Commissioner O’Malley moved to approve that the following individuals be appointed to serve a two-year term as an advisory member to the following boards:

Elk Grove Girls Softball Advisory Board:

Marcelle Wokony

Devin Hauser

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O’Malley	X		
President Cooke	X		

Motion Carried.

**APPROVAL OF PAY REQUEST FROM
FRED QUINN CORPORATION**

Commissioner Carlson moved to approve pay request #15 from Fred Quinn Corporation for construction management services for the Fox Run Golf Links Clubhouse and Maintenance Facility Project in the amount of \$382,880.00.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion Carried.

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**APPROVAL OF CHANGE ORDER #1 FROM
FRED QUINN CORPORATION**

Commissioner Carlson moved that the President find that Change Order #1 for a total of \$67,088.00 from Fred Quin Corporation is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver each such change order.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion Carried.

**APPROVAL OF PAY REQUEST FROM
HACIENDA LANDSCAPING, INC.**

Commissioner O'Malley moved to approve the pay request #2 from Hacienda Landscaping, Inc. for services and materials for Jaycee Park Playground Renovation in the amount of \$45,868.50.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion Carried.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- The Sheila Ray Adult Center has 254 active memberships as of the end of October.
- The Sheila Ray Adult Center and Elk Grove High School partnered and hosted Senior Olympics on October 20.
- A new event, Murder Mystery Dinner, was held on October 8 with 22 registrants.
- 30 Dogs participated in the annual Doggy Trick or Treat event this year.
- The H2OoOooo event took place on October 15 with 107 in attendance.
- To date, there are 430 enrolled in Youth Swimming/Diving Lessons for the fall/winter season.
- Aqua Wellness classes are underway with a total of 756 participants in October.
- Hot Shot Sports has seven classes running in session 2 with 73 total participants.

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- Both Volleyball classes are running with 23 total participants.
- Tumbling Times went from 123 participants in the Fall Session I to 138 in Fall Session II.
- Adult Bags completed 6 weeks of matches with 22 teams.
- Fall Youth Athletics have wrapped up for the season.
- 9U Eagles tackle football won their first playoff game on October 30.
- Competition Cheer has 23 cheerleaders competing. The Junior Squad has already received their bid to state.
- Basketball currently has 268 players enrolled for the fall/winter season.
- The indoor skate park opened on Friday, October 1 for the season. There were 189 admissions for the month of October.
- Private Music lessons have 22 students and Art Club has 10 students. Students are preparing for the upcoming Art and Music Showcase on November 23.
- Dance currently has 330 registrants for the 2021-22 Dance Season.
- There are 148 children registered for the 2021-22 Preschool year. There are eight registered participants in the ACES Club. Spots are still available for both Preschool and ACES.
- The Fitness Center ran a Zombie Walking Challenge from October 1-31 with 97 participants. There were also 82 personal training sessions for the month.
- The District welcomed Madison Pogue as the new Museum Coordinator. Her first day was October 18.
- Kids Club Before and After Care is running at all five elementary schools with daily utilization totaling 1,758 in October. There were 38 registrations for School Days Off.
- The District's annual Halloween Fest was held on October 22 with 478 people in attendance. This event took place at the Pavilion, Pirates' Cove and the Museum.
- Upcoming events include; Veterans of Elk Grove Commemoration on November 13, Veterans Luncheon at Hattendorf on November 17, Moana Jr performances on November 20 and 21, and the Art and Music Showcase on November 23.
- Upcoming Holiday events include Letters to Santa drop off between December 1-11, Reindeer Games on December 7 at the Pavilion, and Holiday Bazaar on December 9 and 10 at Hattendorf.

PARKS & PLANNING UPDATE

Director Mark Kosbab gave the following update:

- Staff have been working on fall clean up and winterization of parks and facilities. The irrigation systems are being blown out and the winterizing of the neighborhood drinking fountains is complete.
- Holiday lights are being installed.
- The pour-in-place surface has been installed at Jaycee Park. Staff completed the playground mulch as well. The remaining playground features, shelter, and landscaping will be completed next week by our construction crew.
- The streambank stabilization project has been completed at Morton Park and Martam. Construction has moved to the Olmsted side.
- Demolition work has begun on the Pirates' Cove playground. The wall has been removed as well as some planting to make room for more features.

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BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- The District is still hiring in a number of different areas including positions at the new Fox Run Clubhouse. Information of all openings are listed on our website.
- Golf season is winding down. The course is still open but check our website on inclement weather days.
- IT has been busy integrating the new Clubhouse and Maintenance Facility into our network.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following update:

- The winter activity guide will now be delivered to homes by US mail due to the fact that some multi-home dwellings were not receiving their guides. A copy of the guide will also be available on our website as well as hard copies in our facilities.
- The Pavilion Fitness marketing campaign in November is centered around Good Health and Nutrition. Healthy recipes have been shared on the Pavilion Fitness November Eblast. You can receive these Eblasts by texting PAVFIT to 22828.
- In honor of Veterans Day and as a thank you to all that served, the customer service desks at Hattendorf and Pavilion are handing out a small gift to Veterans.

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio also thanked all men and women who have served our country and protected our freedoms. Director Curcio stated the Golf Course Clubhouse and Maintenance Facility is coming along nicely and is tentatively scheduled to open mid-December.

COMMITTEE REPORTS

Commissioner O'Malley stated at the last Committee of the Whole meeting there was a discussion on one of the items listed in the capital projects for 2020, which is lighting at Audubon ball fields. He asked that since this quarter of a million project has come to a stalemate is there something else that can be done with that money. Commissioner Carlson, who was not in attendance at the last meeting, stated that he does not see the upside for the size of the park. He added that he also would not like it if he lived there.

President Cooke shared that at tonight's Committee of the Whole meeting there was discussion on the 2020 Park Board meeting schedules. The consensus was to move the September 22, 2022 meeting to September 29, 2022 due to a conference that staff and Board members will be attending on the 22nd. Also discussed tonight was the proposed US vaccination mandate. This mandate is currently being held up by the federal judge.

ADOPTION OF RESOLUTION 21-04

Commissioner O'Malley moved to adopt Resolution 21-04:

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A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
ELK GROVE PARK DISTRICT FOR THE LEVY YEAR 2021

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion Carried.

President Cooke stated the increase in levy is 1.4% to assist with the minimum wage increase as well as the effects of Covid.

ADOPTION OF RESOLUTION 21-05

Commissioner O'Malley moved to adopt Resolution 21-05:

A RESOLUTION ESTABLISHING THE SCHEDULE OF REGULAR MEETINGS
OF THE ELK GROVE PARK DISTRICT

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion Carried

NEW BUSINESS

Commissioner O'Malley asked Executive Director Curcio to discuss with the Management Team and Fox Run about budgeting to bring in bands a few Fridays over the summer to play outdoors at Fox Run. Executive Director Curcio replied that he will do that.

PAYMENT OF BILLS

Commissioner Carlson moved to authorize Director Curcio to make payment of the bills in the amount of \$250,620.87 for October 28, 2021, \$52,428.43 for November 4, 2021, and \$118,689.52 P-cards for November 5, 2021.

Commissioner O'Malley seconded the motion.

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ELK GROVE PARK DISTRICT				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON NOVEMBER 11, 2021				
SUMMARY BY FUND:	10/28/2021	<u>11/4/2021</u>	<u>11/5/2021</u>	
				P-card
CORPORATE FUND	\$ 51,229.73	\$ 14,666.93		\$ 35,837.16
AUDIT				
POLICE		\$ 1,896.53		\$ 1.71
LIABILITY				
RECREATION FUND	\$ 55,461.57	\$ 27,364.99		\$ 51,039.08
PAVING & LIGHTING FUND	\$ 9,500.00			\$ 748.48
MUSEUM FUND	\$ 68.54	\$ 443.01		\$ 130.71
SPECIAL RECREATION				\$ 59.93
ASSOCIATIONS	\$ 7,150.35			\$ 9,129.34
BOND & INTEREST FUND				
CAPITAL PROJECTS	\$ 116,943.89	\$ 6,661.49		\$ 13,090.97
FOX RUN GOLF LINKS FUND	\$ 10,266.79	\$ 1,395.48		\$ 8,652.14
	<u>\$ 250,620.87</u>	<u>\$ 52,428.43</u>		<u>\$ 118,689.52</u>

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion Carried

ADJOURNMENT

Commissioner Carlson moved to adjourn the Regular Meeting of November 11, 2021.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Carlson	X		
President Cooke	X		

Motion Carried.

The Regular Meeting of November 11, 2021 was adjourned at 7:40 p.m.

Respectfully submitted

Scott Carlson, Secretary