



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on November 12, 2020 in the Administration Building of said Park District. President O'Malley called the meeting to order at 7:06 p.m. and upon the roll being called, President O'Malley, being physically present at such time and place and the following Park Commissioners, also being physically present, or remotely present at said time and place, answered present:

William B. O'Malley, President, and Commissioner  
Thomas E. Cooke, Vice President, and Commissioner (remotely)  
Robert R. Biedke, Secretary, and Commissioner (remotely)  
John Walz, Treasurer, and Commissioner (remotely)  
Ralph C. Souder, Commissioner

Thomas G. Hoffman, Attorney (remotely)

### Administrative Staff:

Ben Curcio, Executive Director  
Brad Sholes, Director of Business Services  
Tim White, Director of Parks & Planning (remotely)  
Kelly Carbon, Director of Marketing & Communications (remotely)  
Tiffany Greene, Director of Leisure Services (remotely)

### Visitor:

Bill Karambelas, Elk Grove Village Resident

## PUBLIC COMMUNICATION

Bill Karambelas addressed the Board with his displeasure of the new fence around the golf course. Mr. Karambelas stated this new fence has changed the appearance of the neighborhood and thinks the residents should have been asked for their approval. President O'Malley said the Park District has received seven correspondence regarding the new fence with four of them in favor of the new look, including two from the condo association. President O'Malley stated the old cedar fence was in disrepair and it was decided to replace it with a white PVC fence that would be maintenance free. Commissioner Walz said while he respects Mr. Karambelas concerns, at this point the District is committed to completing the project.

Commissioner Walz shared correspondence from a Chelmsford neighbor regarding the demolition of the building on that site. The letter stated that residents in the surrounding area would like to form a focus group and would like to be included in decisions and planning regarding this property. Commissioner Walz stated that future plans are still up in the air but will definitely inform the public of the District's plans.

**APPROVAL OF MINUTES**

President O’Malley questioned if there were any additions or corrections to the minutes of the October 22, 2020 Committee of the Whole Meeting, and the October 22, 2020 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

**APPROVAL OF PAYMENT APPLICATION #3  
FROM FRED QUINN CORPORATION**

Commissioner Souder moved to approve payment application #3 from Fred Quinn Corporation for construction and management services for the Fox Run Golf Links Clubhouse and Maintenance Facility Project in the amount of \$103,127.00

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President O’Malley	X		

Motion Carried.

**APPROVAL OF PAYMENT APPLICATION #13  
FROM WILLIAMS ARCHITECT**

Commissioner Souder moved to approve payment application #13 from Williams Architect for professional services and construction administration of the Golf Course Clubhouse and Maintenance Facility Project in the amount of \$16,899.53.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion Carried.

**APPROVAL OF PAYMENT APPLICATION #1  
FROM HACIENDA LANDSCAPING, INC.**

Commissioner Souder moved to approve payment application #1 from Hacienda Landscaping, Inc. for services and materials for the Hattendorf OSLAD Park Development in the amount of \$102,538.21.

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Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O'Malley	X		

Motion Carried.

**APPROVAL OF PROPOSED 2021  
EMPLOYEE HEALTH INSURANCE**

Commissioner Souder moved to approve the proposed 2021 Employee Health Insurance.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O'Malley	X		

Motion Carried.

President O'Malley stated that staff met with representatives from VistaNational to review options for 2021 health insurance rates. As part of the District's switch to United Healthcare, the 2020 rates are locked in for 2021. Various factors go into the rate calculations including medical cost trends, pool adjustments, industry and geographical pricing as well as demographic changes and risk factor adjustment.

**LEISURE SERVICES UPDATE**

Director Tiffany Greene gave the following update:

- Adults - Bunco is returning to the Sheila Ray Adult Center in November on the second and third Fridays of the month. Billiards and darts are also returning and are available Monday through Friday from 8:30am-2:30pm. No reservations are needed.
- Audubon - The Skate Park opened on October 2. We had 672 admissions in October compared to 551 in October 2019.
- Dance - "Bring a Bestie Week" took place in October with our highest turnout ever of 15 children that tried a class for free. Forty two dancers are taking part in a virtual dance convention through the Chicago National Dance Master's Association in November.
- Historical Museum - The new mini exhibit, Farming Women of the Elk Grove Township, is now on display through February 14 at the Museum's Orientation Center.
- Pavilion Aquatics Center and Programming - The Lagoon open swim offerings returned on October 23 showcasing the new water play structure. Open swim and private rental reservations are also available on Fridays, Saturdays and Sundays. Reservations can be made on our website. A sold out Parents' Night Out was held on October 16 in the Lagoon Pool. A second Parents' Night Out will be on November 20.

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- Pavilion Fitness - There was an average of 1,585 weekly check-ins for the month of October and 17 new members. A Pavilion Fitness Center commercial ran from October 7 through the end of the month promoting a complementary 10-visit scan pass. Just over 100 passes were given out with three of them converting into a full membership. Open Gym schedule was released for pickleball, basketball and volleyball, however due to the updated athletic guidelines, open gym has been suspended until further notice. Members are still allowed to shoot baskets when the gym is open but a face covering must be worn at all times. Face coverings must also be worn for indoor track users.
- Rentals - Five Carousel parties have been rescheduled from October to next year and four new Carousel parties have been booked for next year.
- School Care Programs - Kids Club Camp at the Pavilion had 378 total registrants in October. District 59 announced they would hold virtual classes through January so the Park District will continue to offer Kids Club Camp while remote learning is taking place.
- Special Events - A successful Pumpkin Patch event was held on Saturday, October 17 for 100 participants. Thank you to the volunteers that helped out with this event.
- Youth Athletic Instruction - Flag Football ended their program on October 25 with scrimmages at Elk Grove High School. A new season of Volleyball Prep Clinic began on October 27 with 19 registrants.
- Youth Athletic Leagues - Fall soccer and softball concluded at the end of October. Cheer had their first competition with teams earning 2nd and 3rd place. Youth basketball registration will be open through November 30. Discussion continues about Elk Grove Youth Football possibly offering a spring season.

President O'Malley asked if staff have discussed virtual programming for the spring with covid cases increasing. Director Greene stated that staff from Preschool and Dance already offer remote classes and Fitness is exploring offering virtual classes as well. President O'Malley shared how the Fitness Center is maintaining cleanliness, sanitizing, staging of equipment and requiring masks to ensure a safe workout environment.

### **BUSINESS SERVICES UPDATE**

Director Brad Sholes gave the following update:

- There have been no known covid cases at the Elk Grove Park District through contact tracing.
- IT is wrapping up capital projects.
- HR is preparing for the year-end.
- We are close to finalizing an offer for a Fitness Manager.
- The annual Budget Meeting will be on December 3, 2020, at 5:00pm. President O'Malley said will get there at 4:15pm and would like to invite staff to attend.

### **MARKETING AND COMMUNICATIONS UPDATE**

Director Kelly Carbon gave the following update:

- We are in the final stages of the design of the winter program brochure. It will be available online only on November 23. Resident registration will begin on that day and non-resident registration will be on November 25. A postcard is being mailed to all residents of Elk Grove Village to notify them of the online brochure as well as an e-blast being sent out.
- The Indoor and Outdoor Wayfinding signs have been completed at the Hattendorf building.
- The outdoor digital marquee on the corner of Ridge and Elk Grove Blvd is scheduled to be installed the week of Thanksgiving.

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- Visit our website at elkgroveparks.org for some fun and wallet friendly suggestions to keep the children busy while at home.

President O'Malley questioned if the Marketing Department ever struggles with advertising and or sponsors for the brochure. Director Carbon replied that they always welcome new sponsors, but they try to limit to one type of business. While the brochure has been digital it has been harder to find advertisers but they will be going to print again as soon as they can.

### **EXECUTIVE DIRECTOR UPDATE**

Executive Director Ben Curcio gave the following update:

- Director Curcio gave a shout out to Gerry and Othon from our Building Maintenance department for the great job they did completing repairs and painting the Farmhouse. They also replaced the front door and rebuilt the front porch.
- The Grounds Department is working with Holiday Sewer and Water at Udall to fix a water issue there. They have also cleaned up the treeline and other landscaping.
- Hacienda has made progress on the OSLAD project at Hattendorf. The crew is working on some final grading and the installation of shade structures. Hopefully a soft opening will take place within the next few weeks, weather permitting. Site furniture, landscaping and other features remain to be installed.
- The Parks Staff is busy putting up holiday lighting at the Pavilion.
- The demolition at Marshall Park is complete. Staff will be taking down the fence soon.
- The Fire Department will move out of Rainbow Falls on Friday. The Park District had an intergovernmental agreement with them for use of that facility while their fire station was being remodeled.
- We are working with WT Engineering on researching the use of Woodland Meadows and possibly Community Athletic Fields as potential dog park locations.
- The footings will be poured this week or next for the Fox Run project.

### **COMMITTEE REPORTS**

Commissioner Souder stated at tonight's Committee of the Whole meeting there was discussion on the Tax Levy Resolution. He said with the Grove Mall TIF District expiring this year and adding 1% for a total increase of 1.57%. President O'Malley added that he wanted residents to know that they did not pick up the full amount they could have, which is 2.3%, due to trying times.

### **RESOLUTION 20-08**

Commissioner Souder moved to adopt Resolution 20-08

A RESOLUTION DETERMINING THE AMOUNTS OF MONEY  
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS  
ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION  
PURSUANT TO THE PROPOSED LEVY OF THE  
ELK GROVE PARK DISTRICT FOR THE LEVY YEAR 2020

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Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President O’Malley	X		

**PAYMENT OF BILLS**

Commissioner Souder moved to authorize Director Curcio to make payment of the bills in the amount of \$43,269.25 for October 22, 2020, 576,835.76 for October 29, 2020, \$97,422.12 for November 5, 2020 and \$108,006.30 P-cards for November 6, 2020.

Commissioner Cooke seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>					
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON NOVEMBER 12, 2020</b>					
		<b><u>10/22/2020</u></b>	<b><u>10/29/2020</u></b>	<b><u>11/5/2020</u></b>	<b><u>11/6/2020</u></b>
	<b>SUMMARY BY FUND:</b>				<b>P-cards</b>
	CORPORATE FUND	\$ 9,446.60	\$ 103,394.33	\$ 14,723.41	\$ 45,443.53
	AUDIT				
	POLICE	\$ 1,090.25		\$ 29.52	\$ 89.33
	LIABILITY				
	RECREATION FUND	\$ 5,921.60	\$ 43,651.39	\$ 25,633.62	\$ 21,321.53
	PAVING & LIGHTING FUND		\$ 26,239.07		
	MUSEUM FUND	\$ 72.74	\$ 400.00	\$ 1,934.03	\$ 657.84
	SPECIAL RECREATION		\$ 3,081.25	\$ 15,043.50	\$ 7,480.07
	ASSOCIATIONS	\$ 314.00	\$ 9,573.16	\$ 1,071.72	\$ 5,693.30
	BOND & INTEREST FUND				
	CAPITAL PROJECTS	\$ 21,713.05	\$ 380,236.61	\$ 34,842.50	\$ 14,227.53
	FOX RUN GOLF LINKS FUND	\$ 4,711.01	\$ 10,259.95	\$ 4,143.82	\$ 13,093.17
		<b>\$ 43,269.25</b>	<b>\$ 576,835.76</b>	<b>\$ 97,422.12</b>	<b>\$ 108,006.30</b>

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
President O’Malley	X		

Motion Carried.

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**ADJOURNMENT TO CLOSED SESSION**

Commissioner Souder moved to adjourn to Closed Session for the purpose of discussing Personnel per 2(c)(1).

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
President O'Malley	X		

Motion Carried.

**RECONVENE TO OPEN SESSION**

After discussion regarding personnel, President O'Malley moved to reconvene the meeting to Open Session at 9:19 p.m.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
President O'Malley	X		

Motion Carried.

The President then re-convened the Regular meeting.

**NEW BUSINESS**

Discussion on Gym Rentals for Conant and Elk Grove High School Boys and Girls Feeder Programs. Commissioner Biedke requested that staff reach out to these groups and work out some rental times. Director Curcio stated he will follow up with staff to discuss a plan.

**ADJOURNMENT**

President O'Malley moved to adjourn the Regular Meeting of November 12, 2020.

Commissioner Walz seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President O'Malley	X		

Motion Carried.

The Regular Meeting of November 12, 2020 was adjourned at 9:22 p.m.

Respectfully submitted

Robert Biedke, Secretary