



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on November 14, 2019 in the Administration Building of said Park District. President Walz called the meeting to order at 7:00 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner  
William B. O'Malley, Vice President, and Commissioner  
Thomas E. Cooke, Treasurer, and Commissioner  
Ralph C. Souder, Commissioner

Absent: Robert R. Biedke, Secretary, and Commissioner

### Administrative Staff:

Ben Curcio, Executive Director  
Brad Sholes, Director of Business Services  
Tim White, Director of Parks & Planning  
Tom Klaas, Manager, Fox Run Golf Links  
Kelly Carbon, Director of Marketing & Communications

### Guests:

Representatives from the Lions and Leos Club  
Michelle Nichols, Elk Grove Village Resident  
Andy Nichols, Elk Grove Village Resident  
Elk Grove Youth Football 11U Team, Coaches and Families  
Jeff Collier, Superintendent of Recreation

## APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the October 24, 2019 Committee of the Whole Meeting, and the October 24, 2019 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

## INTRODUCTION OF SPECIAL GUESTS

President Walz introduced Barb Lahtinen, past president of the Lions Club, to present this year's Halloween House Decorating Contest winners. Barb stated this contest is a joint venture of the Lions and Leos Clubs. Barb then introduced Samantha Szull, Secretary of the Leos Club, to present plaques to the winners. Samantha said there were 18 entries to the contest this year. The winners are as follows: Outstanding Overall Theme - Chris Rosing, Outstanding Scariest Display - The Milford Family, Outstanding Child Friendly Display - Rossa and Gary Russo, and Outstanding Use of Media - Joe Luce. Samantha thanked everyone that entered the contest and congratulated the winners.

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President Walz announced the next special guests are the Elk Grove Youth Football 11u Super Bowl Champions. Head Coach, Joe Acino, shared that not only did this team win the championship, they were undefeated this season as well. Each player introduced themselves, what position they play and who their favorite football player was.

**APPROVAL OF PROPOSED 2020  
EMPLOYEE HEALTH INSURANCE**

Commissioner Souder moved to approve the proposed 2020 Employee Health Insurance.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

Executive Director Curcio explained the employee health insurance plan is evaluated every year.

**APPROVAL OF PAY REQUEST  
FROM WILLIAMS ARCHITECT**

Commissioner O’Malley moved to approve the pay request from Williams Architect for professional services and schematic design phase of the Golf Course and Maintenance Facility Project in the amount of \$66,568.09.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O’Malley	X		
President Walz	X		

Motion Carried.

**APPROVAL OF PAY REQUEST  
FROM DIRECT FITNESS SOLUTIONS**

Commissioner Souder moved to approve the pay request from Direct Fitness Solutions for the Fitness Center Flooring Project in the amount of \$126,425.46.

Commissioner Cooke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried.

**APPROVAL OF PAY REQUEST  
FROM E. HOFFMAN, INC.**

Commissioner Souder moved to approve the pay request from E. Hoffman, Inc. for the MWRD work completed for the Audubon Skate Park Project in the amount of \$7,392.25.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

**PARKS AND PLANNING UPDATE**

Director Tim White gave the following update:

- He and Valerie Lemme went to Springfield to give a three minute pitch for the OSLAD Grant. It went well and they had no objections or questions.
- Thank you to Guy Johnson, Anita Healy and HR for the PDU/Winter Safety training.
- Staff will be finishing the holiday lights next week.
- Theresa Kyriazes has accepted the position of Grounds Maintenance Supervisor. She begins her new role tomorrow.

**GOLF OPERATIONS UPDATE**

Tom Klaas gave the following update:

- The snow has shut the course down for now, but is not closed for the year yet. They will monitor the weather for the rest of the month to see if there are any days it could be open.
- The Turkey Shoot was held last Saturday for 128 golfers.
- Repairs on cart path #1 were done on November 4.
- Irrigation systems will be blown out this week. Snow mold treatment still needs to be put down.
- Part-time maintenance staff will be done working next week.
- The Fox Trot is scheduled for Saturday. It will be moved to the Pavilion walking track in the case of inclement weather.

**BUSINESS SERVICES UPDATE**

Director Brad Sholes gave the following update:

- Staff held a second Business Services University training last week. Topics covered included Google, RecTrac, Cybersecurity and Safety Training. IT staff is also providing additional training for staff on the first Friday of each month.
- IT completed running fiber and installing new network equipment inside of Rainbow Falls and the Community Center to prepare for camera and wifi expansion.
- He and Executive Director Curcio attended Legal Symposium and learned updates to our policies and procedures to be compliant with the new law changes coming into effect in 2020.

Commissioner O'Malley complimented Dustin Sneath for the good job on the security drill at Pavilion. He added it is nice to see he's thinking outside the box.

**MARKETING AND COMMUNICATIONS UPDATE**

Director Kelly Carbon gave the following update:

- Snowflake Swim will be on December 14. This is a great family event.
- The Holiday Gift Show will also take place on December 14 at Garden Terrace.
- Girls Softball registration is underway now. You can register at the Pavilion and at Hattendorf.
- Winter brochures will be delivered next Monday.

Commissioner O'Malley asked about cross marketing with the library. He stated Tammy Miller was looking into that. Director Curcio replied the community calendar idea will continue. Commissioner Cooke added that the Sheila Ray Adult Center was coordinating with the library. He will follow up with that at their next meeting.

**EXECUTIVE DIRECTOR UPDATE**

Executive Director Ben Curcio gave the following update:

- Upcoming holiday events include:
  - Santa Story Time on December 3 from 6-7:30pm at Garden Terrace
  - Breakfast with Santa on December 7 from 9-11:00am at Garden Terrace
  - Family Gingerbread House Competition on December 8 from 2:30-4:30pm at the Pavilion.
  - Polar Express on December 14. This event is sold out.

**COMMITTEE REPORTS**

Commissioner Souder stated there was a meeting with the soccer board to discuss the future of travel soccer. Internally they've discussed whether to continue as a park district program or go on their own. Commissioner Souder also stated that in response to Frank Czarnik's comment about the concept of appreciation for Board members being offered to volunteers, Director Curcio is looking into some type of appreciation that does not include registration reimbursement.

Commissioner O'Malley announced that the Chelmsford Daycare is closing as of December 31, 2019.

Commissioner O’Malley moved to adopt Resolution 19-07

A RESOLUTION DETERMINING THE AMOUNTS OF MONEY  
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS  
ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION  
PURSUANT TO THE PROPOSED LEVY OF THE  
ELK GROVE PARK DISTRICT FOR THE LEVY YEAR 2019

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O’Malley	X		
President Walz	X		

Motion Carried.

**PAYMENT OF BILLS**

Commissioner Souder moved to authorize Director Curcio to make payment of the bills in the amount of \$76,579.53 for October 24, 2019, 1,117,779.16 for October 31, 2019 and \$61,825.27 for November 7, 2019.

Commissioner Cooke seconded the motion.

<b>Elk Grove Park District</b>			
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON NOVEMBER 14, 2019</b>			
SUMMARY BY FUND:	<u>10/24/2019</u>	<u>10/31/2019</u>	<u>11/7/2019</u>
CORPORATE FUND	\$ 50,836.91	\$ 1,019,175.24	\$ 7,392.00
AUDIT			
POLICE	\$ 495.60		
LIABILITY			
RECREATION FUND	\$ 13,299.71	\$ 77,163.55	\$ 25,985.70
PAVING & LIGHTING FUND			
MUSEUM FUND	\$ 245.93	\$ 258.63	
SPECIAL RECREATION			
ASSOCIATIONS	\$ 4,365.28	\$ 8,088.28	\$ 10,761.98
BOND & INTEREST FUND			
CAPITAL PROJECTS	\$ 3,997.50		\$ 16,762.83
FOX RUN GOLF LINKS FUND	\$ 3,338.60	\$ 13,093.46	\$ 922.76
	<b>\$ 76,579.53</b>	<b>\$ 1,117,779.16</b>	<b>\$ 61,825.27</b>

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried.

**ADJOURNMENT TO CLOSED SESSION**

Commissioner O'Malley moved to adjourn to Closed Session for the purpose of discussing Personnel per 2(c)(1).

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

**RECONVENE TO OPEN SESSION**

After discussion regarding personnel, President Walz moved to reconvene the meeting to open session at 8:45 p.m.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

The President then re-convened the Regular meeting.

**NEW BUSINESS**

Executive Director Curcio led the discussion about Fitness Center Equipment Donation Request from Jim O'Malley in the amount of \$1,000 for the purchase of kettlebells and a kettlebell rack with an engraved donor name plate adhered to the rack. Director Curcio recommends the donation be run through the Park District Foundation. The Commissioners would like Director Curcio to poll staff one more time if they would like the kettlebells and kettlebell rack and create a standard for the size of the name plate and bring a recommendation back to the Board.

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There was also discussion about merit increases and merit pool. Director Curcio recommended a 2.75% merit increase and a .5% merit pool for high performers. The Commissioners agreed with Director Curcio’s recommendation.

**ADJOURNMENT**

President Walz moved to adjourn the Regular Meeting of November 14, 2019.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O’Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried.

The Regular Meeting of November 14, 2019 was adjourned at 9:12 p.m.

Respectfully submitted

Robert Biedke, Secretary