



MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on December 12, 2019 in the Administration Building of said Park District. President Walz called the meeting to order at 7:06 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner
William B. O'Malley, Vice President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
Ralph C. Souder, Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Tim White, Director of Parks & Planning
Kelly Carbon, Director of Marketing & Communications

Guests:

Tony Damptz, Elk Grove Village Resident
Bernie Smuda, Elk Grove Village Resident
Jen LoBosco, Early Childhood Manager, Elk Grove Park District
Marge Eugene, Early Childhood, Elk Grove Park District
Theresa Kyriazes, Grounds Supervisor, Elk Grove Park District
Lindsay Jablanovec

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the November 14, 2019 Committee of the Whole Meeting and the November 14, 2019 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Souder moved to approve the revised verbiage of the minutes of the November 14, 2019 Closed Session Meeting as requested by Commissioner O'Malley.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke			X
Commissioner Souder	X		
President Walz	X		

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Motion carried.

COMMENTS FROM AUDIENCE

Elk Grove Village Resident, Tony Dampitz, addressed the Board to revisit the idea of having a dog park in the Village. President Walz shared that recently the District acquired some land with a dog park in mind. More details to come, but a dog park is now in the 2020 budget.

Elk Grove Village Resident, Bernie Smuda, addressed the Board to ask why Elk Grove does not have any outdoor pickleball courts. He stated that other surrounding towns are building them because it is the fastest growing sport. He would like Elk Grove Park District to consider building a minimum of six courts to accommodate the large groups come out to play.

RECOGNITION OF SPECIAL GUESTS

Jen LoBosco recognized Marge Eugene for her ten years of service in the Early Childhood Department. Marge began working at the Preschool after retiring from a 28 year career as a Chicago Public School educator. Marge is also a member of the Sheila Ray Adult Center. Marge thanked everyone and stated she love the kids and the people she works with.

Theresa Kyriazes was hired in 2018 as a Horticulture Crew Leader. She recently accepted the position of Grounds Supervisor. Theresa stated this is a great Park District and she is very honored to have been hired as the new Grounds Supervisor. She added that her staff works hard and are a joy to work with.

APPROVAL OF 2020 BUDGET

President Walz tabled this agenda item.

**APPROVAL OF PAY REQUEST #7
FROM SCHAEFGES BROTHERS, INC.**

Commissioner O'Malley moved to approve pay request #7 from Schaeffges Brothers, Inc. for final payment and release of retainage for the Audubon Outdoor Skate Park Project in the amount of \$49,778.80.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

**APPROVAL OF PAY REQUEST
FROM WILLIAMS ARCHITECT**

Commissioner Souder moved to approve the pay request from Williams Architect for the professional services and schematic design phases of the Golf Course and Maintenance Facility Project in the amount of \$32,960.37

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

**APPROVAL OF ATHLETICS
ADVISORY BOARD MEMBERS**

President Walz moved that the following individuals be appointed to serve a two year term as advisory members to Elk Grove Softball Advisory Board:

- Peter Kokenes
- Pat Kelly
- Melissa Wagner
- Maria Irizarry

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

Commissioner Cooke stated he would like more information on appointed advisory board members. Executive Director Curcio asked if he was asking for a bio on them to which Commissioner Cooke replied yes.

CAPITAL PROJECTS

Commissioner O'Malley stated he will have a report in January.

Commissioner Souder gave the following report:

Corporate Fund:

- All expense categories are under budget with the exception of utilities.
- Net revenue year to date is \$1,506,000 compared to a budget of \$1,339,000.

Recreation Fund:

- All expense categories are under budget.
- Net revenue year to date is \$243,000 compared to a budget of \$138,000.
- Athletic, Family Programs and Before and After School and revenues are exceeding 2018 year to date.
- Dance program revenue year to date is up 12% compared to 2018.
- Aquatic, Athletics, Early Childhood, Camp, Dance and Fitness programming are all meeting their program contribution margin.

Golf Fund:

- Weatherwise, 2019 has been the worst spring and fall on record.
- The golf course had 1,559 rounds played in October.
- All expense categories are under budget.
- The Driving Range Net revenue year to date is \$89,114 compared to a budget of \$83,981.
- Golf Fund Net revenue year to date is \$210,755 compared to a budget of \$243,354.

COMMITTEE OF THE WHOLE

President Walz gave the following update:

- November 14, 2019 Meeting - Discussion on health insurance rates, cell tower locations, budget reallocation for ADA and land purchase, and a possible intergovernmental agreement with SD214. Mayor Johnson also came to share the 2020 Summer Concert Series line-up, and there was a Board Workshop with Hitchcock Design for the Master Plan.
- December 12, 2019 Meeting - Discussion on the 2020 Budget and 2020 Salary Ranges..

ATHLETIC COMMITTEE

Commissioner Souder had no report. He said he would like to schedule a couple of meetings right away once the new Director of Leisure Services is hired to get him or her up to speed.

GOLF COURSE COMMITTEE

Tom Klaas gave the following report:

- The course is still open despite the weather not being very good. About 50 golfers came out last Sunday.
- The fall season of Bags ends next week. The winter session will begin January 8th.
- The last capital project of the year, which was the chain link fence replacement on hole #18, was completed last week.
- As part of the Golf Course and Maintenance Facility project, boring samples of the ground were taken this week. Results should be available within the next couple of weeks. We are finishing up the design phase and will be presenting something to the Board in January with Williams Architect.

Commissioner Biedke had no report.

ADULT CENTER COMMITTEE

Commissioner Cooke had no report.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following update:

- Director Carbon thanked the Rotary Club for hosting the lunch at the Sheila Ray Adult Center and for the great entertainment.
- This Saturday is the Snowflake Swim at the Pavilion Aquatics Center from 1:00-3:00pm.
- Family New Year's Eve tickets are on sale now. This event takes place on December 31, from 3:00-6:00pm at the Pavilion.
- Hattendorf Customer Service hours will change from 9:00am-6:00pm to 9:00am-5:00pm starting in January. Registration will still be in full operation at the Pavilion from 9:00am-7:30pm Monday through Friday, and from 9:00am-1:00pm on Saturday.

PARKS AND PLANNING UPDATE

Director Tim White gave the following update:

- The ice rinks are up and ready to go. Olmstead has two rinks, one for hockey and the other for skating while Mead has one multi skating rink.
- Eliseo Vences has accepted the position as the new Turf Crew Leader. He has worked for the District since 1992.
- Director White stated that the District may hear if we are approved for the OSLAD grant by the end of the month.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following report:

- The Director of Leisure Services position has been posted.
- Employee open enrollment ends tomorrow.
- Finance is started preparing for the annual audit.

EXECUTIVE DIRECTOR UPDATE

Executive Director Curcio shared some highlights of the year 2019:

- Special Event Touch a Truck or Treat had over 1,000 participants
- Elk Grove Youth Football 11U won the super bowl
- Preschool received the NECPA re-accreditation award
- Sheila Ray Adult Center had 317 members this year, which is the most in the past 5 years
- The merging of the Marketing Department with Customer Service
- Fitness Center Flooring Replacement
- New outdoor skate park at Audubon
- Completion of phase 1 and phase 2 of the Master Plan
- The golf course hosted two high school invitationals, an IL Junior Golf Tournament and a High School Regional

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- Clark Park and Clearmont School playground replacement
- The golf course had the highest June, July and August greens fee totals in the past ten years, with the exception of 2013
- The purchase of 614 Perrie Court

ADOPTION OF ORDINANCE 405

Commissioner Souder moved to adopt Ordinance 405:

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES
OF THE ELK GROVE PARK DISTRICT AND THE BOARD OF
PARK COMMISSIONERS OF ELK GROVE PARK DISTRICT,
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR
BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion carried.

ADOPTION OF RESOLUTION 19-08

Commissioner Souder moved to adopt Resolution 19-08:

A RESOLUTION ESTABLISHING THE SCHEDULE OF REGULAR MEETINGS
OF THE ELK GROVE PARK DISTRICT

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion carried.

PAYMENT OF BILLS

Commissioner O'Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$121,880.36 for November 12, 2019, \$85,274.97 for November 14, 2019, \$369,645.31 for November 21, 2019 and \$238,139.84 for December 5, 2019.

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Commissioner Souder seconded the motion.

ELK GROVE PARK DISTRICT				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON DECEMBER 12, 2019				
SUMMARY BY FUND:	<u>11/12/2019</u>	<u>11/14/2019</u>	<u>11/21/2019</u>	<u>12/05/2019</u>
	P-cards			
CORPORATE FUND	\$ 37,941.98	\$ 5,556.08	\$ 119,368.99	\$ 100,123.87
AUDIT				
POLICE	\$ 1,545.00			\$ 495.60
LIABILITY				
RECREATION FUND	\$ 46,713.60	\$ 6,759.98	\$ 6,526.65	\$ 89,618.15
PAVING & LIGHTING FUND		\$ 30,400.42		
MUSEUM FUND	\$ 225.65	\$ 12.77		\$ 412.06
SPECIAL RECREATION			\$ 3,975.00	\$ 4,000.00
ASSOCIATIONS	\$ 4,892.53	\$ 3,198.00	\$ 18,110.05	\$ 18,381.45
BOND & INTEREST FUND				
CAPITAL PROJECTS	\$ 22,127.56	\$ 32,059.00	\$ 213,990.55	\$ 11,853.64
FOX RUN GOLF LINKS FUND	\$ 8,434.04	\$ 7,288.72	\$ 7,674.07	\$ 13,255.07
	<u>\$ 121,880.36</u>	<u>\$ 85,274.97</u>	<u>\$ 369,645.31</u>	<u>\$ 238,139.84</u>

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion carried.

Commissioner O'Malley questioned a line item from the list of bills.

OLD BUSINESS

Commissioner O'Malley pointed out that in 2019 the Park District has gotten stronger financially and there is no bond debt. In the last ten years, we have built an 8-lane aquatics center, a new maintenance facility, done about two million in Community Athletic Fields improvements, and are now tackling the golf course clubhouse and maintenance facility all without passing a referendum or raising taxes. Commissioner Souder added that in the last couple of years we dropped the referendum line item for Rainbow Falls off the tax bills

NEW BUSINESS

Commissioner Souder shared that the Elk Grove Youth Cheer qualified for the State Competition. He will have more information on the results at the next meeting.

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**ADJOURNMENT OF REGULAR MEETING AND
RECONVENE TO COMMITTEE OF THE WHOLE**

Commissioner Souder moved to adjourn the Regular Meeting of December 12, 2019 and to reconvene to the Committee of the Whole Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion carried.

The Regular Meeting of December 12, 2019 was adjourned at 7:53 p.m.

Respectfully submitted

Robert Biedke, Secretary