



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on January 11, 2018 in the Administration Building of said Park District. President Souder called the meeting to order at 7:02 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
William B. O'Malley, Treasurer, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
Thomas E. Cooke, Commissioner

Administrative Staff:

Tom Busby, Executive Director
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Rhonda Brewer, Director of Business Services
Tom Klaas, Manager, Fox Run Golf Links

Special Guests:

Debby O'Neil, Garden Terrace Banquets Hospitality Manager
Claire Naughton, Pavilion Fitness Center Manager
Leigh Ferstein, Fitness / Wellness Coordinator

PUBLIC HEARING

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At 7:03 p.m., President Souder announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell in the amount not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds (the "*Bonds*") for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of the expenses incident thereto, and for the payment of the costs of issuance, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

Commissioner Biedke moved to proceed to the Public Hearing, and to continue the other business of the Regular Meeting upon the conclusion thereof. Commissioner Cooke seconded the motion.

President Souder advised that it has been moved and seconded that we open the Public Hearing and continue with other business of the Regular Meeting upon the conclusion of the public hearing. He questioned if there was any discussion.

There being none, President Souder directed that the roll be called for a vote upon the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O’Malley	X		
President Souder	X		

Motion carried.

The President opened the discussion and explained the reason for the proposed issuance of the bonds are for the payment of land condemned or purchased for parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto.

Whereupon the President asked for additional comments from the Park Commissioners. None were made.

Whereupon, the President asked for any oral or written testimony from the Commissioners concerning the proposed issuance of the Bonds. None were made.

Whereupon, the President asked for any oral or written testimony from the public concerning the proposed issuance of the Bonds. None were made.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Park Improvement Bonds.

President Souder asked for a motion to finally adjourn this Public Hearing

Commissioner Biedke moved that the Hearing be finally adjourned.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nay</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O’Malley	X		
Commissioner Walz	X		
President Souder	X		

Whereupon the President declared the motion carried, and the Public Hearing was finally adjourned.

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the December 14, 2017 Committee of the Whole Meeting and the December 14, 2017 Regular Meeting.

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There being none, the minutes were approved by a unanimous voice vote.

SPECIAL GUESTS

Debby Oneil is the Garden Terrace Banquets Hospitality Manager. She gave an overview of events that were hosted in 2017, as well as events scheduled for 2018. Breakfast with the Bunny and Breakfast with Santa will take place at the Garden Terrace this year. In previous years, those events were held at the Al Hattendorf Center. April is going to be a busy month with three weddings booked along with several other larger package room rentals. Garden Terrace can accommodate up to 200 people in the banquet room. The outdoor patio can accommodate 45 people. Catering for events is provided by from Two Chefs, but customers can bring in their own food for an additional cost of \$2.00 per person. Weight Watchers uses the Garden Terrace for their meetings, and the Calvary Chapel uses the room for services. Please contact Debby or Pam Biermann if you would like to book your next event at the Garden Terrace.

Leigh Ferstein is the District's Fitness/Wellness Coordinator. She is in charge of senior exercise at Hattendorf, fitness and wellness at the Pavilion as well as youth fitness. Some new promotions for 2018 include "Lose your Fat Tuesday" and a TRX launch, which will offer free classes to encourage people to try TRX. To coincide with May's National Health and Wellness month, there will be some new events to promote fitness as fun. The new youth fitness classes in District 59 last year were very successful as well as the meditation classes that are offered at Enesco. Leigh is very proud of the fitness center and the crew as they continually challenge themselves to do a great job for patrons.

Claire Naughton has been the Pavilion Fitness Center Manager for eight years. She stated that 2017 brought many changes in staffing. She used this opportunity to tweak positions throughout the fitness center, which has done a lot of good for the front desk operations as well as other areas in the fitness center. She also incorporated a change in promos and how they approach members to make it more fun. A new promotion offering a thirty-day membership in December resulted in many of those taking advantage of the offer to roll it over into a yearly membership with no enrollment fee. To date, there are 112 new members since January 1. There were also promos for personal training and group exercise. The Fitness Center is a part of the Silver Sneakers program. This is very popular for active adults. Claire added that she has also seen an increase in employees taking advantage of programs offered to them.

APPROVAL OF THE 2018 BUDGET

Commissioner Walz moved to approve the 2018 Budget as presented at the December 2, 2017 Budget Meeting along with changes associated with the purchase of additional Chelmsford property, which impacted the Recreation Fund, Capital Fund and increased the Bond Issue to \$2,450.00.

Commissioner Biedke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion Carried.

APPROVAL OF ESTIMATED COST OF TRAVEL, MEALS, AND LODGING FOR 2018 IAPD/IPRA ANNUAL CONFERENCE

Commissioner Cooke moved to approve the estimated cost of travel, meals, and lodging for the 2018 IAPD/IPRA Annual Conference in January, 2018 for Commissioner Souder at \$280.00; Commissioner Cooke at \$487.00 and Commissioner O'Malley at \$487.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley		X	
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion Carried.

President Souder pointed out that the reason his travel costs are less than the other two Commissioners is because he is staying one less night.

LEISURE SERVICES UPDATE

Director Tammy Miller gave the following report:

- The Museum has an upcoming exhibit called A Palette for Preservation: Paintings by Bonnie Casey. The opening for this exhibit is March 9. This exhibit will feature oil paintings of farms and landscaping belonging to Elk Grove residents. This exhibit will also feature artifacts and photographs from families whose barns and farmhouses that Bonnie depicted in her paintings.
- AARP tax service will be available once again at the Sheila Ray Adult Center. This is a free service for taxpayers with moderate to low income. Special attention will be to those ages 60 and older.
- The Adult Center hosted a New Year's Eve party for members on December 29. Forty people attended this event
- The annual Family New Year's Eve party was held at the Pavilion on December 31, from 3:00-6:00pm. Nine hundred seventy nine tickets were sold for this event.

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- There will be an open house on January 24, from 6:30-8:30 at the Preschool. Registration will begin on February 3.
- Theater auditions were held this week for Shrek Jr. We have cast 50 children.
- A Dodgeball Tournament will be held on February 17 for high school students. Register now with your team of six.

PARKS AND PLANNING UPDATE

Director Ben Curcio gave the following report:

- A Capital kick off meeting was held today with staff to discuss projects for this year and to ask general questions.
- The holiday lighting removal has begun.
- The ice rinks have been closed for the past two days due to the warm weather.
- Plans for the outdoor skate park were finalized today. We will go out to bid soon.

GOLF OPERATIONS UPDATE

Tom Klaas gave the following report:

- This is the time of year for planning and getting things done around the clubhouse as well as go over what changes to implement for next year.
- Winter bags league started up again last night. It will run through the first week of March. Seventeen teams are signed up for this session. A bags tournament will also be scheduled in March.
- The full time staff have been working on equipment.

BUSINESS SERVICES UPDATE

Director Brewer gave the following report:

- In 2018, we budgeted to replace a network storage unit, however, one of our existing units failed in December so it had to be replaced sooner. Data was successfully transferred over in a period of about one week with only minor disruptions in business.
- Fox Run has been marked for boring for the fiber optics project.
- Human Resources and Finance are working on year-end processes and preparing for the auditor's first visit on January 23.
- W2's and ACA forms will be going out soon.
- There are two full-time job openings: HVAC Tech and IT Tech. There are also several part-time jobs openings including an Adult Center Supervisor, lifeguards and swim instructors.

EXECUTIVE DIRECTOR UPDATE

Executive Director Tom Busby shared the following information:

- This year's Family New Year's Eve party was another great event. This is one of our three largest events held at the Park District, and this year it ran without our main special events person here.
- The District won the Exceptional Workplace Award again. It will be presented at the IPRA Conference. Park Districts can apply for this award every five years. The District also won this award five years ago.

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ADOPTION OF ORDINANCE 387

Commissioner Cooke moved to adopt Ordinance 387

**AN ORDINANCE AMENDING AND RESTATING THE ANTI-HARASSMENT
POLICY OF THE ELK GROVE PARK DISTRICT FOR THE PURPOSE OF
ACHIEVING COMPLIANCE WITH P.A. 100-0554**

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

Director Brewer explained that it was a legal requirement to pass this ordinance. It was written by the District's attorney to make sure all laws are set forth.

PAYMENT OF BILLS

Commissioner Walz moved to authorize Director Busby to make payment of the bills in the amount of \$72,931.15 for December 14, 2017, \$127,479.09 for December 21, 2017, \$103,698.70 for December 28, 2017 and \$156,129.97 for January 4, 2018.

Commissioner Cooke seconded the motion

Elk Grove Park District				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON JANUARY 11, 2018				
<u>SUMMARY BY FUND:</u>	<u>12/14/2017</u>	<u>12/21/2017</u>	<u>12/28/2017</u>	<u>1/4/2018</u>
CORPORATE FUND	\$ 29,135.99	\$ 27,987.20	\$ 50,502.44	\$ 23,154.84
AUDIT				
POLICE	\$ 626.95	\$ 1,001.77		
LIABILITY				\$ 81,749.22
RECREATION FUND	\$ 9,650.89	\$ 14,241.67	\$ 40,124.76	\$ 24,666.70
PAVING & LIGHTING FUND		\$ 251.00		
MUSEUM FUND	\$ 62.28	\$ 73.00	\$ 77.93	\$ 1,714.84
SPECIAL RECREATION		\$ 15,000.00		
ASSOCIATIONS	\$ 4,898.00	\$ 372.00	\$ 3,401.43	\$ 12,494.75
BOND & INTEREST FUND		\$ 212.00		
2017 CAPITAL PROJECTS	\$ 18,249.00	\$ 65,111.78		\$ 5,284.00
2018 CAPITAL PROJECTS				
FOX RUN GOLF LINKS FUND	\$ 10,308.04	\$ 3,228.67	\$ 9,592.14	\$ 7,065.62
	\$ 72,931.15	\$127,479.09	\$ 103,698.70	\$156,129.97

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting of January 11, 2018.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

The Regular Meeting of January 11, 2018 was adjourned at 7:50 p.m.

Respectfully submitted

Robert Biedke, Secretary