



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on January 12, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:12 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner  
John R. Walz, Vice President, and Commissioner  
Thomas E. Cooke, Treasurer, and Commissioner  
Robert R. Biedke, Secretary, and Commissioner  
William B. O'Malley, Commissioner

### Administrative Staff:

Tom Busby, Executive Director  
Rhonda Brewer, Director of Business Services  
Ben Curcio, Director of Parks and Planning  
Tammy Miller, Director of Leisure Services  
Tom Klaas, Manager, Fox Run Golf Links

## PUBLIC HEARING

\* \* \* \* \*

At 7:13 p.m., President Souder announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell in the amount not to exceed \$1,780,000 General Obligation Limited Tax Park Bonds (the "*Bonds*") for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of the expenses incident thereto, and for the payment of the costs of issuance, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

Commissioner O'Malley moved to proceed to the Public Hearing, and to continue the other business of the Regular Meeting upon the conclusion thereof. Commissioner Biedke seconded the motion.

President Souder advised that it has been moved and seconded that we open the Public Hearing and continue with other business of the Regular Meeting upon the conclusion of the public hearing. He questioned if there was any discussion.

**MINUTES JANUARY 12, 2017**

There being none, President Souder directed that the roll be called for a vote upon the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

The President opened the discussion and explained the reason for the proposed issuance of the bonds are for the payment of land condemned or purchased for parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of the District, and for the payment of the expenses incident thereto.

Whereupon the President asked for additional comments from the Park Commissioners. None were made.

Whereupon, the President asked for any oral or written testimony from the Commissioners concerning the proposed issuance of the Bonds. None were made.

Whereupon, the President asked for any oral or written testimony from the public concerning the proposed issuance of the Bonds. None were made.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Park Improvement Bonds.

President Souder asked for a motion to finally adjourn this Public Hearing

Commissioner O'Malley moved that the Hearing be finally adjourned.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	Nay	Abstain
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Whereupon the President declared the motion carried, and the Public Hearing was finally adjourned.

**MINUTES JANUARY 12, 2017**

**APPROVAL OF MINUTES**

President Souder questioned if there were any additions or corrections to the minutes of the December 8, 2016 Committee of the Whole Meeting and the December 8, 2016 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Walz moved to approve the minutes of the December 8, 2016 Closed Session Meeting.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

Commissioner Cooke moved to approve the minutes of the December 3, 2016 Special Public Meeting, which was annual Budget Meeting.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried.

**CORRESPONDENCE**

President Souder took a moment to wish Channel 6 employee Scott Mayernick a happy birthday. Scott is one of the EGTV crew that films the Board Meetings.

**MINUTES JANUARY 12, 2017**

**APPROVAL OF CHANGE ORDER #21 AND #25  
FROM WIGHT CONSTRUCTION**

Commissioner Biedke moved that the President find the Change Order #21 and #25 for a total of \$2,456.41 from Wight Construction is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver each such change order.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION #5  
FROM WIGHT CONSTRUCTION**

Commissioner Walz moved to approve payment application #5 from Wight Construction for the Community Athletic Fields (CAF) project in the amount of \$393,646.51.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley		X	
Commissioner Walz	X		
President Souder	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION  
FROM WILLIAMS ARCHITECTS**

Commissioner Walz moved to approve payment application from Williams Architects for Professional Services for the Community Athletic Fields (CAF) Project in the amount of \$4,002.61.

**MINUTES JANUARY 12, 2017**

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

**APPROVAL OF ESTIMATED COST OF TRAVEL, MEALS, AND LODGING FOR 2017 IAPD/IPRA ANNUAL CONFERENCE**

Prior to President Souder asking for a motion and second to approve this item, he explained new legislation in the state of Illinois now requires more transparency of costs related to Commissioners attending conferences, etc. This approval is for the costs for the Commissioners to attend the annual IAPD/IPRA Conference in January.

Commissioner Walz moved to approve the estimated cost of travel, meals, and lodging for the 2017 IAPD/IPRA Annual Conference in January, 2017 for Commissioner Souder at \$280.00; Commissioner Cooke at \$398.00; Commissioner O'Malley at \$450.00, and Commissioner Walz at \$95.00.

Commissioner Biedke seconded the motion.

Commissioner O'Malley stated this new policy is not necessarily designed for park districts like Elk Grove, but rather for those organizations that are disrespecting taxpayer's dollars. He applauds this new policy, as the Elk Grove Park District has nothing to hide.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried.

## **MINUTES JANUARY 12, 2017**

### **LEISURE SERVICES UPDATE**

Director Tammy Miller reported theater auditions and callbacks have been completed for the winter musical, Lion King. Forty-seven children were selected to fill the fifteen main roles as well as ensembles. The performances will take place on March 10-12, 2017. Several events taking place this Saturday, January 14, include Fireside Yoga at Fox Den, girls' softball registration at Rainbow Falls and Inline Hockey registration at the Pavilion Craft Room. On Wednesday, January 25, Preschool will be hosting an open house from 6:30-7:30 pm. Preschool registration is February 4 for residents and February 13 for out of district families that are not currently enrolled in the program. The Farmhouse Museum exhibit "Perspectives-The Growth of Elk Grove" is only open until February 4. Director Miller encourages everyone that has not yet seen this exhibit to go before it closes. Director Miller applauded the residents for filling out new household forms to enroll in our new registration program.

### **PARKS AND PLANNING UPDATE**

Director Ben Curcio reported staff is busy maintaining the ice rinks and removing holiday lights. They are clear cutting the brush at the entrance of CAF and getting a jump on small projects and preventative maintenance. CAF is more than halfway done. The Maintenance garage and west building are almost complete. The east building should be completed in the next few weeks. The electricians are busy working inside the buildings and the steps will be poured sometime in March. President Souder asked if the ice rinks are sprayed daily to which Director Curcio replied not every day but as needed.

### **GOLF OPERATIONS UPDATE**

Tom Klaas stated this is a quiet time for the golf course. Emphasis is on planning for upcoming outings, tee times and renewing league contracts. Some minor repairs such as painting are going on inside the building. Winter bags started up again yesterday. There are eleven teams in the league. Events have been steady with two last week and three scheduled for next week. The grounds crew is focusing on preventative and basic winter maintenance. The three full-time staff are the only ones working at this time. President Souder asked if Fox Run is still open daily. Tom replied it is open from 9:00 am – 7:00 pm. The parking lot lights are working again. They are a capital item to have replaced this year.

### **BUSINESS SERVICES UPDATE**

Since there was not a second meeting in December, Director Rhonda Brewer shared the November financial report tonight. The Corporate Fund has a year-to-date net loss of \$37,000 compared to budgeted loss of \$748,000. The Recreation Fund net surplus year-to-date is \$906,000 compared to a budget of \$428,000. Golf rounds for November 2016 were 1,284 compared to 935 in November 2015 due to the warm weather we had this year. The cash equivalent year-to-date is \$416,000 compared to \$272,000 in 2015.

## **MINUTES JANUARY 12, 2017**

In HR, Susan McLaughlin, the new payroll administrator, started on Monday. The auditors came today to start their preliminary fieldwork. They will return the week of February 13 to do the majority of fieldwork. Finance is also working on closing up the year 2016. RecTrac overall is going well. There are still some small issues that pop up, but staff is addressing them as they arise. Director Brewer thanked the community for being cooperative and filling out new household registration forms.

### **EXECUTIVE DIRECTOR UPDATE**

Executive Director Tom Busby stated the District closed out 2016 with another successful special event. The Family New Year's Eve party was held on December 31 from 3-6 pm. This year was the largest turnout to date with 1,000 guests. At the last Board meeting, Director Busby shared a long list of accomplishments throughout the year, now he shared a list of projects that the public will see take place in 2017.

1. The completion of CAF
2. Two new playgrounds (Morton and Salt Creek) using money from grants received in 2016
3. Sand volleyball court at Olmstead
4. Outdoor skate park at Audubon
5. Shade structure at Hattendorf by bocce ball courts
6. Pavilion south parking lot improvements
7. Handicap doors at Garden Terrace and Pavilion Aquatics entrances
8. New fitness equipment
9. New lockers in the fitness center locker rooms
10. Pirates' Cove improvements - main path
11. Pavilion Aquatics flooring replacement
12. Rainbow Falls interior slide refinishing
13. New mini bus
14. Golf course improvements including new parking lot lights and alternate tee on #17
15. A number of new equipment throughout the District

### **PAYMENT OF BILLS**

Commissioner Walz moved to authorize Director Busby to make payment of the bills in the amount of \$152,893.31 for December 8, 2016, \$136,112.26 P-cards for December 8, 2016, \$55,746.92 for December 15, 2016, \$51,998.22 for December 21, 2016, \$41,151.13 for December 29, 2016 and \$205,459.59 for January 5, 2017.

Commissioner O'Malley seconded the motion.

**MINUTES JANUARY 12, 2017**

**Elk Grove Park District**

**SUMMARY LIST OF BILLS FOR APPROVAL ON JANUARY 12, 2017**

<b>SUMMARY BY FUND:</b>	<b>12/8/2016</b>	<b>12/8/2016</b>	<b>12/15/2016</b>	<b>12/21/2016</b>	<b>12/29/2016</b>	<b>1/5/2017</b>
<b>P-cards</b>						
CORPORATE FUND	\$ 61,294.81	\$30,539.54	\$21,255.92	\$10,136.65	\$ 9,851.30	\$ 59,614.34
AUDIT						
POLICE	\$ 464.71	\$ 1,395.00			\$ 299.60	\$ 453.27
LIABILITY						
RECREATION FUND	\$ 64,219.38	\$56,081.48	\$18,026.32	\$25,325.40	\$16,414.58	\$ 57,214.87
PAVING & LIGHTING FUND						
MUSEUM FUND		\$ 830.47	\$ 283.27		\$ 21.28	\$ 235.89
SPECIAL RECREATION						
ASSOCIATIONS	\$ 2,004.58	\$ 2,746.84	\$ 7,615.00	\$13,471.00	\$ 1,025.18	\$ 281.50
BOND & INTEREST FUND						
2015 CAPITAL PROJECTS			\$ 4,014.46			
2016 CAPITAL PROJECTS		\$24,585.57			\$10,900.09	
FOX RUN GOLF LINKS FUND	\$ 24,909.83	\$17,451.57	\$ 4,551.95	\$ 2,853.17	\$ 2,639.10	\$ 6,377.78
	\$152,893.31	\$136,112.26	\$55,746.92	\$51,998.22	\$41,151.13	\$205,459.59

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

**ADJOURNMENT TO CLOSED SESSION**

Commissioner Biedke moved to adjourn to Closed Session for the Purpose of Litigation per 2(c)(11).

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.



**MINUTES JANUARY 12, 2017**

**RECONVENE TO OPEN SESSION**

After discussion regarding litigation, Commissioner O'Malley moved to reconvene the meeting to Open Session at 8:18 p.m.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried

The President then re-convened the regular meeting.

**AUDUBON SKATE PARK**

Commissioner Walz stated the Capital Committee and staff discussed potentially converting the indoor Skate Park into a practice/training facility for athletics. Walz asked if the Board was okay with directing staff to get financial numbers to convert the indoor Skate Park. The Board agreed that the staff should research the potential cost to convert the Skate Park without using a paid outside consultant.

**FINANCIAL INSTITUTIONS**

Commissioner O'Malley stated he is uncomfortable with the wording in the Financial Institution section of the Investment Policy on page 3 since it states the Board will have the sole responsibility to select which financial (IPTIP, banks, savings and loan, credit unions, and other non-bank) institutions will be depositories for the Elk Grove Park District. Director Busby stated staff would work on changing the wording. Commissioner Cooke asked if we could get a list of current Financial Institution, and to produce a list at each budget meeting.

**MINUTES JANUARY 12, 2017**

**ADJOURNMENT**

Commissioner Walz moved to adjourn the Regular Meeting of January 12, 2017.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried

The Regular Meeting of January 12, 2017 was adjourned at 8:32 p.m.

Respectfully submitted,

Robert Biedke, Secretary