



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on February 9, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:02 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
William B. O'Malley, Commissioner

Administrative Staff:

Tom Busby, Executive Director
Rhonda Brewer, Director of Business Services
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Tom Klaas, Manager, Fox Run Golf Links

Guests: Jeff Collier, Superintendent of Recreation
Cindy Sortino, Hattendorf Center Manager
Rod Marino, Sheila Ray Adult Center Advisory Board
Mary Leetzow, Sheila Ray Adult Center Advisory Board
Jeanie Roller, Sheila Ray Adult Center Advisory Board
Jim Stewart, Sheila Ray Adult Center Advisory Board
Barbara Brenke, Sheila Ray Adult Center Advisory Board

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the January 26, 2017 Committee of the Whole Meeting and the January 26, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Walz moved to approve the minutes of the January 26, 2017 Special Public Meeting.

Commissioner Biedke seconded the motion.

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| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| Commissioner Biedke | | | X |
| Commissioner O'Malley | X | | |
| President Souder | X | | |

Motion Carried.

Commissioner Walz moved to approve the minutes of the January 26, 2017 Closed Session Meeting before the Regular Meeting.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Cooke | X | | |
| Commissioner Biedke | | | X |
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| President Souder | X | | |

Motion Carried.

Commissioner Walz moved to approve the minutes of the January 26, 2017 Closed Session Meeting after the Regular Meeting.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Biedke | | | X |
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| President Souder | X | | |

Motion carried.

RECOGNITION OF SPECIAL GUESTS

President Souder welcomed members of the Sheila Ray Adult Center Advisory Board. Former President Mary Leetzow and current President, Rod Marino shared a list of the Adult Center's accomplishments from 2016.

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Cindy Sortino praised Carrie Meitzler and Greg Palace for their hard work to meet the needs of the members. She added that the 5,000 volunteer hours this past year is what makes it possible to offer so much to the community. Cindy encouraged everyone to tell his or her family, friends and neighbors to join the Adult Center. The fee is \$30 a year for residents and \$40 for non-residents. Commissioner O'Malley added that currently the Center is doing a Carson's fundraiser. All proceeds will go directly to the Sheila Ray Adult Center. President Souder then swore in new members Barbara Brenke and Jim Stewart.

**APPROVAL OF PAY REQUEST
FROM WILLIAMS ARCHITECTS**

Commissioner O'Malley moved to approve pay request from Williams Architects for Professional Services for the Community Athletic Fields (CAF) Project in the amount of \$6,656.04.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| Commissioner Biedke | X | | |
| President Souder | X | | |

Motion carried.

**APPROVAL OF PAYMENT APPLICATION
#6 FROM WIGHT CONSTRUCTION**

Commissioner Walz moved to approve payment application #6 from Wight Construction for the Community Athletic Fields (CAF) project in the amount of \$231,514.06.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| Commissioner Biedke | X | | |
| Commissioner O'Malley | X | | |
| President Souder | X | | |

Motion carried.

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Commissioner O'Malley asked Director Curcio for an update on the progress at CAF. Director Curcio stated the masons are done. They will come back when it is warmer out to clean the brick and stain the maintenance garage. The roof is on and the fire suppression system is in. The lift station will be done either tomorrow or early next week. Director Curcio stated he is happy with the progress.

**APPROVAL OF CHANGE ORDER CREDIT
#014 FROM WIGHT CONSTRUCTION**

Commissioner Walz moved that the President find the Change Order Credit #014 for a total of \$869.89 from Wight Construction is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver each such change order.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Cooke | X | | |
| Commissioner Biedke | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| President Souder | X | | |

Motion carried.

**APPROVAL OF CHANGE ORDER #028
FROM WIGHT CONSTRUCTION**

Commissioner Walz moved that the President find the Change Order #028 for a total of \$6,466.00 from Wight Construction is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver each such change order.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Biedke | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| President Souder | X | | |

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Motion carried.

LEISURE SERVICES UPDATE

Director Tammy Miller explained there is a new organization called CPYD (Communities for Positive Youth Development) Kim Laper, our Youth Coordinator, has been attending these meetings and representing the Elk Grove Park District. There is no cost to be a part of this committee. Our second Aquatics Coordinator was hired. Her name is Katherine Loftus. She and Ashley Tumminaro, the other Aquatics Coordinator, will be attending the first Board Meeting in March to talk about what each of their positions do. Preschool registration was last Saturday and Summer Camp was this past Monday. Director Miller stated staff appreciates the patience of our patrons as we work through a new process with RecTrac. There are several upcoming events in February. This Saturday is Love Your Health...Love Yourself Expo and a swim meet. Both of these events are taking place at the Pavilion. Daddy Daughter Date Night is on February 18. Yoga by the Fireside is February 25 at Fox Run. Two other events taking place at the Pavilion on February 25 are the Lions Club Trivia Night and Community Character Coalition Carnival of Exceptional Character. March events include Big Band Live on March 2 at Garden Terrace, Teen Night on March 4, Tween Night on March 10 and The Lion King performances will take place on March 10, 11, and 12. Lastly, there will be a Bags Tournament on Friday, March 17 starting at 5:30 pm.

PARKS AND PLANNING UPDATE

Director Ben Curcio reported that the Grounds staff has been taking advantage of the warmer weather to clear the area along the CAF entrance on Devon. Staff has also been tree pruning and stump grinding in the parks. Some capital projects that will be completed in the spring include installing dugout covers at CAF, Rainbow Falls pool painting and slide refurbishment, Pirates' Cove path replacement and Morton Park playground replacement.

GOLF OPERATIONS UPDATE

Tom Klaas reported some small capital projects that have completed include a new dance floor, freezer and driving range mats. Jr. Golf registration opened this week. There are some new classes this year. There are still a few permanent tee times available. 2,000 promotional flyers will be going out in March and staff is discussing if they want to do the Comcast Sports commercial again. They are also marketing Fox Run in the Bloomingdale area because of the closing of Indian Lakes. A bags tournament will take place on March 17. That is St. Patrick's Day and NCAA games will be going on, so the Clubhouse will be a great place to be. If the weather permits, the course may open up next weekend. Tom and Jeremy will walk the course to see if it is playable. Commissioner O'Malley asked if Gold Rush could help advertise stating with basketball games, people will be looking for a place to go watch plus there's video gaming. Tom replied that he is meeting with their new rep next Wednesday and will inquire. Commissioner Biedke stated with the Board voting 3-2 in favor of gaming, he hopes the new rep knows what they expect.

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BUSINESS SERVICES UPDATE

Director Rhonda Brewer stated there are still some periodic issues with RecTrac, but IT is working to resolve them as they arise. Anita Healy is putting together a Respectful Workplace Training. Director Brewer said every three years, we take a couple hours to learn about how society is changing and how to insure that our workplace is free of discrimination and harassment. This training will be on Tuesday, February 14. All full time and part time IMRF staff are required to attend. There are many job opportunities for seasonal positions posted on our website. Lastly, Director Brewer reported that the auditors are coming on Monday.

EXECUTIVE DIRECTOR UPDATE

Director Tom Busby shared a report from NWSRA. In 2016, there were 313 Elk Grove residents registering for 743 programs. Forty percent of these were age eighteen or older. There were 176 registrations for our programs from 42 individuals. The two most popular programs are Camp and Before and After school. The Elk Grove Museum exhibit Perspectives has closed. The new exhibit called McDonald's Hamburger University will open on March 10.

Two capital projects are in the planning stages. The first one is an outdoor skate park at Audubon. There have been several planning meetings so far. The park is scheduled to be completed the first week of September. The other project is the fitness lockers. Completion of this project is slated for July. Commissioner Cooke asked if the Board was going to be able to see the lockers before selecting. Director Miller responded she could give them samples of the laminate and key entry. The Men's locker room will have twenty-four half-sized lockers but the Woman's locker room will have all full size lockers. Commissioner O'Malley suggested small lockers outside the locker rooms for patrons that only need to hang their hat or coat. Director Busby replied they have talked about wallet size lockers for phones and keys.

ADOPTION OF ORDINANCE 377

Commissioner Walz moved to adopt Ordinance 377:

AN ORDINANCE PROVIDING FOR THE ISSUE OF \$1,780,000 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2017, OF THE ELK GROVE PARK DISTRICT, COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE EXISTING LAND AND FACILITIES OF SAID PARK DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE CORPORATE FUND OF SAID PARK DISTRICT

Commissioner Biedke seconded the motion.

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| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| Commissioner Biedke | X | | |
| President Souder | X | | |

Motion carried.

PAYMENT OF BILLS

Commissioner Cooke moved to authorize Director Busby to make payment of the bills in the amount of \$64,402.64 for January 26, 2017 and \$195,081.16 for February 2, 2017.

Commissioner Walz seconded the motion.

| Elk Grove Park District | | |
|---|-------------------------|------------------------|
| SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON FEBRUARY 9, 2017 | | |
| <u>SUMMARY BY FUND:</u> | <u>1/26/2017</u> | <u>2/2/2017</u> |
| CORPORATE FUND | 4,544.10 | 70,562.20 |
| AUDIT | | |
| POLICE | | 489.26 |
| LIABILITY | | |
| RECREATION FUND | 8,906.98 | 51,815.82 |
| PAVING & LIGHTING FUND | | |
| MUSEUM FUND | 298.15 | 297.52 |
| SPECIAL RECREATION | | |
| ASSOCIATIONS | 18,512.00 | 10,186.87 |
| BOND & INTEREST FUND | | |
| 2016 CAPITAL PROJECTS | 20,444.00 | 18,494.95 |
| 2017 CAPITAL PROJECTS | 11,127.85 | 872.04 |
| FOX RUN GOLF LINKS FUND | 569.56 | 42,362.50 |
| | \$64,402.64 | \$195,081.16 |

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| Commissioner Biedke | X | | |
| Commissioner O'Malley | X | | |
| President Souder | X | | |

Motion carried.

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ADJOURNMENT TO CLOSED SESSION

Commissioner Walz moved to adjourn to Closed Session for the Purpose of the Purchase or Lease of Real Estate for the use of the Public Body per 2(c)(5).

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Cooke | X | | |
| Commissioner Biedke | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| President Souder | X | | |

Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding Real Estate, Commissioner Cooke moved to reconvene the meeting to Open Session at 9:24 p.m.

Commissioner Walz seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Biedke | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| President Souder | X | | |

Motion carried.

The President then re-convened the regular meeting.

ATHLETIC ASSOCIATIONS

Commissioner Cooke inquired about the status of outside accounts held by the athletic associations. Director Busby stated Football and Travel Softball have outside accounts but they will be closed once all the outstanding checks clear. Commissioner Cooke stated he wants to make sure once these accounts are closed that no other outside accounts are opened by any of the associations. Director Busby reminded the Commissioners that it is in the new affiliation agreement and both parties sign that agreement every year. Director Busby stated it was a discussion at the last Athletic Committee meeting, and Commissioner Walz asked Jimmy Kavanaugh to remind each association for the next six months about not having outside accounts.

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POLICY DISCUSSION

Commissioner Walz inquired if we could change the policy to allow Commissioners to vote while away on business. President Souder directed Director Busby to add it to the next Committee of the Whole agenda.

ADJOURNMENT

Commissioner Souder moved to adjourn the Regular Meeting of February 9, 2017.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner O'Malley | X | | |
| Commissioner Walz | X | | |
| Commissioner Cooke | X | | |
| Commissioner Biedke | X | | |
| President Souder | X | | |

Motion carried.

The Regular Meeting of February 9, 2017 was adjourned at 9:47 p.m.

Respectfully submitted,

Robert Biedke, Secretary