



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on February 14, 2019 in the Administration Building of said Park District. Vice President O'Malley called the meeting to order at 7:02 p.m. and upon the roll being called, Vice President O'Malley, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

William B. O'Malley, Vice President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
Ralph C. Souder, Commissioner
Robert R. Biedke, Secretary, and Commissioner (arrived at 7:04 p.m.)

Absent: John R. Walz, President, and Commissioner

Administrative Staff:

Tom Busby, Executive Director
Tammy Miller, Director of Leisure Services
Ben Curcio, Director of Parks and Planning
Brad Sholes, Director of Business Services
Tom Klaas, Manager, Fox Run Golf Links

Visitors:

Jeff Collier, Superintendent of Recreation
Irene Faciano, Youth Manager
Scott Fowler, Elk Grove Village Resident

APPROVAL OF MINUTES

Commissioner O'Malley questioned if there were any additions or corrections to the minutes of the January 24, 2019 Committee of the Whole Meeting, the January 24, 2019 Regular Meeting, the January 28, 2019 Special Public Meeting, the January 29, 2019 Special Public Meeting and the February 6, 2019 Special Public Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Souder moved to approve the minutes of the January 24, 2019 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		

Motion Carried.

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Commissioner Souder moved to approve the minutes of the January 28, 2019 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		

Motion Carried.

Commissioner Souder moved to approve the minutes of the January 29, 2019 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		

Motion Carried.

Commissioner Souder moved to approve the minutes of the February 6, 2019 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		

Motion Carried.

CORRESPONDANCE

Director Miller stated she received letters from the Elk Grove Township food pantry and another from the Elk Grove Presbyterian Church thanking the District for the donations. Director Miller thanked the residents for the food donations.

Executive Director Busby received a letter from a resident thanking the District's Grounds Crew for keeping Fairchild Park clear of snow. He also received a letter from a woman sharing her fond memories of going to Pirates' Cove when she was a child and now that she is getting married she is looking forward to taking her future children there.

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SPECIAL GUEST

Irene Faciano is the Park District’s new Youth Manager. She has worked for the District for almost seven years with the last six as the Youth Department Assistant. Irene stated she is an Elk Grove Village resident, and has raised her children here.

**APPROVAL OF ATHLETICS
ADVISORY BOARD MEMBERS**

Commissioner Biedke moved to approve the following individuals be appointed to serve a two year term as advisory members to the following boards:

The Elk Grove Football Advisory Board;

Debby Rogers
Melanie Gomez
Robb Barrett
Emily Arens
Dan DiMaria
Jeff Smith
Kari Thomas
Janis Coveliers

The Elk Grove Baseball Advisory Board;

Tony Coletta
Berenice Lagrimas
Greg Dejlitko
Janis Coveliers
Tracey Barrett
Andy Nordstrom
Nick Gbur
Jason Pilecki

The Elk Grove Soccer Advisory Board;

Effie Cirbo
Ed Farrelll
Mary Ellen Biedke
Cassie Nitti
Frank Czarnik
Zeb Hoerbert
Chris Chretien
Michele Jasinek
Kathy Potocnic
Margaret Bilos

The Elk Grove In-line Hockey Advisory Board;

Tim Demos
Rob Sniegowski
Jim Brown
Lynn Jacobsen
Tim Franklin
Roger Miro

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The Elk Grove Basketball Advisory Board;

- Mike Ihnen
- Pat Abraham
- Crissy Johnston
- Tom Hendrix
- Samantha Pusateri-Dixon
- Andrew Colon

The Elk Grove Softball Advisory Board;

- RJ Gomez
- Nick Moser
- Jamie Andrade
- Michelle Langston
- Jackie Fuentes
- Millie McLane
- Scott Wadas
- Chad Brunn
- Matt Smith

The Elk Grove Travel Baseball Advisory Board;

- Marty Rogers
- Chuck Kawalek
- Ray Kutella
- Rudy Jimenez
- Bill Michelini
- Nick Tagliavia

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		

Motion Carried.

**APPROVAL OF FIRST AMENDMENT TO
AGREEMENT FOR EMPLOYMENT OF TOM BUSBY**

Commissioner Souder moved to approve the First Amendment to Agreement for Employment of Tom Busby.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		

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Motion Carried.

This amendment in Director Busby’s contract will extend the end date from February 26, 2019 to March 22, 2019.

**ACCEPTANCE OF TOTAL BASE BID
FROM COMPLETE LANDSCAPING, LLC**

Commissioner Souder moved to approve the Total Base Bid in the amount of \$50,985.00 from Complete Landscaping, LLC, Itasca, IL for contractual mowing services in 2019 with an option to renew each year with Board approval for up to three (3) years, including a 2% escalation in 2020 and a 2% escalation in 2021.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O’Malley	X		

Motion Carried.

LEISURE SERVICES UPDATE

Director Tammy Miller gave the following report:

- Sheila Ray Adult Center had 256 members this year, which is up 69 members from last year.
- We are still waiting for our official accreditation award from the National Early Childhood Program Association’s Board of Directors.
- As of Monday, February 11, we have 149 registrants for preschool starting in the fall. There are 55 spots available.
- We have a new customer service staff member at the Pavilion. Her name is Monica Wilson.
- Nerf parties were introduced in the winter brochure. Two parties were already held with another one scheduled in April.
- Daddy Daughter Dance will take place on February 20 and February 21
- Carnival of Exceptional Character will be on February 23
- The Home Improvement Show is scheduled for Saturday, March 2.
- Aquatics will be hosting two new events this spring, the Mile Swim Challenge and Parents’ Night Out.
- We have a new software program called Group Ex Pro. This program merges onto our website that show live updates to classes including substitute changes, location changes and rare cancellations. It also includes instructor bios.

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- The Pavilion Dance Centre's five Connection Dance Companies participated in the first dance competition of their season. Two of those placed fifth overall and one placed second overall within their age groups. Two dancers were awarded scholarships during the convention for outstanding achievement in technical skills and performance quality.
- The Youth Department ran a successful Emergency School Days Off program last week with help from Preschool, Customer Service, Jumps n' Jiggles and Building Staff.
- Twenty-eight kids are casted for Peter Pan Jr. Performances are scheduled for March 8-10, at Prairie Lakes Theatre.

Commissioner Biedke questioned if our facilities would stay open if needed as a warming shelter. Director Miller responded that after 10:00 p.m. they would go to the Police Department, however, if a large amount of people were without power we can accommodate them.

PARKS AND PLANNING UPDATE

Director Curcio gave the following update:

- The Colony Park restoration project has begun and residents are starting to see changes. If anyone has any questions regarding this project, then can go to our website and click on the media tab – news. This is year one of a five-year project to restore Colony Park.
- The Audubon Skate Park plans are currently being reviewed by MWRD. Hopefully this will be the last round of revised comments and the permit will be issued soon.

GOLF OPERATIONS UPDATE

Tom Klaas gave the following update:

- Junior Golf registration for kids ages 5-14 has started. Classes start in June and once again both morning and evening classes will be offered.
- We will be offering Youth on Course again this year. There is a \$20 registration fee which will get you discounted rounds on golf Monday through Friday and weekends after 5:00 p.m.
- The Bags League runs through March 6 and a one-day tournament is scheduled for March 15.
- Staff is finishing up equipment maintenance and then will be refurbishing and repairing course accessories.
- Tree removal is tentatively scheduled for next week to remove some of the dead trees and dying willows.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- Finance and HR are busy working on closing out 2018 as well as the beginning of 2019.
- The auditors have been here all week conducting the audit of our 2018 financials.
- The Park District is hosting a job fair on Saturday, March 9 at the Pavilion from 9:00 a.m. to 11:00 a.m. Our open positions are also listed on our website.
- IT has completed phase 1 of transitioning to Google G-Suite. Nearly one million emails have been transferred from the old system so far. Staff was trained on email, calendar and contacts in Google. Phase 2 will begin within the next week or two in which consists of moving files from our internal file servers to Google Drive and switching staff over to Google Docs, Sheets and Slides.

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- IT is conducting testing with Chromebooks to see if we can reduce the cost of new computers in the future.
- IT is also preparing for seasonal facility turn-ups by performing any necessary upgrades or replacements, beginning with Fox Run.

EXECUTIVE DIRECTOR UPDATE

Executive Director Tom Busby gave the following update:

- The House of Representatives approved the minimum wage increase today. It will now go to the governor to sign. Director Busby stated he does not know if this increase will include teens.
- Director Busby thanked the District’s snow removal staff for the great job they have done this winter. He also acknowledged that there were very few staff call offs during the extreme cold weather days.

PAYMENT OF BILLS

Commissioner Souder moved to authorize Director Busby to make payment of the bills in the amount of \$8,929.45 for January 21, 2019, \$30,484.14 for January 24, 2019, \$173,881.46 for January 31, 2019 and \$73,994.90 February 7, 2019.

Commissioner Biedke seconded the motion.

Elk Grove Park District				
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON FEBRUARY 14, 2019				
<u>SUMMARY BY FUND:</u>	<u>1/21/2019</u>	<u>1/24/2019</u>	<u>1/31/2019</u>	<u>2/7/2019</u>
CORPORATE FUND	\$ 2,716.40	\$ 4,647.51	\$ 70,797.22	\$ 8,854.20
AUDIT				
POLICE		\$ 453.27		\$ 35.99
LIABILITY				
RECREATION FUND	\$ 3,255.00	\$ 7,735.08	\$ 39,742.30	\$ 36,859.19
PAVING & LIGHTING FUND				
MUSEUM FUND		\$ 27.76	\$ 218.23	\$ 320.14
SPECIAL RECREATION				
ASSOCIATIONS		\$ 2,779.14	\$ 6,788.75	\$ 8,287.60
BOND & INTEREST FUND				
2018 CAPITAL PROJECTS	\$ 31.61	\$ 1,725.00		
2019 CAPITAL PROJECTS		\$ 9,166.58	\$ 21,805.85	\$ 17,482.00
FOX RUN GOLF LINKS FUND	\$ 2,926.44	\$ 3,949.80	\$ 34,529.11	\$ 2,155.78
	\$ 8,929.45	\$ 30,484.14	\$ 173,881.46	\$ 73,994.90

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		

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Motion Carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Souder moved to adjourn to Closed Session for the purpose of discussing probable or imminent litigation per 2(c)(11) and for the purpose of discussing the purchase or lease of real estate for the use of the public body per 2(c)(5).

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		

Motion Carried.

RECONVENE TO OPEN SESSION

After discussion regarding probable or imminent litigation and real estate, Commissioner Souder moved to reconvene the meeting to Open Session at 8:53 p.m.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		

Motion Carried.

The Vice-President then re-convened the Regular meeting.

OLD BUSINESS

Commissioner Biedke expressed concerns regarding a post on social media from Commissioner Souder. Commissioner Souder stated that although it was poorly executed, it was a legitimate attempt to receive information on the athletics group's compensation/reimbursement topic. Commissioner Souder stated he will do a re-post to clarify that the post was not from the whole Board. It was also discussed that Commissioner Biedke will make a presentation to the Board on February 28.

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ADJOURNMENT

Commissioner Souder moved to adjourn the Regular Meeting of February 14, 2019.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		

Motion Carried.

The Regular Meeting of February 14, 2019 was adjourned at 9:38 p.m.

Respectfully submitted

Robert Biedke, Secretary