



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on March 9, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:02 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Absent: John R. Walz, Vice President, and Commissioner
Robert R. Biedke, Secretary, and Commissioner

Administrative Staff:

Tom Busby, Executive Director
Rhonda Brewer, Director of Business Services
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Tom Klaas, Manager, Fox Run Golf Links

Guests: Jason Dale, Aquatics Manager
Ashley Tumminaro, Aquatics Coordinator
Katherine Loftus, Aquatics Coordinator
Audrey Ko, Museum Coordinator
Jim Issel, Elk Grove Historical Society

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the February 23, 2017 Committee of the Whole Meeting and the February 23, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner O'Malley moved to approve the minutes of the February 23, 2017 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

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Motion Carried.

PUBLIC HEARING
2017 COMBINED ANNUAL BUDGET
AND APPROPRIATION ORDINANCE

President Souder called to order the Public Hearing on the 2017 Combined Annual Budget and Appropriation Ordinance. He advised that the Ordinance has been on display and available for public inspection for the required 30-day period and notice of this public hearing was published at least 7 days prior to this evening in compliance with law.

He inquired if any of the Commissioners had any written or oral comments. There being none, President Souder inquired if there were any written or oral comments from the public. There being none, President Souder requested a motion to adjourn the Public Hearing.

Commissioner O'Malley moved to adjourn the Public Hearing on the 2017 Combined Annual Budget and Appropriation Ordinance.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

RECOGNITION OF SPECIAL GUESTS

Director Tammy Miller introduced Jason Dale as the first guest of the evening. Jason explained that there has been a lot of growth in the Aquatics department since 2014. With the remodel of the Pavilion Aquatics Center came an expansion of programs. Jason said in an effort to continue to exceed customer experience, the department was restructured to have two Aquatics Coordinators. He introduced Ashley Tumminaro as one of the new coordinators. Ashley started her career at the Park District as a lifeguard nearly ten years ago. She stated she is excited to be a part of the team full time. She will be in charge of programs, swim lessons and the swim team. She is working on developing special events for the summer as well as growing the programs we already have. Jason then introduced Katherine Loftus as the second coordinator. Katherine also is no stranger to the Aquatics department. She started out as a lifeguard and then became a pool manager. Post college, Katherine left the District for seven years while pursuing her career. When she learned of the restructuring in Aquatics, she was eager to come back.

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Commissioner O'Malley asked Katherine if she had thought of ways to get more kids interested in becoming a lifeguard. She replied that she met with Jason, Ashley, Christy and Susan today to brainstorm ways to make it a more desirable position. Katherine added that she is working on planning a homecoming for Rainbow Falls staff to give kids a chance to share what they did and what they are doing now.

Audrey Ko, Museum Coordinator, shared information on the new Museum exhibit that opens tomorrow. This exhibit is called McDonald's Hamburger University. It will share details of the first training facility that opened in Elk Grove Village to train McDonald's management. Also on display will be old uniforms and Happy Meal toys. This exhibit will be open until the end of summer and all visitors will receive a coupon for free ice cream.

Jim Issel is a Historical Society Board Member. He stated one of the goals of the Historical Society is to support the programs and events the Museum staff put on. Another ongoing goal is to attract new board members. Jim said they are toying with the idea of making a history video depicting the pioneer days of the 1850s, the farmers of the 1950s and the Village over the last 60 years. They also want to do an archeological dig in the lot by the church. Mr. Issel stated that area is the least disturbed area of land left from where the old school used to be, and most likely where the outhouses were. President Souder asked why they wanted to dig by the outhouses. Mr. Issel responded that is where things fall out of pockets and/or people throw things out to hide them. Mr. Issel would also like to add a touch screen to the Museum with links to scroll through for history on early residents, officials and staff. President Souder said it is important to keep Elk Grove Village's history alive and he applauds the Historical Society for their efforts. Commissioner O'Malley suggested the newsletter could be a marketing tool and should be available on the District website and in our brochures.

**APPROVAL OF PAY REQUEST FROM
WILLIAMS ARCHITECTS**

Commissioner Cooke moved to approve pay request from Williams Architects for Professional Services for the Community Athletic Fields (CAF) Project in the amount of \$3,701.76.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

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**APPROVAL OF PAYMENT APPLICATION
#7 FROM WIGHT CONSTRUCTION**

Commissioner Cooke moved to approve payment application #7 from Wight Construction for the Community Athletic Fields (CAF) project in the amount of \$236,998.68.

Commissioner O'Malley seconded the motion.

Commissioner O'Malley stated this is a hefty payout and questioned if everything was warranted. Director Curcio responded there is about \$300,000 left. Nicor has to come to do some work and then there is still landscaping, asphalt and some other some stuff.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

**APPROVAL OF CHANGE ORDER
#34 FROM WIGHT CONSTRUCTION**

Commissioner O'Malley moved that the President find the Change Order Credit #34 for a total of \$2,433.76 from Wight Construction is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver each such change order.

Commissioner Cooke seconded the motion.

Director Curcio explained this change order is for the garage door key pads for the Associations to be able to open the door to access their space.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

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LEISURE SERVICES UPDATE

Director Tammy Miller reported the Lion King Jr play starts tomorrow at Prairie Lake Theater in Des Plaines and continues throughout the weekend. All the shows are sold out. The deadline for the 3v3 high school basketball tournament has been extended to Monday. Other upcoming events include the Spring Gift Show on April 1 from 9:00am-2:00pm at Garden Terrace, Doggy Egg Hunt also on April 1 at Hattendorf, Celebration of Cultures on Friday, April 7 at the Pavilion and Breakfast with the Bunny and Swim with the Bunny both on Saturday, April 8. Director Miller also reported that today she along with A.J. Collier and some of the Fitness Center staff met with the Daily Herald and the Heart of the Marine Foundation regarding a special event called Challenge 22 that will be hosted at the Pavilion. More information to follow.

PARKS AND PLANNING UPDATE

Director Ben Curcio gave an update on some of the Capital Projects going on around the District. The Fox Run parking lot lighting improvements is starting now and will be completed in the next few months. Patrons will not be affected by this work. At Rainbow Falls, projects that will be completed this spring include the pool painting, the interior flume slide refinishing, the funhouse spray gun replacement and the netting and rope replacement. The leisure and lazy river pump will also be replaced. The company will come and get the pump to take back to their shop to refurbish. All of these projects will be completed prior to the pool opening. The dugout covers for fields #1 and #2 at CAF will be installed within the next few weeks and Morton Park playground replacement will begin in April with a completion date of June. The bid opening for the Fitness Center locker room locker replacement is tomorrow at 9:00am. Staff will review the bids and have a recommendation to the Board at the next meeting. The Fitness Center will be closed for renovation from July 10-22. Eight RFP have been sent out to perspective skate park designers for the Audubon outdoor skate park. The proposals are due March 13. Staff will then narrow down to three designers and bring them in for interviews. Director Curcio anticipates selecting a design company by early April and submitting the recommendation to the Board at the April 13 meeting. The next step would be to have a design ready for the Board to review at the May 11 meeting and then go out to bid towards the end of May. Construction would start mid-July with substantial completion by September 1. The Hattendorf Center Bocce Ball court improvements will begin as soon as preschool is out in mid-May with substantial completion by mid-June so the seniors will have time to enjoy it this summer. Lastly, the Pirates' Cove improvements to be completed this spring include pirate ship bench seating replacements, Pirate Plunge fun slide decorative panel replacement, concession stand refrigerator and freezer replacement, some brick path paver improvements, ship repairs, Waterfall Cave floor replacement, pond and waterfall pump replacement and pirate ship shade canopy installation. All these improvements will be completed before the park opens in May.

President Souder questioned how many locker room bidders there were so far to which Director Curcio responded four or five.

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GOLF OPERATIONS UPDATE

Tom Klaas said it has been a nice start to the season with the warm weather in February. The course opened February 17 and to date there are over 1,000 paid rounds. Jeremy started bringing back his seasonal crew. All mower work is done and they are working on ball washers, painting and cleaning up branches. Titleist is running a special on balls. Contact the Pro Shop for more information. The winter season of bags just ended. This was the largest season with eleven teams. There will be a bag tournament on Friday, March 17. Nine teams have signed up so far. Sign up starts next week for the first golf tournament of the season. The Miller Shoot-Out is going to take place on May 5.

BUSINESS SERVICES UPDATE

Director Rhonda Brewer reported the first draft of the audit came today. She will be finalizing it by the end of the month. I.T. did a recent upgrade to help with some issues on RecTrac. The Safety Fair was held yesterday and it was very successful. There were guest stations from the Elk Grove Police, Elk Grove Fire, Employee Assistance Program (EAP), Midwest Therapy and PDRMA. Director Brewer stated Anita did an amazing job putting the Safety Fair together. She even did an exercise on identifying bad scenarios and incorporated the tips and knowledge of the guests to discuss ways to prevent these situations. Director Brewer said there are many summer positions open and the Finance Manager position has been posted.

EXECUTIVE DIRECTOR UPDATE

Director Tom Busby stated he and John Walz attended a legislative breakfast last Saturday. State Representative Mussman and Senator Murphy were both there. There was a Q&A period with a lot of disagreeing between Democrats and Republicans. Director Busby said he could see why we do not have a budget. He also shared there was a recent court ruling allowing the state to spend at a 5% tax rate each day instead of 3.5%. We as taxpayers are losing ten million dollars a day.

The Community Athletic Fields (CAF) dedication is tentatively scheduled for April 22. The fields will be ready by April 1, but Director Busby would like the parking lot to be completed for the dedication.

ADOPTION OF ORDINANCE 379

Commissioner O'Malley moved to approve Ordinance 379

AN ORDINANCE DECLARING IT NECESSARY OR CONVENIENT FOR THE ELK GROVE PARK DISTRICT TO USE, OCCUPY OR IMPROVE CERTAIN REAL ESTATE LOCATED AT NERGE AND ROHLWING ROAD, ELK GROVE VILLAGE, ILLINOIS FOR PARK AND RECREATIONAL PURPOSES, AND REPEALING ORDINANCE NO. 378

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Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

ADOPTION OF ORDINANCE 380

Commissioner O'Malley moved to approve Ordinance 380

AN ORDINANCE PROVIDING FOR A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR ELK GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2017, AND ENDING DECEMBER 31, 2017

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

ADOPTION OF ORDINANCE 381

Commissioner Cooke moved to adopt Ordinance 381:

AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MINUTES OF THE BOARD OF PARK COMMISSIONERS OF THE ELK GROVE PARK DISTRICT

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

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ADOPTION OF ORDINANCE 382

Commissioner O'Malley moved to adopt Ordinance 382:

**AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE,
TRANSFER, AND CONVEYANCE OF CERTAIN USED PERSONAL PROPERTY**

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

Director Curcio stated this is for old playground equipment. Attorney Hoffman recommended staff get board approval from now on.

PAYMENT OF BILLS

Commissioner Cooke moved to authorize Director Busby to make payment of the bills in the amount of \$152,139.68 for February 23, 2017 and \$93,796.26 for March 2, 2017.

Commissioner O'Malley seconded the motion.

Elk Grove Park District		
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MARCH 9, 2017		
<u>SUMMARY BY FUND:</u>	<u>2/23/2017</u>	<u>3/2/2017</u>
CORPORATE FUND	58,189.24	15,710.13
AUDIT		
POLICE		
LIABILITY		
RECREATION FUND	55,442.08	15,648.36
PAVING & LIGHTING FUND		
MUSEUM FUND	40.39	120.31
SPECIAL RECREATION		
ASSOCIATIONS	26,125.99	15,597.85
BOND & INTEREST FUND		9,675.00
2016 CAPITAL PROJECTS		
2017 CAPITAL PROJECTS	4,309.20	30,827.10
FOX RUN GOLF LINKS FUND	8,032.78	6,217.51
	\$152,139.68	\$93,796.26

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

ADJOURNMENT

Commissioner Cooke moved to adjourn the Regular Meeting of March 9, 2017.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

The Regular Meeting of March 9, 2017 was adjourned at 8:09 p.m.

Respectfully submitted,

Robert Biedke, Secretary