



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on April 13, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:04 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

- Ralph C. Souder, President, and Commissioner
- John R. Walz, Vice President, and Commissioner
- Thomas E. Cooke, Treasurer, and Commissioner
- William B. O'Malley, Commissioner
- Robert R. Biedke, Secretary, and Commissioner arrived at 8:17 p.m.

Administrative Staff:

- Tom Busby, Executive Director
- Rhonda Brewer, Director of Business Services
- Ben Curcio, Director of Parks and Planning
- Tammy Miller, Director of Leisure Services
- Tom Klaas, Manager, Fox Run Golf Links

Guests:

- Claire Naughton, Fitness Center Manager
- Peggy Oddo, Fitness Center Staff Member
- Sue Heaton, Fitness Center Staff Member

APPROVAL OF MINUTES

Commissioner O'Malley moved to approve the minutes of the March 16, 2017 Special Public Meeting.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

Commissioner O'Malley moved to approve the minutes of the March 16, 2017 Closed Session Meeting.

MINUTES APRIL 13, 2017

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion Carried.

President Souder questioned if there were any additions or corrections to the minutes of the March 23, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner O'Malley moved to approve the minutes of the March 23, 2017 Closed Session Meeting.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion Carried.

EMPLOYEE ACCOMPLISHMENTS

President Souder acknowledged Peggy Oddo for her five years of service with the Elk Grove Park District and stated he hopes she continues to be a part of the District. Peggy stated she enjoys the comradery, connectivity and the respect at the Fitness Center. President Souder then acknowledged Sue Heaton for her 20 years of service at the Elk Grove Park District. Sue stated she looks forward to coming to work every day and enjoys the countless staff and members she has worked with over the years. Sue shared a list of accomplishments during her tenure as a member of the Fitness Center staff. Claire Naughton, Fitness Center Manager, stated she is blessed to have them both as her employees.

MINUTES APRIL 13, 2017

**ACCEPTANCE OF BID FROM
CARROLL SEATING COMPANY, INC.**

Commissioner Walz moved to accept the bid from Carroll Seating Company, Inc. for the Pavilion Fitness Center Locker Replacement Project in the amount of \$189,106.00, and the total project cost not to exceed the amount of \$203,418.30.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

**APPROVAL OF DESIGN AND CONSTRUCTION
DOCUMENTS FROM STANTEC CONSULTING SERVICES, INC.**

Commissioner Souder moved to approve the design and construction documents from Stantec Consulting Services, Inc. of San Diego, California for the outdoor skate park for Audubon Park.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

**APPROVAL OF PAY REQUEST
FROM WILLIAMS ARCHITECTS**

Commissioner Walz moved to approve Pay Request from Williams Architects for Professional Services for the Community Athletic Fields (CAF) Project in the amount of \$2,409.90

Commissioner Cooke seconded the motion.

MINUTES APRIL 13, 2017

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley		X	
Commissioner Walz		X	
Commissioner Cooke	X		
President Souder		X	

Motion not carried.

This pay request was not approved because of a design flaw that resulted in a concrete step area being built on a flood plain. Williams Architect is working with the surveyor to correct this at no cost to the Park District.

**APPROVAL OF PAYMENT APPLICATION #8
FROM WIGHT CONSTRUCTION**

Commissioner Walz moved to approve payment application #8 from Wight Construction for the Community Athletic Fields (CAF) Project in the amount of \$124,279.42.

Commissioner Souder seconded the motion.

Director Busby stated he would not release payment until we are satisfied with the work.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O'Malley		X	
President Souder	X		

Motion carried.

**APPROVAL OF CHANGE ORDERS #26, #40
#41 FROM WIGHT CONSTRUCTION**

Commissioner Walz moved that the President find the Change Orders #26, #40 and #41 for a total of \$5,695.95 from Wight Construction is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver each such change order.

Commissioner Cooke seconded the motion.

MINUTES APRIL 13, 2017

Change order #26 is to replace hand towel dispensers with hand dryers in the washrooms at CAF. Change order #40 is to correct a code issue caught during the plumbing inspection. Change order #41 is to lay sod around the buildings. Commissioner O'Malley questioned why our staff is not laying the sod. Director Curcio replied the District purchased the sod but staff is too busy this time of year to lay it.

Upon original vote, Commissioner O'Malley and Commissioner Walz voted no to the approval of these change orders. Director Busby explained that not approving these change orders would delay the completion of the project. A re-vote was done and the change orders were approved.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Tammy Miller reported there were several fun "Bunny" events these past few weeks, and the feedback from those that participated was positive. Celebration of Cultures was held on Friday, April 7, and the Arbor Day Celebration will be occurring at 10:00 a.m. on Friday, April 28, at the Hattendorf Center. Staff has been working hard updating their 10-year capital plan and has been busy hiring for summer employment as well as planning for the openings of our summer facilities. We are still looking for more lifeguards. Camp registrations are on par compared to last year and so are Rainbow Falls pool passes. The early bird sales did well. Director Miller thanked Leigh Ferstein and Claire Naughton for the Wellness Team's new walking program. Five teams consisting of ten employees were formed with the goal of each participant get in a minimum of 10,000 steps per day.

PARKS AND PLANNING UPDATE

Director Ben Curcio reported that Grounds and Facility staff are working on getting the athletic fields and seasonal facilities ready for the season. There are thirty-four days until the opening of Pirates' Cove. The ship repairs are complete at Pirates' Cove and the path improvements are near completion. A damaged column at Rainbow Falls was replaced and painted. The interior slide refinishing has started and should be completed by the end of the month. Lifeguards will test the slides prior to opening season. All the Rainbow Falls pools have been sandblasted and are being prepped for painting. Commissioner Cooke asked with recent reports of people getting electrocuted in pools, has staff talked about a process. Director Curcio replied that newer pools are concrete grounded with rebar, which will prevent shock if a current, gets in a pool. He added that our pools are inspected regularly and everything is up to date and in code.

MINUTES APRIL 13, 2017

GOLF OPERATIONS UPDATE

Tom Klaas reported that rounds for March are the highest they have been in ten years, even with all the rain. Permanent tee times will begin on April 22. The Miller Shoot Out is the first event of the season taking place on May 5. Junior Golf registration is going on now for kids ages 5-14. The first class starts June 9. Revenue for Gaming through March has almost doubled compared to last year. The part-time Grounds Crew is back to work and is getting the course ready for the season. Parts for the parking lot lights haven't been ordered and should be done in May.

BUSINESS SERVICES UPDATE

Director Rhonda Brewer reported the current agreement with Champion Energy expires in May. Requests for proposal went out for rates going forward. Champion submitted a rate slightly lower than our current rate, and was the lowest of all the companies that submitted proposals. Assuming the same usage over the next three years, we will be saving approximately \$18,000. The delivery component is billed by ComEd and is not part of this agreement. We have hired someone to fill the Finance Manager position. He will be starting on May 8. Some projects that I.T. has been working on include, ordering new copiers for the District, and setting up a wireless network at Community Athletic Fields.

EXECUTIVE DIRECTOR UPDATE

Director Tom Busby shared that Commissioner Tom Cooke won the election, even though the official count has not come from Cook County yet. At the CCC meeting last week, Director Tammy Miller was recognized for all the help she gives them. Director Busby also thanked her for being our liaison. Director Busby, along with Director Miller and Kelly Carbon, attended a breakfast with AARP Tax staff. This year they completed 425 tax returns with 70-80% being Elk Grove residents.

Commissioner O'Malley commented that with Commissioner Cooke's re-election, he is now the longest serving Commissioner serving the Elk Grove community. He added the town is lucky to have him. Commissioner Cooke responded that it is nice to serve when you have a good board to work with. He stated the dedication of the current board is amazing and he looks forward to six more years.

PAYMENT OF BILLS

Commissioner Walz moved to authorize Director Busby to make payment of the bills in the amount of \$105,465.01 for March 23, 2017, \$147,502.44 for March 30, 2017 and \$189,994.83 for April 6, 2017.

Commissioner Cooke seconded the motion.

MINUTES APRIL 13, 2017

Elk Grove Park District			
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON APRIL 13, 2017			
<u>SUMMARY BY FUND:</u>			
	<u>3/23/2017</u>	<u>3/30/2017</u>	<u>4/6/2017</u>
CORPORATE FUND	9,619.35	58,048.65	19,107.02
AUDIT		435.00	
POLICE			35.99
LIABILITY			81,749.22
RECREATION FUND	8,880.67	52,761.84	37,217.32
PAVING & LIGHTING FUND			
MUSEUM FUND	234.18	582.00	198.62
SPECIAL RECREATION		495.44	
ASSOCIATIONS	7,058.00	9,056.49	24,791.99
BOND & INTEREST FUND	318.00		
2016 CAPITAL PROJECTS	23,557.63	405.78	
2017 CAPITAL PROJECTS	52,826.03	1,405.00	16,855.00
FOX RUN GOLF LINKS FUND	2,971.15	24,312.24	10,039.67
	\$105,465.01	\$147,502.44	\$189,994.83

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Walz moved to adjourn to Closed Session for the purpose of the Purchase of Lease of Real Estate for the use of the Public Body per 2(c)(5) and for the Purpose of Discussion Litigation per 2(c)(11).

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

MINUTES APRIL 13, 2017

RECONVENE TO OPEN SESSION

After discussion regarding real estate, litigation and personnel, Commissioner Cooke moved to reconvene the meeting to Open Session at 9:38 p.m.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried.

The President then re-convened the regular meeting.

NEW BUSINESS

Commissioner Cooke inquired about purchasing a karaoke machine for the Senior Center. Since there has not been any formal request for the karaoke machine, it was suggested we ask the center to put through a request and have it go through the proper channels.

ADJOURNMENT

Commissioner Cooke moved to adjourn the Regular Meeting of April 13, 2017. Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

The Regular Meeting of April 13, 2017 was adjourned at 9:56 p.m.

Respectfully submitted,

Robert Biedke, Secretary