



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on May 10, 2018 in the Administration Building of said Park District. President Souder called the meeting to order at 7:02 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
William B. O'Malley, Treasurer, and Commissioner
Thomas E. Cooke, Commissioner

Administrative Staff:

Tom Busby, Executive Director
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Rhonda Brewer, Director of Business Services
Jeremy Duncan, Head Greenskeeper, Fox Run Golf Links

Special Guests:

Jen LoBosco, Early Childhood Manager
Matt Beran, Lauterbach & Amen
Brad Porter, Lauterbach & Amen

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the April 26, 2018 Committee of the Whole Meeting and the April 26, 2018 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

SPECIAL GUEST

President Souder asked Director Miller to introduce Jen LoBosco. Jen gave an update on the 2017-2018 preschool year. There were two hundred two children enrolled in the preschool program this year. On June 1 2018, ninety-five of them will be graduating. Preschool registration for the 2018-2019 school year took place in February. To date, there are only fourteen openings for the afternoon classes. Jen also shared that the preschool's National Accreditation remains in good standing. Jen invited the community to attend the send-off retirement party for Margaret Hlavna on May 16 from 12:00-1:00 p.m. at Garden Terrace.

2017 AUDIT REVIEW

Matt Beran presented an overview of the 2017 Audit Report. He thanked Director Brewer and her staff for all the prep work. Matt then introduced Brad Porter stating he has done the audit for the past three years for the Park District.

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APPROVAL OF 2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Commissioner O'Malley moved to approve the 2017 Comprehensive Annual Financial Report.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

APPROVAL OF REVISED FUND BALANCE POLICY

Commissioner O'Malley moved to approve the revised Fund Balance Policy.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion Carried.

President Souder stated this revision was made to accommodate the golf course changing from an enterprise fund to a governmental fund.

APPROVAL OF FINAL PAYQUEST FROM MUSCO SPORTS LIGHTING, LLC.

Commissioner Biedke moved to approve the final pay request for the previously approved agreement between the Elk Grove Park District and Musco Sports Lighting, LLC in the amount of \$36,514.25.

Commissioner Walz seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion Carried.

LEISURE SERVICES UPDATE

Director Tammy Miller gave the following report:

- Internal candidates have filled the two full time vacant positions in Leisure Services. Ashley Pratscher is the new Arts & Special Events Coordinator, and Chris Fearing is the new Pirates' Cove and Rentals Manager.
- Preschool Day at Pirates' Cove is May 16. Opening day for the general public will be Saturday, May 26. Rainbow Falls is also opening for the season on May 26. A special thank you to the Parks Department for working extremely hard to get the parks ready, and to Anita Healy, HR and IT for getting staff onboarded and trained in CPR and RecTrac.
- Camps will be starting in early June. Our camp orientation for parents will be May 29 at the Garden Terrace.
- Dance Recitals will be held at Harper College on Saturday, May 26 and Sunday, May 27.
- Preschool graduation will be on Friday, June 1.
- Preschool teacher, Margaret Hlavna is retiring. Please join us on May 16 from 12:00-1:00 p.m. at Garden Terrace to celebrate this occasion.

PARKS AND PLANNING UPDATE

Director Ben Curcio gave the report:

- May is the busiest month for the Parks Department. They have been working on many projects at Pirates' Cove. Director Curcio gave kudos to his Parks staff.
- The last revision on the skate park plans was sent to Stantec. These revisions were based on comments by the Village. We are still hoping for a June groundbreaking. President Souder asked what the issues were with NWRD. Director Curcio replied that when the original permit was issued in 1999, it was based on the ordinance at that time. Now that changes are being made, the 2012 ordinance comes into play.

GOLF OPERATIONS UPDATE

Jeremy Duncan gave the following report:

- Things are starting to pick up now that the weather has improved and all of our leagues are back out playing.
- We received about 2.5 inches of rain on Wednesday, May 2, causing flooding on the course. It was closed all day on Thursday, May 3 and the morning of Friday, May 4. The water receded in time for the Miller Shoot Out that afternoon.
- The next event is the Wine and Nine on Friday, June 1. Golf starts at 5:00 p.m. with the wine tasting to follow. Registration is still being taken at the Pro Shop.
- Fox Run is hosting the Illinois Junior Golf Member stroke play on Thursday, May 31.

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BUSINESS SERVICES UPDATE

Director Brewer gave the following report:

- Staff have been very busy onboarding seasonal employees. There are several upcoming trainings for new and returning employees.
- Please check the Park District website for all job openings.

EXECUTIVE DIRECTOR UPDATE

Executive Director Tom Busby shared the following information:

- Life Floor was installed at the Pavilion Aquatics Center to correct a number of issues with slips and cuts. In 2015, there were 66 incidents reported on the band-aid log and in 2016, there were 53 incidents reported. In 2017, with the new floor, the number of incidents decreased to only 12. This flooring has just been installed at Rainbow Falls and will be installed at Fountain Square as well.
- Director Busby anticipates closing on the Chelmsford property later this month.
- The nice weather will bring out vandals. Director Busby encourages anyone that witnesses any type of vandalism in our parks, on our play equipment and our basketball courts to call 911.

PAYMENT OF BILLS

Commissioner Walz moved to authorize Director Busby to make payment of the bills in the amount of \$143,224.40 for April 26, 2018 and \$197,130.98 for May 3, 2018.

Commissioner Cooke seconded the motion.

Elk Grove Park District		
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MAY 10, 2018		
<u>SUMMARY BY FUND:</u>	<u>4/26/2018</u>	<u>5/3/2018</u>
CORPORATE FUND	\$ 52,258.10	\$ 13,097.87
AUDIT		
POLICE		\$ 489.26
LIABILITY		
RECREATION FUND	\$ 42,541.66	\$ 41,682.55
PAVING & LIGHTING FUND		
MUSEUM FUND	\$ 192.20	\$ 318.28
SPECIAL RECREATION		
ASSOCIATIONS	\$ 3,495.66	\$ 10,883.23
BOND & INTEREST FUND		
2017 CAPITAL PROJECTS		
2018 CAPITAL PROJECTS	\$ 30,042.25	\$118,672.70
FOX RUN GOLF LINKS FUND	\$ 14,694.53	\$ 11,987.09
	\$ 143,224.40	\$197,130.98

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion Carried.

ADJOURNMENT

Commissioner Biedke moved to adjourn the Regular Meeting of May 10, 2018.

President Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

The Regular Meeting of May 10, 2018 was adjourned at 7:56 p.m.

Respectfully submitted

Robert Biedke, Secretary