



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on May 11, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:02 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Absent Robert R. Biedke, Secretary, and Commissioner

Administrative Staff:

Tom Busby, Executive Director
Rhonda Brewer, Director of Business Services
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Jeremy Duncan, Head Greenskeeper

Guests: Jessica Beirich, Dance Coordinator
Jennifer LoBosco, Early Childhood Coordinator
Ken Jarosch, Jarosch Bakery

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the April 27, 2017 Committee of the Whole Meeting and the April 27, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

SPECIAL GUESTS

President Souder introduced Jessica Beirich, Dance Coordinator, as the first special guest. Jessica stated there are 300 dancers in the program this year. The theme of the recital this year is "Passport to Dance" and will take place on May 27 and May 28. Tickets are still available. Jessica also shared information on her Connection Companies. Dancers range in age from three to fourteen years old. Along with performing at the recital, these dancers will also perform at community events and dance competitions.

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Jessica stated the dance costumes and music are always age appropriate and affordable. She attributes the program's growth to her staff and the fact that the program is budget and family friendly. Commissioner O'Malley asked if more males are in the dance program now with the popularity of Dancing with the Stars. Jessica replied there is only one this year that will be in the recital but there are more in non-recital classes possibly due to less commitment. She does have a male dance instructor with boys in the class. She would love to see more boys join the dance program. There are several Dance Camps scheduled for this summer. They are listed in the summer camp brochure.

President Souder then introduced Jennifer LoBosco, Early Childhood Coordinator, as the next special guest. Jennifer stated it is the preschool's 45th year. In honor of this special occasion, she asked Ken Jarosch to make a birthday cake. Jarosch Bakery has been a big part of the community and the preschool over the years. Ken stated he is happy to support not only the preschool but the Park District as well. Jennifer said that this was a full year being a National Accreditation School. She then shared comments the children made about their teachers as well as feedback from parents in response to the survey that went out.

Commissioner O'Malley asked Jennifer how District 59 having a new preschool program is going to affect our preschool program. Jennifer responded she does not think we are in competition with them and does not see that as a threat.

2017 ELECTION RESULTS

President Souder stated that Tom Cooke was re-elected for another six-year term on the Board of Commissioners making him the longest running Board member of the Park District. He then asked Commissioner Cooke to raise his right hand and repeat the Oath of Office. Commissioner Cooke thanked the voters and stated he appreciates the faith they have in his service. He is looking forward to another six years.

CORRESPONDENCE

President Souder received a letter from Michael Wall, an educator with School District 59. Mr. Wall stated he recently worked with Mrs. Urban's second grade class at Clearmont Elementary School on a project. The class generated the idea of litter in parks and wrote letters to President Souder proposing solutions. The solutions ranged from adding more trash cans, having bigger trash cans and adding recycle bins in the parks. President Souder applauded the kids for their initiative. Director Curcio stated we have over 400 trashcans throughout our parks, ball fields and playgrounds but we cannot control the litterbugs. President Souder made a call out to the community to help solve this problem by cleaning up after themselves.

APPROVAL OF PURCHASE OF WEIDENMANN G6/160 DEEP TINE AERATOR

Commissioner Walz moved to approve the purchase of a Weidenmann G6/160 Deep Tine Aerator from JW Turf as a single source vendor for the total price of \$25,831.29.

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Commissioner Cooke seconded the motion.

Jeremy Duncan explained that aeration is an important practice on a golf course. This piece of equipment will poke holes 10” down too allow for oxygen. It does not pull the plugs.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Souder	X		

Motion carried.

ACCEPTANCE OF BID FROM TAT ENTERPRISES, INC.

Commissioner O’Malley moved to accept the bid from TAT Enterprises, Inc. in the amount of \$29,973.80, which includes alternates #1 and #2 for the Parking Lot Maintenance as identified in the 2017 Capital Improvement Plan for the Pavilion South Parking Lot, Morton Park Parking Lot and Huntington Chase Park Parking Lot.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

**APPROVAL OF PAYMENT APPLICATION #9
FROM WIGHT CONSTRUCTION**

Commissioner Walz moved to approve payment application #9 from Wight Construction for the Community Athletic Fields (CAF) Project in the amount of \$170,755.92.

Commissioner Cooke seconded the motion.

Director Curcio stated that after change orders #43 and #44 are approved, there would be \$62,779 left in the contingency. There will be three more change orders that will amount to \$7,500 leaving approximately \$55,000 left of the contingency.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

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Motion carried.

**APPROVAL OF CHANGE ORDERS #43, #44
FROM WIGHT CONSTRUCTION**

Commissioner Cooke moved that the President find the Change Orders #43 and #44 for a total of \$2,214.36 from Wight Construction is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver each such change order.

Commissioner O'Malley seconded the motion.

Director Curcio explained that the DuPage County Health Department requested Change Order #43 and the Village of Itasca requested Change Order #44.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Tammy Miller reported May is one of the busiest and productive times of the year for Leisure Services.

- On May 4, sixty-three people attended Dancing with the Band. There will be one more on June 1 before taking a break until September.
- The Community Athletic Fields opened on May 6 with a ribbon cutting. The concession stand will get used this weekend for softball.
- This coming Monday, May 15, there will be a public meeting for skateboard patrons who want to be a part of the planning process for a new outdoor skate park. The meeting will be held at the Rainbow Falls Community Center at 6:00 pm.
- We are in the process of hiring and training summer staff. This includes cashiers at Pirates' Cove and Rainbow Falls, managers at both facilities, ride attendants, camp counselors, camp directors and over 150 lifeguards. The Park District University (PDU) safety training for all staff will take place the week of May 22-25.
- Pirates' Cove and Rainbow Falls will be open to the public on Memorial Day weekend, weather permitting.
- Camps begin in June. Some camps start sooner than others.
- Pre-season rentals at Pirates' Cove start next week, including our own preschool day on May 17.
- Preschool graduations will be held on May 31 and June 2.
- The dance recital is on Saturday and Sunday of Memorial Day weekend.

PARKS AND PLANNING UPDATE

Director Ben Curcio reported May is also a busy month for his staff. They have worked hard the past six months on the following projects.

- The Grounds staff is working on landscape improvements in Rainbow Falls and Pirates' Cove, mowing parks and dragging fields for spring sports.
- Fox Run – The parking lot lighting improvements at Fox Run will be completed by the end of May or early June.
- Lions Park – The batting cage artificial turf replacement is complete and was not ruined by all the rain. The parking lot catch basin repair is also complete.
- Clark Park – Disc golf turf improvement around goals in complete
- Windemere Park – The east baseball field base path extension to 90' will be completed by May 19.
- Morton Park – Playground equipment is being installed.
- CAF – Contractors are working on a punch list from construction. The work is expected to be completed by May 12. The dug out covers on fields #1 and #2 are complete. The parking lot crack fill, seal coating and striping is scheduled for next Tuesday, weather permitting. Baseball field #4 is going to be converted to have a 90' base path and should be completed by May 19. The portable mound is on order. Originally, field #1 was going to be expanded but there was not enough room with the football field.
- Pirates' Cove – Completed projects include the brick pathway improvements, ship repairs, Waterfall Cave flooring replacement, pond and waterfall pump replacement and pond painting. The pirate ship shade canopy will be completed this week. The new pirate ship benches have been assembled and will be moved to the ship deck this week. A new decorative fence windscreen will be installed this week as well.
- Hattendorf Center – Bocce ball improvements will be completed in June right after preschool graduation.
- Pavilion – The south parking lot will be completed in August. Garden Terrace and Pavilion Aquatics Center ADA door improvements will be completed at the end of May.
- Pavilion Aquatics – Outdoor lap pool painting in complete. The pool will be filled tomorrow. The indoor pool deck flooring replacement and lap pool painting will be completed during the annual August shut down.
- Rainbow Falls – All pools have been repainted and will be filled tomorrow. The interior slide refinishing is complete as well as the Funhouse spray gun replacement, Leisure and Lagoon pump replacement and netting and rope replacement.

GOLF OPERATIONS UPDATE

Jeremy Duncan gave the following update:

- We had the highest greens fee total for the month of April dating back to 2007, even with all the flooding at the end of the month.
- The course was closed April 30 through May 3 and again today due to flooding.
- The Miller Shoot Out was held on May 5. Although the weather was not perfect, eighty-eight people attended and had a great time.

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- The Wine and Nine Event will be held on June 2, at 5:00 pm. This event will consist of nine holes of golf, light appetizers and wine tasting. Contact the pro shop to sign up.
- Junior Golf for ages 5-18 still has some openings. The first session begins on June 19.
- Moms golf free with a paid golfer on Mother's Day. There will also be 20% off all ladies gear in the pro shop.
- Cart path repair on the last quarter of the 11th hole and first quarter of the 12th hole will be completed soon, weather permitting.

Commissioner Walz stated he wanted to share Jeremy's twitter name so viewers can follow him. It is jeremyduncan@jd_turf.

BUSINESS SERVICES UPDATE

Director Rhonda Brewer reported all areas are busy preparing for summer seasonal openings.

- HR has been scheduling times periods for summer staff to come in and complete paperwork
- Finance and IT are training staff on procedures.
- IT is getting the seasonal facilities ready to open. Rainbow Falls and Pirates' Cove will have all new computers and will be set up to use RecTrac.
- Guest and staff Wi-Fi is now available at Rainbow Falls within the Community Center. Fox Run Clubhouse and banquet facility will be receiving a Wi-Fi upgrade in the next couple of weeks. We are also working to set up public Wi-Fi at CAF to cover the entire field area.
- Brad Sholes started on Monday as the new Finance Manager. He has been working with Debbie Christensen to learn the job tasks. Director Brewer described him as a very enthusiastic employee.

Commissioner O'Malley questioned how staff is going to handle non-pass holders in line at Rainbow Falls this summer. He is concerned about the lines backing up if a patron needs to be entered into our system. He would like staff to discuss a process for this situation. Director Miller replied that lines may be slower this summer because we are on a new system and asked people to be patient.

EXECUTIVE DIRECTOR UPDATE

Director Tom Busby gave an update as follows:

- The CAF Dedication was held on May 6 with approximately 40-50 people in attendance. He thanked the Commissioners for trusting in the construction of the facility. Even though there were some inconveniences to sports out there, the outcome was worth it.
- On May 20, 2017, there will be a Family Walk at Hamilton Lakes. This event will take the place of the Elk Grove Challenge. Pre-registration is required.
- The summer brochure will be delivered on Monday, May 15.

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Director Busby stated that with summer coming, vandalism picks up. He asked viewers to call 911 if they see anyone vandalizing our parks or play equipment.

PAYMENT OF BILLS

Commissioner Walz moved to authorize Director Busby to make payment of the bills in the amount of \$384,381.47 for April 27, 2017 and \$128,188.8 for May 4, 2017.

President Souder seconded the motion.

Elk Grove Park District		
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON MAY 11, 2017		
<u>SUMMARY BY FUND:</u>	<u>4/27/2017</u>	<u>5/4/2017</u>
CORPORATE FUND	178,629.38	10,771.67
AUDIT		
POLICE	603.27	35.99
LIABILITY		
RECREATION FUND	49,846.71	26,182.72
PAVING & LIGHTING FUND		
MUSEUM FUND	39.02	216.23
SPECIAL RECREATION		5,808.47
ASSOCIATIONS	2,385.32	
BOND & INTEREST FUND		
2016 CAPITAL PROJECTS	29,135.40	5,875.00
2017 CAPITAL PROJECTS	112,827.18	71,757.65
FOX RUN GOLF LINKS FUND	10,915.19	7,541.07
	\$384,381.47	\$128,188.80

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Walz moved to adjourn to Closed Session for the purpose of Discussing the Purchase or Lease of Real Estate for the use of the Public Body per 2(c)(5).

Commissioner O'Malley seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding Real Estate, Commissioner Cooke moved to reconvene the meeting to Open Session at 9:13p.m.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

The President then re-convened the regular meeting.

ADJOURNMENT

Commissioner Cooke moved to adjourn the Regular Meeting of May 11, 2017.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

The Regular Meeting of May 11, 2017 was adjourned at 9:14p.m.

Respectfully submitted,

Robert Biedke, Secretary