



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on June 13, 2019 in the Administration Building of said Park District. President Walz called the meeting to order at 7:04 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner  
William B. O'Malley, Vice President, and Commissioner  
Thomas E. Cooke, Treasurer, and Commissioner  
Ralph C. Souder, Commissioner

Absent: Robert R. Biedke, Secretary, and Commissioner

### Administrative Staff:

Ben Curcio, Executive Director  
Tammy Miller, Director of Leisure Services  
Brad Sholes, Director of Business Services  
Tim White, Director of Parks & Planning  
Kelly Carbon, Director of Marketing & Communication  
Tom Klaas, Manager, Fox Run Golf Links

Guests: Jeff Smith, Elk Grove Youth Football

Maureen Engelbreit  
Danielle Engelbreit  
Jim Issel  
Darlene Greaves

## APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the May 23, 2019 Committee of the Whole Meeting, and the May 23, 2019 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

## COMMENTS FROM THE AUDIENCE

Jeff Smith from Elk Grove Youth Football and Cheer congratulated the District on how well the transition went with the Associations becoming programs. He added that Jeff Collier is doing a fantastic job. He was a part of the football program many years ago when there were 330 kids participating. With the numbers declining to 70, he decided to get involved again to try to help save the program. Jeff said he and his board will do everything to make sure the program is safe for both football players and cheerleaders including teaching the football players not to lead with their head. Registration is on June 26 from 4:00-7:30 at the Pavilion.

**RECOGNITION OF WALL OF FAME RECIPIENTS**

President Walz introduced Jim Issel and Darlene Greaves to present plaques honoring their contributions to the Historical Society and Historical Association. Darlene is also a founding member of the Artist’s Association. An unveiling ceremony will take place at the Museum, where the plaques will be hung, on Pioneer Day, September 8. President Walz then introduced Maureen and Danielle Engelbreit to honor Ron Engelbreit for his contributions toward the success of Elk Grove Youth Baseball and Elk Grove Youth Football as well as the creation of the youth flag football program. The unveiling ceremony for Ron’s plaque will take place at Community Athletic Fields on June 29, at 9:00a.m.

Commissioner Souder thanked all of them for making Elk Grove Village a great place to live.

**APPROVAL OF CHANGE ORDER #2  
FROM SCHAEFGES BROTHERS, INC.**

Commissioner Cooke moved that the President find that Change Order #2 for a total of \$15,449.00 is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver such change order.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

**APPROVAL OF PAYMENT APPLICATION #2  
FROM SCHAEFGES BROTHERS, INC.**

Commissioner Souder moved to approve payment application #2 from Schaeffges Brothers, Inc. for the 2018 Capital Project-for Audubon Outdoor Skate Park in the amount of \$15,449.00.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O’Malley	X		
President Walz	X		

Motion Carried.

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**APPROVAL OF WILLIAMS ARCHITECT AGREEMENT**

Commissioner Cooke moved to approve the Williams Architect Agreement for the schematic design of the Fox Run Clubhouse and Maintenance Building in the amount of \$765,480.00.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O’Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried

**LEISURE SERVICES UPDATE**

Director Tammy Miller shared the following information:

- Pirates’ Cove, Rainbow Falls and the Pavilion Aquatics Center outdoor pool are all open for the season.
- Art in the Park was held on June 2. This year there were two new elements added, food trucks and wine tasting. Both received positive feedback.
- This year’s dance recital held on June 8 and June 9 was very successful.
- The Museum has a new mini exhibit called “From Elk to Missiles; The History of Busse Woods”. This exhibit, created by Michael Stachnik, features historical highlights from how the area was created by fire ecology, how the elk herd was established and how the Cold War affected the preserve as a storage area for U.S. missiles. This exhibit will be open through the end of the year.
- Summer camps are in full swing. Theater Camp will perform Aladdin Jr. on July 12 and July 13 at Prairie Lakes.
- The Park District’s first “Movie in the Park” featuring the movie Ralph Breaks the Internet will take place on June 21 at 8:00 p.m. at the fields behind the Pavilion. This event will be moved indoors if it rains.
- Howard Gorecki and the Switch Time Jazz Band will be offering a concert on Sunday, June 23 at 6:00 p.m. at the Gazebo.
- The Fitness Center will be getting new flooring. This project will be taking place from September 9 through September 21. Members will be receiving a letter stating this as well as alternate plans to accommodate as many services the Fitness Center offers during this project. Incentives for the inconvenience to our members will include one free week added on to their memberships, one free yoga pass or one free TRX pass or one free guest pass for every time they use the facility during the renovation and a free t-shirt as well.

**PARKS AND PLANNING UPDATE**

Director Tim White gave the following update:

- Capital Projects - As the new Director of Parks and Planning, he is in the process of getting a status update of all capital projects the District had planned for the year. He will give a report on June 27.

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- Audubon Skate Park - The rough grading is complete. The largest footings have been poured and the forms for the taller wall section has been installed.
- Clearmont Playground - Staff has started the 5-12 year old section of the playground that is located in the northwest corner of Clearmont School. The old equipment was picked up by Kids Around the World who will install the equipment in poverty stricken parts of the world. Installation of the new playground at Clearmont School will be completed by the start of the school year.
- Three areas of sidewalk by Colony Park that had previously been covered by water were repaired by Lorusso Cement Inc. Minor sidewalk repair was also completed at the Chelmsford Property as well.

### **GOLF OPERATIONS UPDATE**

Tom Klaas gave the following update:

- Due to record setting rainfall in the month of May, rounds were flat from last year but June has started off much better.
- Junior Golf starts on Monday. Registration is still open.
- The Nine and Stein event will be held on Friday, July 12 starting off with a 5:00 shotgun.
- The Frank Czarnik annual golf outing is scheduled for Friday, August 9 with a 1:00 shotgun start.
- The Driving Range is operating at full summer hours.
- The Maintenance crew is finally caught up on mowing. They have also fixed a drainage problem on the ninth fairway.

### **BUSINESS SERVICES UPDATE**

Director Brad Sholes gave the following update:

- We still have some open summer positions. Visit our website for more information and to apply.
- Our seasonal PDU trainings are completed and were very successful.
- Phase 2 of the migration to G-Suite, which was user folders, is complete and IT is now starting on phase 3, which is team drives.
- IT and HR have begun a trial testing of Kissflow. This is a workflow approval software for HR requests such as new hire, termination, pay rate changes, etc. In a little over 30 days, we have processed 150 requests.

### **MARKETING & COMMUNICATIONS UPDATE**

Director Kelly Carbon gave the following update:

- If anyone would like more information on the events that Director Miller and Tom Klaas mentioned in their report or for information on other events at the Park District you can refer to our Summer Brochure that was mailed out in May. If you did not receive a brochure, you may pick one up at our facilities.
- We also have 3,200 followers on Facebook where updates are posted on Park District happenings.
- The District also sends out an electronic newsletter twice a month. You can sign up for this through our website

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- The Buzz Newsletter is printed quarterly and is available at the Sheila Ray Adult Center and the Pavilion. This is a great resource to find activities for anyone ages 55 or better.
- A seasonal brochure promoting day trips for adults ages 21+ is available at all of our facilities as well as in the summer brochure.
- Our pocket schedule is available throughout the District and many local businesses. These give people a description of many free summertime activities we offer. A fall pocket schedule is also printed and distributed as well.
- Today marks the first live streaming of our Board Meetings on the Channel 6 Facebook page.

**EXECUTIVE DIRECTOR UPDATE**

Executive Director Ben Curcio gave the following update:

- Cook County Commissioner, Kevin Morrison, is hosting a special event at Busse Woods Grove 25 called Fishing Derby, Food & Family Fun on Saturday, June 15 from 9 a.m. until noon.
- Rotary Fest is also going on this weekend, rain or shine.
- The 4th annual Play, Picnic & Party event with the Village and the Library will be on Sunday, July 14 from noon until 5:00 p.m. This event is also rain or shine.
- Family Fishing Derby Day at Johnson Pond is going to be held on Saturday, July 13 from 9:00 a.m. until noon.

**RESOLUTION 19-04**

Commissioner O’Malley moved to approve Resolution 19-04:

**A RESOLUTION DESIGNATING FREEDOM OF INFORMATION OFFICERS  
OF AND FOR THE ELK GROVE PARK DISTRICT**

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried

**PAYMENT OF BILLS**

Commissioner Souder moved to authorize Director Curcio to make payment of the bills in the amount of \$75.00 for May 21, 2019, \$79,200.17 for May 23, 2019, \$220,520.07 for May 30, 2019 and \$98,062.06 for June 6, 2019.

Commissioner Cooke seconded the motion.

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<b>ELK GROVE PARK DISTRICT</b>					
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON JUNE 13, 2019</b>					
		<u>5/21/2019</u>	<u>5/23/2019</u>	<u>5/30/2019</u>	<u>6/6/2019</u>
SUMMARY BY FUND:					
CORPORATE FUND			\$ 9,927.10	\$ 59,912.97	\$ 22,026.15
AUDIT				\$ 2,000.00	
POLICE			\$ 453.27		\$ 35.99
LIABILITY					
RECREATION FUND			\$ 17,330.67	\$ 76,681.14	\$ 41,907.23
PAVING & LIGHTING FUND			\$ 11.00		
MUSEUM FUND			\$ 27.76	\$ 159.92	\$ 455.30
SPECIAL RECREATION					
ASSOCIATIONS	\$ 75.00	\$ 20,353.34	\$ 11,268.28	\$ 3,109.16	
BOND & INTEREST FUND					
2018 CAPITAL PROJECTS					
2019 CAPITAL PROJECTS			\$ 22,907.00	\$ 58,993.61	
FOX RUN GOLF LINKS FUND			\$ 8,190.03	\$ 11,504.15	\$ 30,528.23
	\$ 75.00	\$ 79,200.17	\$ 220,520.07	\$ 98,062.06	

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

**ADJOURNMENT**

Commissioner Souder moved to adjourn the Regular Meeting of June 13, 2019.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

The Regular Meeting of June 13, 2019 was adjourned at 7:42 p.m.

Respectfully submitted,

Robert Biedke, Secretary