



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on July 11, 2019 in the Administration Building of said Park District. President Walz called the meeting to order at 7:03 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner
William B. O'Malley, Vice President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
Ralph C. Souder, Commissioner

Absent: Robert R. Biedke, Secretary, and Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Tammy Miller, Director of Leisure Services
Brad Sholes, Director of Business Services
Tim White, Director of Parks & Planning
Kelly Carbon, Director of Marketing & Communications
Tom Klaas, Manager, Fox Run Golf Links

Guests: Colleen Mahanna, Sheila Ray Adult Center Coordinator
Barbara and Al Brenke, Sheila Ray Adult Center Advisory Board Member

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the June 27, 2019 Committee of the Whole Meeting, and the June 27, 2019 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

CORRESPONDENCE

Commissioner O'Malley stated he received information regarding a Thorguard issue and he will be informing the resident of the results.

Commissioner Cooke announced there will be a public meeting at 6:00 p.m. on July 18 at the Al Hattendorf Center in room #1 to discuss possible park improvements behind the Sheila Ray Adult Center.

RECOGNITION OF SPECIAL GUESTS

President Walz introduced Colleen Mahanna and Barbara Brenke from the Sheila Ray Adult Center. Colleen nominated Barbara, who is the Advisory Board President, for the 2019 Age Operations Volunteer Recognition Award and she was selected as a winner. Barbara received her award at a luncheon that was held on June 13. Barbara stated she really appreciated the nomination. She loves the Center along with the members and staff. President Walz added the award was well deserved.

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*President Walz announced that agenda item 6a: Acceptance of proposal from WT Group Engineering was tabled.

**APPROVAL OF CHANGE ORDER #1
FROM E. HOFFMAN, INC.**

Commissioner Cooke moved that the President find that Change Order #1 from E. Hoffman for a total of \$12,900.00 is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver such change order.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

**APPROVAL OF CHANGE ORDERS #3 AND #4
FROM SCHAEFGES BROTHERS, INC.**

Commissioner Souder moved that the President find that Change Orders #3 in the amount of \$6,414.13 and #4 in the amount of \$4,088.00 for a total of \$10,502.00 is in the best interest of the Park District and otherwise authorized by law and that the President be directed to make such a determination in writing; and further authorized that upon being provided with said written determination from the President, the Executive Director be and hereby is authorized and directed to execute and deliver such change orders.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

Commissioner O'Malley stated the District should be doing their own stump grinding, or ask the Village if they could do it to save money.

Commissioner Cooke questioned why the change in elevation. Director White responded it was an MWRD requirement that was not a part of the original design.

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Commissioner Cooke asked for a completion date. Director White stated he could not give a completion date but could have status updates put on our website.

Commissioner O’Malley wanted to know why we are approving payment for change orders for work that was already completed in 2018. Director Curcio responded Schaeffges just submitted them now. Commissioner O’Malley does not want this process to be backwards again. Director Curcio agreed stating he put it on the agenda to be transparent.

**ACCEPTANCE OF BID FROM DIRECT FITNESS SOLUTIONS
FOR THE FITNESS CENTER FLOORING PROJECT**

Commissioner Souder moved to accept the bid from Direct Fitness Solutions (DFS), of Mundelein, IL for the 2019 Capital Project-Fitness Center Flooring Project in the amount of \$143,168.00.

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O’Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried.

LEISURE SERVICES UPDATE

Director Tammy Miller stated our hearts go out to the Scott Nelson family. A memorial service was held at the Pavilion last Sunday. It was well attended by members of the community.

She then gave the following update:

- With the weather cooperating in July so far, swimmers are enjoying Rainbow Falls and Pavilion Aquatic Center. Pirates’ Cove and the camps are also doing well.
- There were 71 participants at our first Lazy River 5k that was held on June 30.
- There was also a good turnout for Night Slides at Rainbow Falls on Friday, June 26.
- Pavilion Aquatics Center will be hosting a Dive in Movie on Friday, July 26. Folks can float on an inner tube while watching Moana.
- Summer Blast at Rainbow Falls will take place on July 12 from 8:15-10:15 pm. This is a free event.
- Theater Camp’s production of Aladdin Jr will be held at Prairie Lakes Theater on Friday, July 12 and Saturday, July 13.
- Youth Football has equipment pick up for tackle football players this Saturday, July 13 from 9:00am-noon at Dick’s Sporting Goods in Schaumburg.
- Family Fishing Day is also on Saturday, July 13 from 9:00am-noon at Johnson Park.
- Play Picnic & Party is this Sunday from noon until 5:00pm
- Chris Fearing, Jumps n Jiggles Manager, received a card from Yelp stating we have earned great reviews and ratings in the last year and were given the 2019 “People Love Us on Yelp” sticker.

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- Brad Wessel was recently hired as the new Athletics Coordinator. He will begin working on Monday, July 15. Brad will work with the Football Advisory Board, the Soccer Board, the Inline Advisory Board as well as other internal athletics programs.
- Thank you to Jeff Collier and Brian O'Malley for helping the athletics leagues during the spring season while down an employee and to Joe Brown and the Parks Dept for making sure the fields are ready.

PARKS AND PLANNING UPDATE

Director Tim White gave the following update:

- Parks and Facilities staff have been doing a lot of set up and take-downs for various special events this month.
- Clearmont Playground replacement is on schedule. Recently Joe Palmisano and Efrain Herrera completed a playground national installer course and picked up some tips to add to their years of experience of installing playgrounds.
- The Hampshire Park sewer work will begin at the end of the month. The work is being done by Ed Hoffman who is also doing some curb work at Clearmont Park.
- John Walters has been doing a great job keeping up with flooring repairs at the Pavilion Aquatics Center.
- The Pavilion Aquatics Center is scheduled to be shut down from August 24 until September 8 for the annual maintenance.
- Thank you to the Facilities Crew that have been putting in extra time and effort on the air conditioning units at the Pavilion.
- Although not all the work being done at the outdoor skate park is visible from the fence, there is a lot of progress being made and we are still passing Village inspections. A completion date is not available yet. Progress updates will be posted on social media and possibly on our website as well.
- Thank you to Joe Brown for the great job preparing for all the travel baseball tournaments that have been going on. Our parks are getting a lot of positive exposure from all the teams visiting for the tournaments.
- The Horticulture Crew has been working to clean up from the recent storm damage. Theresa is doing a great job being proactive by pruning trees.
- The District is going to be applying for a state funded grant to do some site improvements on the 1 ¼ acres behind the Al Hattendorf Center. A public meeting will be held on July 18 at 6:00 pm at the Hattendorf Center in Room 1 to describe the details and get community input on this project.

GOLF OPERATIONS UPDATE

Tom Klaas gave the following update:

- This is peak season at the golf course. June started out rough due to weather but ended good at 5% over the ten year average for greens fee revenue.
- Since June 24, we have only had .55 inches of rain so the grounds are getting dry. The irrigation system is now in swing.
- Upcoming events include:
 - The Dom-Tar outing on Friday, July 26 starting with a 1:00pm shotgun. This event raises money for homeless veterans.

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- The Frank Czarnik Memorial Golf Outing is scheduled for August 9. This event raises money for scholarships for students in the community.
- The Illinois Junior Golf Association (IJGA) Tournament that we host will take place on Monday, August 5.
- The second session of the Junior Golf classes is taking place right now and going well.
- Normal operations are taking place on the maintenance end with no internal projects scheduled until the fall when things slow down.
- We are looking to fill a few open maintenance staff positions. No experience necessary.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- We still have some open summer positions and fall positions are starting to be posted as well. Please visit our website for more information and to apply.
- IT has been doing prep work at Audubon on our guest wifi for when the new outdoor skate park is completed.
- IT also performed a trial run of a mobile check in tablet at Rainbow Falls. It was well received by pass holders. We are looking at expanding that to Pirates' Cove and potentially for some other uses.

MARKETING & COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following update:

- One of our biggest events takes place this weekend which is the Play Picnic & Party. Stop by our booth to pick up a handout listing all the activities going on as well as the different booths you can visit. There will also be several giveaways.
- On July 18, you can see a sneak preview of our fall brochure and dance handbook on the Elk Grove Park District website. These brochures will be delivered August 5. Resident Registration begins August 7.
- The inaugural Duck Race at Rainbow Falls will take place on Sunday, August 4. We are happy to announce that Chicago Hyatt donated a two-night stay as the grand prize for the fastest duck. You can purchase tickets for the race at the Play Picnic & Party. Tickets are \$5.00. The proceeds go to the Parks Foundation.
- Pavilion Office Manager, Deb D'onofrio is retiring at the end of summer. Yesterday we posted an opening for a full time Customer Service Manager position to oversee operations both the Pavilion and Al Hattendorf. This is posted on the District's website

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio gave the following update:

- Hampshire Park storm sewer improvements will begin the end of July.
- The west football tower improvements at Community Athletics Center will begin early August. Colors need to be discussed with the Board.
- Jensen South storm sewer improvements is in the designing/permitting phase. We hope to go out to bid in the fall.
- Thank you to all the staff for their hard work and dedication to keep our patrons safe and having fun.

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Commissioner O’Malley asked if any kind of committee has been formed to brainstorm how to fill in the vacant space of Midwest Therapy. Director Curcio replied Director Miller, A.J. Collier, Rachel Tandy are leading this and once they have their notes and ideas together they will meet with Director Curcio.

PAYMENT OF BILLS

Commissioner O’Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$147,839.04 for June 27, 2019 and \$59,717.78 for July 5, 2019.

Commissioner Souder seconded the motion.

Elk Grove Park District						
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON JULY 11, 2019						
		<u>06/27/19</u>	<u>7/5/2019</u>			
SUMMARY BY FUND:						
CORPORATE FUND		\$ 68,305.18	\$ 10,428.86			
AUDIT						
POLICE			\$ 495.60			
LIABILITY						
RECREATION FUND		\$ 53,114.60	\$ 31,419.49			
PAVING & LIGHTING FUND						
MUSEUM FUND			\$ 310.81			
SPECIAL RECREATION						
ASSOCIATIONS		\$ 11,105.79	\$ 3,711.60			
BOND & INTEREST FUND						
2018 CAPITAL PROJECTS						
2019 CAPITAL PROJECTS		\$ 2,316.25	\$ 4,337.70			
FOX RUN GOLF LINKS FUND		\$ 12,997.22	\$ 9,013.72			
		<u>\$ 147,839.04</u>	<u>\$ 59,717.78</u>			

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Cooke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

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ADJOURNMENT

Commissioner Souder moved to adjourn the Regular Meeting of July 11, 2019.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

The Regular Meeting of July 11, 2019 was adjourned at 7:41 p.m.

Respectfully submitted,

Robert Biedke, Secretary