



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on September 14, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:07 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
William B. O'Malley, Treasurer, and Commissioner
Thomas E. Cooke, Commissioner

Absent: Robert R. Biedke, Secretary, and Commissioner

Administrative Staff:

Tom Busby, Executive Director
Rhonda Brewer, Director of Business Services
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Tom Klaas, Manager, Fox Run Golf Links

Visitors:

Jimmy Kavanaugh, Athletics Coordinator
Alex and Lana Ilyukhin, Residents
Annette Capuani
Michelle Nichols

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the August 24, 2017 Committee of the Whole Meeting and the August 24, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner O'Malley moved to approve the minutes of the August 24, 2017 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

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PUBLIC COMMUNICATION

President Ralph Souder announced there were guests in the audience and asked if any of them would like to address the Board. Alex and Svetlana Ilyukhin stepped up to the microphone to discuss a letter they received from the Park District regarding their trampoline that is on park district property. Mrs. Ilyukhin stated their small yard is on a hill so they have nowhere to put the trampoline on their own property. She said this trampoline is used not only by their children, but also by other children in the neighborhood. Mr. Ilyukhin added that both he and his wife work from home so the trampoline is supervised, and they maintain the area around the trampoline. President Souder stated that having their trampoline on the District's property becomes a liability and allowing it will open it up for other residents wanting to do the same. Commissioner O'Malley would like Director Busby to find out if it would be allowed to let them move the trampoline on to their own property when not in use. Director Busby replied he would check with PDRMA but instructed Mr. and Mrs. Ilyukin to keep the trampoline on their property in the meantime.

SPECIAL GUESTS

Jimmy Kavanaugh, Athletics Coordinator, gave the following update:

- The Athletic Association's fall season is underway. Inline numbers are down this year, especially in the younger age group. The league has been reformatted to provide the best experience possible.
- Basketball registration is open until Saturday, September 23. Games begin the first week of December.
- The Conant High School sophomore basketball coach will run a free coach's clinic on October 24, from 7:00-9:00 p.m.
- A youth basketball skills clinic will be offered on October 15, October 22 and October 29 for kids in grades fourth through sixth. The cost is \$50.
- Winter indoor soccer registration will begin soon. The season runs from January through March.

President Souder asked Jimmy if there has been any discussion on offering flag football to the older levels. Jimmy responded there has not but if we did offer it, we would not want to compete with tackle football so we may want to offer it in a different season. Commissioner O'Malley added that other towns have gone to flag football for the older levels.

Director Tammy Miller explained that Brian O'Malley could not attend the meeting tonight because he had to cover at the field due to being short staffed.

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**APPROVAL OF PAYMENT APPLICATIONS FROM
CARROLL SEATING COMPANY, INC**

Commissioner Cooke moved to approve two Payment Applications from Carroll Seating Company, Inc. for the 2017 Capital Project-The Pavilion Fitness Men’s and Women’s Locker Replacement for the total amount of \$125,375.40.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O’Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion Carried.

**APPROVAL OF PAYMENT APPLICATION
FROM NEW LOOK CONCRETE, INC.**

Commissioner Walz moved to approve Payment Application from New Look Concrete, Inc. for the 2017 Capital Project-Pavilion Aquatics Flooring Replacement in the amount of \$148,907.50.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion Carried.

Director Tammy Miller stated the feedback has been extremely positive from patrons. Director Busby added that the company is going to replace a few of the tiles due to imperfections.

**AUTHORIZE AN OFFER TO PURCHASE EITHER OF
TWO SEPARATE PARCELS OF LAND
LOCATED AT 711 CHELMSFORD LANE**

Commissioner Cooke moved to authorize an offer to purchase either of two separate parcels of land located at 711 Chelmsford Lane in Elk Grove Village, one for \$900,000 or the other for \$2,000,000, and for the President to execute such offer in substantially the form of Real Estate Sale Contract reviewed by the Park Board and to deliver such offer to the Village.

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Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner O’Malley	X		
President Souder	X		

Motion Carried.

President Souder stated this refers to land that will become available due to a reorganization of the Elk Grove Township. Currently, the Park District has a soccer field and two playgrounds in that area. The District would like to keep both of those parcels and potentially own the building as well.

LEISURE SERVICES UPDATE

Director Tammy Miller gave the following report:

- Colleen Mahanna, our new Adult Coordinator has started and is already making a positive impression with the seniors. Her position does not include the Hattendorf building or Audubon Skate Park. Colleen will be attending a Board Meeting in October.
- Fall dance classes have started with 289 students. Dance has two new staff members: Olivia Jones is the new dance assistant, who also will be teaching classes, and Ashley Valencia will be teaching classes two nights a week.
- Both Summer Art Camp and Theatre Camp had a successful summer. Summer Art Camp had a record number of 160 participants and Theatre Camp put on two full-scale productions each in just four weeks.
- Pioneer Day is Sunday, September 17, from noon – 5:00 p.m.
- Halloween Fest will be October 27 at the Pavilion. Get your tickets early for this popular event.
- Members of the Fitness Center have learned how to use the new locks, and we have received positive feedback regarding the new lockers.
- Kids’ Club began August 16. So far, registration is looking great with increased numbers, especially at Salt Creek.
- Brian O’Malley led a successful skate camp this summer. There were more than 90 participants. All seven sessions ran with multiple sessions reaching full capacity.
- Pirates’ Cove did very well with attendance this year. There were 17,783 general admissions visitors made up of 2,346 residents and 15,437 non-residents. This number was 1,930 more children than 2016. Merchandise sales were also great this summer.
- Carousel parties continue to book out one year in advance, especially for the weekends.
- Pavilion Aquatics Center reopened on September 9 with new flooring.
- The Stingrays Swim Team begins on Monday, September 18. Seventy-five participants have already registered.
- Rainbow Falls had a very successful summer. They had three unannounced audits by Ellis and Associates and scored “Exceeds” on all three of them.

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- We are continually recruiting lifeguards. The next lifeguard training class will be held the last week of September.
- There are three great wedding packages booked at Garden Terrace on three consecutive weekends next April along with other wedding packages scattered throughout the year.
- ACES (After School Care for Elk Grove Students in Dist. 54) has increased this year compared to last year.
- Preschool classes start this week. Our current number of students is 192 compared to 176 from last year. There are still ten openings available as of yesterday afternoon.

PARKS AND PLANNING UPDATE

Director Ben Curcio gave the following report:

- Director Curcio thanked his staff for getting Pirates' Cove and Rainbow Falls ready and maintaining both parks during the season.
- This is the fourth and final year of the EAB tree replacement.
- The new Salt Creek playground opened up the Friday before Labor Day. The net climbing is a big hit.
- The Bocce Ball courts project is completed. The seniors are very pleased with it.
- The PAC new Life floor has been completed. The plan is to carry this flooring through to the locker rooms next year.

GOLF OPERATIONS UPDATE

Tom Klaas gave the following report:

- The weather has been perfect for golfing. Jeremy gauged that there was 1.42" of rain in the past 50 days.
- Upcoming events include the Club Championship on September 16-17, 3-Club on October 15, Pig Roast on October 29 during the Bears vs Saints game, and the Turkey Shoot on November 11.
- Bags leagues start on Wednesday, October 25 at 6:30 p.m. This league will run until just before Christmas.
- Grounds crew will be working on replacing bunker liners in sand traps on hole 17. The drainage project on hole 13 will be done in-house.
- A new tee box will be built on hole 17. This is a two-day project.
- Video gaming continues to do well. It has surpassed revenue for all of last year with the last check received.
- The Frank Czarnik golf outing will be on Saturday, September 30. The money raised from this outing provides \$1,000 scholarships for high school seniors that will be attending college.

BUSINESS SERVICES UPDATE

Director Rhonda Brewer gave the following report:

- IT had a successful rollout of iPads to the preschool teachers. These iPads will help with communication with parents and curriculum.
- The first draft figures for the budget were due yesterday. Over the next few weeks, we will be meeting with staff to review before presenting to the Board. The Board budget meeting will be on Saturday, December 2.

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- HR is busy off boarding seasonal employees. There are many open positions, and we are always looking for lifeguards.
- Last Friday, the governor signed a bill amending the Park District Code to require volunteers who are under direct supervision of park district staff to sign a statement certifying that they have not been convicted of a sex offense. We will be adding this verbiage to some of our volunteer forms.

EXECUTIVE DIRECTOR UPDATE

Executive Director Tom Busby gave the following updates:

- Director Busby spoke to the Archdiocese this morning regarding the tentative agreement with Queen of the Rosary. They informed him that they are waiting for an answer from the Village on water retention.
- The full-time employee manual has been updated and sent to our attorney for review. Director Busby is hopeful that we will have a copy for the board in October to recap the changes made. This new manual is to be effective for the start of 2018.

PAYMENT OF BILLS

Commissioner Walz moved to authorize Director Busby to make payment of the bills in the amount of \$90,859.86 for August 24, 2017, \$273,925.21 for August 31, 2017 and \$131,085.65 for September 7, 2017.

Commissioner Cooke seconded the motion.

Elk Grove Park District			
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON SEPTEMBER 14, 2017			
<u>SUMMARY BY FUND:</u>	<u>8/24/2017</u>	<u>8/31/2017</u>	<u>9/7/2017</u>
CORPORATE FUND	51,632.24	169,303.51	19,575.38
AUDIT			
POLICE	453.27		35.99
LIABILITY			
RECREATION FUND	13,545.58	44,490.25	52,416.20
PAVING & LIGHTING FUND	15,115.90		
MUSEUM FUND	78.24		2,605.79
SPECIAL RECREATION			
ASSOCIATIONS	2,829.53	4,917.68	6,914.76
BOND & INTEREST FUND			
2016 CAPITAL PROJECTS			688.01
2017 CAPITAL PROJECTS	1,807.00	33,588.60	40,626.22
FOX RUN GOLF LINKS FUND	5,398.10	21,625.17	8,223.30
	\$90,859.86	\$273,925.21	\$131,085.65

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion Carried.

ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting of September 14, 2017.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

The Regular Meeting of September 14, 2017 was adjourned at 8:05 p.m.

Respectfully submitted,

Robert Biedke, Secretary