



## MINUTES OF THE REGULAR PUBLIC MEETING

A regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on September 27, 2018 in the Administration Building of said Park District. President Walz called the meeting to order at 7:06 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner  
William B. O'Malley, Vice President, and Commissioner  
Robert R. Biedke, Secretary, and Commissioner  
Thomas E. Cooke, Treasurer, and Commissioner  
Ralph C. Souder, Commissioner

**Administrative Staff:**

Tom Busby, Executive Director  
Rhonda Brewer, Director of Business Services  
Jeff Collier, Superintendent of Recreation

**Absent:** Ben Curcio, Director of Parks and Planning  
Tammy Miller, Director of Leisure Services

### APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the September 13, 2018 Committee of the Whole Meeting and the September 13, 2018 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Biedke moved to approve the minutes of the September 27, 2018 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried

**MINUTES SEPTEMBER 27, 2018**

**APPROVAL OF PAY REQUEST  
FROM TRANE U.S., INC.**

Commissioner O'Malley moved to approve payment application #3 from Trane U.S., Inc. for the 2018 Capital Project-Pavilion Boiler 3 and 4 Replacement Project in the amount of \$55,233.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried

**CAPITAL PROJECTS**

Commissioner O'Malley stated the committee met recently and discussed projects that were not completed in 2018 that would be rolled over to 2019. The discussion will continue when Director Curcio comes back.

**FINANCE COMMITTEE**

Commissioner Souder gave the following report:

- In the Corporate Fund, all expense categories are under budget and net revenue is greater than budget by about \$730,000.
- In the Recreation Fund, all expense categories are under budget. Fees and admissions were \$640,000 greater than budget while program fees were a little down trailing budget by about \$60,000. Early Childhood, Dance, Aquatics, Adults and Fitness programs have all outperformed budget revenue.
- In the Golf Fund, August had 5,452 rounds compared to 5,840 in 2017. All expense categories are at or under budget for the year with the exception of Benefits and Miscellaneous, which were slightly higher.

**COMMITTEE OF THE WHOLE**

President Walz stated the October 13 meeting entailed further discussion on the golf course maintenance facility. Further plans are going to be drawn up based on suggestions made and will include boring samples on the current site.

## **MINUTES SEPTEMBER 27, 2018**

At tonight's meeting, the following topics were discussed:

- A potential usage agreement with the Arlington Heights Park District for pool use while they renovate their pool
- Audubon Skate Park and if BMX bikes will be allowed. After staff did some research of surrounding skate parks, it was decided that BMX bikes would be allowed. This decision will be reevaluated if conflict arises since the original intention of this new skate park was for skateboard use.
- The District is working on programming being allowed in Mead Jr High.

### **ATHLETIC COMMITTEE**

Commissioner Souder shared that a Special Public Meeting has been scheduled for Thursday, October 4, 2018 at 6:30 p.m. and stressed that all Athletic Associations need to be represented at this meeting to discuss an issue we are having with our insurance. An email will be sent out to each association informing them of this important meeting.

### **GOLF COURSE COMMITTEE**

Commissioner Cooke stated with the weather continuing to be nice, and the aerating not being done until October 9 and 10, there is still opportunity for some great golf conditions. The Pig Roast will take place on October 14 at 12:00 noon during the Bears vs Miami game. Food will be served at halftime. For people interested in golfing beforehand, there will be an 8:00 a.m. shotgun. This event sells out so contact the Pro Shop to reserve your spot. The 3 Club Challenge will be Sunday, October 20 at noon. Registration is taking place now at the Pro Shop. The next Golf Committee meeting is Thursday, October 12 at 5:30 p.m. The main topic of discussion will be the golf cart fleet for 2019.

### **YOUTH COMMITTEE**

Commissioner Biedke shared the second annual Teen Bonfire will be on October 20, from 8:00-10:00 p.m. at Lions Park. A DJ will be there and concessions will be available. Members of the Youth Committee and the Park District will chaperone this free event. The Fire Department will also be there.

### **ADULT CENTER COMMITTEE**

Commissioner Cooke stated the Rummage Sale is going on today and tomorrow from 9:00 a.m. until 2:00 p.m. Dancing with the Band is on October 4. The cost is \$5.00 for residents and \$7.00 for non-residents. The Wii Bowling Tournament will take place on October 24. The registration deadline for this tournament is October 17.

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Commissioner O'Malley shared he attended a session at Nationals on bullying in adult centers. Statistics say that one out of three members are bullies and their actions will prevent nine or ten others from wanted to attend the Center. He stressed that bullies will not be tolerated at the Sheila Ray Adult Center.

**PAYMENT OF BILLS**

Commissioner Souder moved to authorize Director Busby to make payment of the bills in the amount of \$155,171.78 for September 11, 2018, \$156,853.13 for September 13, 2018, \$3,250.00 for September 19, 2018 and \$238,292.12 for September 20, 2018.

Commissioner Biedke seconded the motion.

<b>ELK GROVE PARK DISTRICT</b>				
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON SEPTEMBER 27, 2018</b>				
<b><u>SUMMARY BY FUND:</u></b>	<b><u>9/11/2018</u></b>	<b><u>9/13/2018</u></b>	<b><u>9/19/2018</u></b>	<b><u>9/20/2018</u></b>
CORPORATE FUND	\$ 51,382.26	\$ 11,966.29		\$156,249.52
AUDIT				
POLICE	\$ 1,475.00	\$ 35.99		
LIABILITY				
RECREATION FUND	\$ 56,264.34	\$ 23,496.40		\$ 7,212.41
PAVING & LIGHTING FUND				\$ 27,780.00
MUSEUM FUND	\$ 596.14	\$ 1,578.00		\$ 489.12
SPECIAL RECREATION	\$ 971.18	\$ 39,725.30		\$ 7,225.00
ASSOCIATIONS	\$ 6,597.40	\$ 14,024.61	\$ 3,250.00	\$ 3,073.75
BOND & INTEREST FUND				
2017 CAPITAL PROJECTS		\$ 51,076.00		
2018 CAPITAL PROJECTS	\$ 14,379.88	\$ 12,550.00		\$ 33,312.10
FOX RUN GOLF LINKS FUND	\$ 23,505.58	\$ 2,400.54		\$ 2,950.22
	\$ 155,171.78	\$156,853.13	\$3,250.00	\$238,292.12

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		
Motion Carried			

**ADJOURNMENT TO CLOSED SESSION**

Commissioner O'Malley moved to adjourn to Closed Session for the purpose of discussing the purchase or lease of real estate for the use of the public body per 2(c)(5).

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Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion Carried

**RECONVENE TO OPEN SESSION**

After discussion regarding Real Estate, Commissioner Souder moved to reconvene the meeting to Open Session at 7:57 p.m.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried

The President then re-convened the regular meeting.

**NEW BUSINESS**

Commissioner Cooke asked what the District succession plan is due to the number of staff leaving. Director Busby stated he developed a succession plan for the four director positions. Director Busby reviewed the plan for each of the positions. Commissioner Cooke asked about the full-time hiring process and if Director Busby approved the new hires. Director Busby stated he signs off on each full-time employee.

Commissioner O'Malley asked four questions on previous invoices. He also inquired if we bid out jobs. Director Busby stated on invoices over \$5,000 we usually received three or more quotes.

**ADJOURNMENT**

Commissioner Souder moved to adjourn the Regular Meeting of September 27, 2018.

Commissioner Cooke seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried

The Regular Meeting of September 27, 2018 was adjourned at 8:37 p.m.

Respectfully submitted

Robert Biedke, Secretary