



## MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on October 12, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:02 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner  
William B. O'Malley, Treasurer, and Commissioner  
Robert R. Biedke, Secretary, and Commissioner  
Thomas E. Cooke, Commissioner

Absent: John R. Walz, Vice President, and Commissioner

### Administrative Staff:

Tom Busby, Executive Director  
Ben Curcio, Director of Parks and Planning  
Tammy Miller, Director of Leisure Services  
Tom Klaas, Manager, Fox Run Golf Links  
Brad Sholes, Finance Manager

Absent: Rhonda Brewer, Director of Business Services

### Special Guests:

Lisa Sibik, Pirates' Cove and Rentals Manager  
Colleen Mahanna, Adult Center Coordinator, and Family  
Jeff Collier, Superintendent of Recreation

## APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the September 28, 2017 Committee of the Whole Meeting and the September 28, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Biedke moved to approve the minutes of the September 28, 2017 Closed Session Meeting.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

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### PUBLIC COMMUNICATION

President Souder shared that the Elk Grove Eagles cheer teams did very well at the Lemont Cheer Competition last Saturday. The 3<sup>rd</sup> grade team took first place, the 4<sup>th</sup> grade team took third place, the 5<sup>th</sup> & 6<sup>th</sup> grade team took first place and varsity took second. Their next competition will be on October 22 at Pheasant Run. The Cheer Showcase will take place on November 12 at Elk Grove High School.

### SPECIAL GUESTS

Lisa Sibik, Pirates' Cove and Rentals Manager, stated that Pirates' Cove had an awesome summer. The numbers were great for general admission and camp groups. Although birthday parties were a little low, merchandise sales did fabulous. The final rental of the season was a two-day rental for a canine dog organization. The Parks Department is working on winterizing the park for the season. Pirates' Cove will be accepting applications for the 2018 season in early January with interviews taking place until March. Lisa anticipates hiring approximately 20 new staff members. Prairie Lakes School is renting out gym space one day a week during the school year. Carousel parties continue to book out one year in advance, especially for weekend dates.

Colleen Mahanna has been in her new position as the Adult Center Coordinator for approximately one month but she already has several goals set. She would like to increase the Adult Center enrollment with more people from the community and surrounding areas as well as increase usage at the Center by adding new activities and programs. A new member's coffee was recently held for the fifty new members that have joined the Adult Center since March 2017. Colleen also plans to develop a mentor program for new volunteers. Some upcoming events at the Adult Center include a Halloween Luncheon on October 18, and a 90+ Birthday Celebration for the twenty-four members that are ages 90 and older on October 27. The Ambassador Concert will be on November 7.

Commissioner O'Malley stated that losing her part-time staff just prior to her starting gives her the opportunity to be involved in the decision making for their replacements. Director Miller responded that as Colleen is learning her role she might not need two part-time staff.

### LEISURE SERVICES UPDATE

Director Tammy Miller gave the following report:

- We are still in the process of collecting Athletic Association budgets. Most of them have been submitted, but there are still a few that we need to get.
- Upcoming events include:
  - Wedding Garage Sale – Thursday, October 19, 6:00-9:00 p.m. at Garden Terrace. This is for vendors and people with decorations to sell.
  - H2Oooo – Friday, October 20, 6:30-8:30 p.m. at Pavilion Aquatics Center.
  - Teen Bonfire – Saturday, October 21, 8:00-10:00 p.m. at Lions Park.
  - Halloween Fest – Friday, October 27, 5:00-7:30 p.m. at Pavilion. This popular event sells out at 1,200 people.

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- Doggy Trick or Treat – Saturday, October 28, 10:00-11:00 p.m. at Hattendorf.
- Native American Day – Saturday, November 4, 1:00-4:00 p.m. at Museum.
- Ambassador Concert – Tuesday, November 7, 6:30 p.m.

## **PARKS AND PLANNING UPDATE**

Director Ben Curcio gave the following report:

- The outdoor pools have been winterized and are closed for the season.
- Winter PDU will be Tuesday, November 14. This training is where the Parks staff participates in a full day of training on equipment, plowing and review expectations and safety processes.
- Holiday lighting will be going up towards the end of October.

Commissioner O'Malley stated the while at NRPA Conference, he saw many new and exciting playground features that he would like to see in some of our parks. He thinks by increasing our playground budgets by \$15,000-\$20,000 we could make our already "A" quality playgrounds into "A+" playgrounds. He stated that our playgrounds are constructed to last 18-20 years so we should invest more money into them. Director Curcio since the District has started using Playtime Grants; we have been able to triple the amount of playground equipment we purchase for our new playgrounds.

## **GOLF OPERATIONS UPDATE**

Tom Klaas gave the following report:

- September was a good month for golf, with the exception of the last few days.
- Upcoming events include:
  - 3 Club Challenge – Saturday, October 21, tee times starting at 11:30 a.m. Registrations are still being taken at the Clubhouse.
  - Pig Roast – Sunday, October 29 at Fox Run. \$18 per person or \$56 per person for 18 holes with cart and pig roast. Pre-registration is required.
  - Fall Bags Leagues starts Wednesday, October 25. Registration can be done through RecTrac.
- Grounds Update:
  - Four bunkers have been completed with liners. They are still planning to do two more this fall.
  - Tee construction on hole #17 is complete. The sod will be laid tomorrow.
  - Aeration is complete on the front nine. The back nine was held off due to forecasted rain but should be finished Monday.

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### **BUSINESS SERVICES UPDATE**

Brad Sholes gave the following report:

- There are several part-time job openings including lifeguards. Please check our website for more information.
- IT rolled out RecTrac facility booking at the Fitness Center. They are now able to make bookings for racquetball, massage and appointments with nutritionist. IT is working with rental departments to finish the roll out of facility bookings for all our applicable facilities and rooms.
- All budget meetings with staff are complete. We are now in the process of working on the final product. After the Capital Committee meeting next week, the proposed capital project list will be sent to the Board for discussion at the next Committee of the Whole Meeting. It was decided that meeting would begin at 5:00 p.m.

### **EXECUTIVE DIRECTOR UPDATE**

Executive Director Tom Busby stated, as in the past, we have to assign a delegate and three alternates for the IAPD/IPRA Annual Conference in January. He asked to Board to let him know if they are planning to attend the conference and if they would be interested in being a delegate.

The Juried Art Show is taking place this weekend at the Elk Grove Library. Commissioner Souder stated he attended last year and there were some very talented artists in our community.

### **OLD BUSINESS**

Commissioner Cooke asked Director Busby for an update on QR. Director Busby replied that he is still waiting to hear from the Archdiocese regarding the tentative agreement.

### **PAYMENT OF BILLS**

Commissioner Cooke moved to authorize Director Busby to make payment of the bills in the amount of \$135,818.59 for September 28, 2017 and \$116,811.97 for October 5, 2017.

Commissioner Biedke seconded the motion.

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<b>Elk Grove Park District</b>		
<b>SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON OCTOBER 12, 2017</b>		
<b>SUMMARY BY FUND:</b>		
	<u>9/28/2017</u>	<u>10/5/2017</u>
CORPORATE FUND	58,089.77	53,098.72
AUDIT		
POLICE		
LIABILITY		
RECREATION FUND	57,901.34	36,973.95
PAVING & LIGHTING FUND	3,150.00	
MUSEUM FUND	379.36	57.63
SPECIAL RECREATION		
ASSOCIATIONS	4,818.43	7,223.00
BOND & INTEREST FUND		
2016 CAPITAL PROJECTS		
2017 CAPITAL PROJECTS		5,400.00
FOX RUN GOLF LINKS FUND	11,479.69	14,058.67
	<b>\$135,818.59</b>	<b>\$116,811.97</b>

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Souder	X		

Motion Carried.

**ADJOURNMENT**

Commissioner Biedke moved to adjourn the Regular Meeting of October 12, 2017.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried.

The Regular Meeting of October 12, 2017 was adjourned at 7:37 p.m.

Respectfully submitted,

Robert Biedke, Secretary