



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on November 9, 2017 in the Administration Building of said Park District. President Souder called the meeting to order at 7:02 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
William B. O'Malley, Treasurer, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
Thomas E. Cooke, Commissioner

Administrative Staff:

Tom Busby, Executive Director
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Tom Klaas, Manager, Fox Run Golf Links
Rhonda Brewer, Director of Business Services

Special Guests:

Jeff and Brandon Snyder
Allison and David Valerio
The Melford Family
Kim Laper, Youth Coordinator
Brian O'Malley, Athletics Coordinator

President Souder began the meeting by stating there are two changes to the agenda. Item #6d has been tabled to give the Board more time to review the changes to the policy manual, and a Closed Session has been added to discuss extending an offer make to the Village for the Chelmsford property.

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the October 26, 2017 Committee of the Whole Meeting and the October 26, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner O'Malley moved to approve the minutes of the October 26, 2017 Closed Session Meeting.

MINUTES – NOVEMBER 9, 2017

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

Commissioner Biedke moved to approve the minutes of the October 30, 2017 Special Public Meeting.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion Carried.

President Souder explained the reason for the Special Meeting was to discuss extending the deadline given on a sales contract with the Village for the Chelmsford property. The original deadline was October 31, 2017. It was decided at this meeting to extend the deadline to January 1, 2018.

SPECIAL GUESTS

President Souder introduced this year's winner of the Halloween House Decorating Contest. The winner are as follows:

- Most Creative – Brandon Snyder
- Most Ghoulish – The Melford Family
- Most Family Friendly – Beth and David Valerio

Kim Laper is the District's Youth Coordinator. She stated this past month there were several events.

- On Saturday, October 21, a Teen Bonfire was held at Lions Park. Nearly 100 teens attended this new event.
- Another new event was a free after school kickball game at Grove Jr. High.

MINUTES – NOVEMBER 9, 2017

- Teen Night will be held this Saturday and Tween Night is next Saturday.
- The Polar Express event is on December 9. All three trains are sold out.
- Kids Club is running will great enrollment.

Brian O’Malley is one of the District’s Athletic Coordinators. His job responsibilities include internal programs and internal leagues. He shared the following information:

- Adult Softball has seen substantial growth with 42 co-ed teams this year. Brian is looking into having a co-ed tournament next spring at CAF.
- The Bag League is in its fourth season with 20 teams.
- There were almost 100 kids enrolled in Skate Camp this summer, which was up from 65 in 2016.
- Tennis was brought in-house this year for the first time in a while.
- Brian is looking to bring in a drone-racing contractor next year for a new program. This type of program is not offered at many other park districts.

President Souder asked Brian if he has gained any other ideas from other park districts or people in the community. Brian responded they tried kickball but that did not get off the ground. Flag football may be a possibility and he is looking into the possibility of a sand volleyball league.

Commissioner Biedke inquired about increasing our gymnastic program. Director Miller responded we only have tumbling equipment now. Increasing our equipment would raise the cost and the liability. Commissioner Biedke asked if gymnastics programs could be set up as a monthly payment similar to the preschool has so parents do not have to pay every five weeks for sessions. Brian stated that could be a possibility for the tumbling team, but the other classes are five-week sessions.

**APPROVAL OF PURCHASE OF PLAY EQUIPMENT
FOR CLEARMONT PLAYGROUND**

Commissioner O’Malley moved to approve the purchase of Gametime composite play structures, swings, and independent play equipment from Cunningham Recreation in the amount of \$59,908.30 through US Communities for purchasing of the Clearmont playground equipment.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion Carried.

MINUTES – NOVEMBER 9, 2017

**APPROVAL OF PAY APPLICATION #11
FROM WIGHT CONSTRUCTION**

Commissioner Biedke moved to approve pay application #11 from Wight Construction for the Community Athletic Fields Project in the amount of \$31,647.65.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

**APPROVAL OF 2018
EMPLOYEE HEALTH INSURANCE**

Commissioner Walz moved to approve the proposed 2018 Employee Health Insurance.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

LEISURE SERVICES UPDATE

Director Tammy Miller gave the following report:

- Halloween Fest sold out at 1,200. The feedback revealed that our community appreciates this event tremendously.
- Doggy Trick or Treat also went well with very well behaved dogs.
- The Ambassadors singing group from the Sheila Ray Adult Center performed in front of their largest crowd yet.
- On Wednesday, November 15, the Adult Center is hosting a free luncheon for the veterans in our community.

MINUTES – NOVEMBER 9, 2017

- Upcoming holiday events:
 - Holiday Bazaar at the Sheila Ray Adult Center on December 1 and 2.
 - Breakfast with Santa at Hattendorf on Saturday, December 2.
 - Santa Storytime on Tuesday, December 5.
 - Holiday Gift Show at the Garden Terrace on Saturday, December 9
 - Polar Express is also on December 9.
 - Snowflake Swim at the Pavilion Aquatics Center on December 16.
 - Family New Year's Eve Party on December 31 from 3:00-6:00 at the Pavilion.

PARKS AND PLANNING UPDATE

Director Ben Curcio gave the following report:

- The lightning prediction system "Thorguard" has been deactivated for the season.
- Staff have winterized all the outdoor facilities and irrigation systems with the exception of CAF.
- Staff have been working on holiday lighting in preparation for the tree lighting ceremony the day after Thanksgiving.
- The Parks Department will be having their annual winter PDU next week. This is a one day training to cover safety for snow removal and snow plowing techniques.
- The ice rinks at Mead and Olmsted will be going up next week. This year, Olmsted will have two rinks, one for skaters and one for ice hockey. Audubon will not have an ice rink this year.

GOLF OPERATIONS UPDATE

Tom Klaas gave the following report:

- Although it has slowed down, the course is still open. It will remain open until there is snow and ice on the ground.
- The Driving Range is closed for the season.
- The last golf event is the Turkey Shoot on November 11. There are 144 people registered for this event.
- The fall bags league runs until December 20. The second session will begin in January.
- Gaming is still strong at the clubhouse. Ten people came in to play today.
- Jeremy's crew will be working for one more week, and then will be off until after the first of the year.
- The outside bathrooms and irrigation systems have been winterized.
- Fall rates are nine holes for \$13 or \$21 if they ride.

MINUTES – NOVEMBER 9, 2017

BUSINESS SERVICES UPDATE

Director Brewer gave the following report:

- The budget is being finalized and the tax levy is coming up.
- The District was able to secure favorable health insurance rates for 2018.
- Director Brewer and Director Busby attended the Legal Symposium today.
- We are always looking for lifeguards and swim instructors.

EXECUTIVE DIRECTOR UPDATE

Executive Director Tom Busby shared the following information:

- The winter brochures are coming out November 20.
- Director Busby along with Directors Miller and Curcio had a phone conference with Stantec regarding the skate park plans. A few adjustments were made. Once we get the plans back, they will go to the Village for approval and out to bid in January.
- We have a tentative agreement with Queen of the Rosary for use of the parking lot but recently Director Busby was informed that the new Father of QR would like to have a conversation with him. He plans to call him next week to schedule a meeting.

ADOPTION OF RESOLUTION 17-03

Commissioner Cooke moved to adopt Resolution 17-03

A RESOLUTION DETERMINING THE AMOUNT OF MONEY
EXCLUSIVE OF LEVIES FOR DEBT SERVICE AND ELECTION COSTS
ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION
PURSUANT TO THE PROPOSED LEVY OF THE
ELK GROVE PARK DISTRICT FOR THE LEVY YEAR 2017

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

MINUTES – NOVEMBER 9, 2017

PAYMENT OF BILLS

Commissioner O'Malley moved to authorize Director Busby to make payment of the bills in the amount of \$160,937.87 for October 26, 2017 and \$71,216.34 for November 2, 2017.

Commissioner Biedke seconded the motion.

Elk Grove Park District		
SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON NOVEMBER 9, 2017		
<u>SUMMARY BY FUND:</u>	<u>10/26/2017</u>	<u>11/2/2017</u>
CORPORATE FUND	71,234.16	12,058.78
AUDIT		
POLICE	489.26	150.00
LIABILITY		
RECREATION FUND	45,898.65	36,011.96
PAVING & LIGHTING FUND		
MUSEUM FUND	36.78	304.91
SPECIAL RECREATION		
ASSOCIATIONS	12,361.45	6,464.73
BOND & INTEREST FUND		
2016 CAPITAL PROJECTS		
2017 CAPITAL PROJECTS	10,438.09	13,706.83
FOX RUN GOLF LINKS FUND	20,479.48	2,519.13
	\$160,937.87	\$71,216.34

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Biedke moved to adjourn to Closed Session for the Purpose of discussing the Purchase of Lease of Real Estate for the use of the Public Body per 2(c)(5).

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

MINUTES – NOVEMBER 9, 2017

Motion carried.

RECONVENE TO OPEN SESSION

After discussion regarding Real Estate, Commissioner O’Malley moved to reconvene the meeting to Open Session at 9:06 p.m.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O’Malley	X		
President Souder	X		

Motion carried

The President then re-convened the regular meeting.

ADJOURNMENT

Commissioner O’Malley moved to adjourn the Regular Meeting of November 9, 2017.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O’Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried

The Regular Meeting of November 9, 2017 was adjourned at 9:07 p.m.

Respectfully submitted,

Robert Biedke, Secretary