



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on December 13, 2018 in the Administration Building of said Park District. President Walz called the meeting to order at 7:09 p.m. and upon the roll being called, President Walz, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

John R. Walz, President, and Commissioner
William B. O'Malley, Vice President, and Commissioner
Thomas E. Cooke, Treasurer, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
Ralph C. Souder, Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Tom Busby, Executive Director
Rhonda Brewer, Director of Business Services
Tammy Miller, Director of Leisure Services
Ben Curcio, Director of Parks and Planning
Tom Klaas, Manager, Fox Run Golf Links

Visitors:

Tim Burns, Elk Grove Resident
Brad Sholes, Director of Business Services
Jeff Collier, Superintendent of Recreation
Nick Moser, Elk Grove Girls Softball

President Walz shared that Jim Heffern and Angie Foster both recently passed away. All Commissioners expressed their condolences to both families.

APPROVAL OF MINUTES

President Walz questioned if there were any additions or corrections to the minutes of the November 8, 2018 Committee of the Whole Meeting, the November 8, 2018 Regular Meeting, and the November 29, 2018 Special Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner O'Malley moved to approve the minutes of the November 8, 2018 Closed Session and the November 29, 2018 Closed Session Meeting.

Commissioner Souder seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

COMMENTS FROM THE AUDIENCE

Tim Burns stepped up to the microphone and thanked the Board and staff for placing the motion to approve the creation of athletic advisory boards on the agenda. He added that he felt conversations regarding this matter have been between the Park District and the leagues with no information being passed on to the consumers. Mr. Burns added that the Letter of Understanding takes away the ability for parents to become part of an athletic board if they are not happy with the way the league is being run, which may affect future generations of kids and parents. Mr. Burns stated with that being said, he now does support what the District is doing. Director Busby responded to Mr. Burns stating that parents in the future can serve on advisory boards through direct election from their peers. Commissioner Souder added that the Board and staff have not hidden anything and they have said in open meetings that we are going to allow these athletic programs to continue to have volunteer boards. The exact process is still to be determined. Director Busby explained that each current association does it differently. Some take it out to the general public, and whoever attends their general meetings can vote on who can serve their board. Other leagues have a nominating committee that nominates people for their board. We are in the process of discussing with all the boards how they want to continue to appoint people for the Park Board to approve. Director Miller added that staff has been working hard on trying to make sure each association operational guidelines are up to date. They have been meeting with each of the advisory groups to get their updated processes. Once done, it will be available on their websites for the public to see.

CORRESPONDANCE

Commissioner Souder read a letter from Helen Leski, presenter of current events at the Sheila Ray Adult Center. Ms. Leski is requesting some or all of the Commissioners give a presentation to the Sheila Ray Adult Center Tuesday, May 28, 2019, on the various positions that each of them have as well as information on different parks in the Village.

APPROVAL OF THE 2019 BUDGET

Commissioner Souder moved to approve the 2019 Budget as presented at the November 29, 2018 Special Meeting along with changes associated with the addition of Queen of the Rosary Overlay Project in the Recreation Fund in the amount of \$125,000.00.

Commissioner Biedke seconded the motion.

Commissioner O'Malley stated why would he approve this if he does not know if we have an agreement with Queen on the Rosary yet. President Walz stated this amount is just a placeholder in case an agreement has been finalized.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

APPROVAL OF THE CREATION OF ADVISORY BOARDS

Commissioner Souder moved that there hereby be created by the Park Board seven (7) separate and distinct advisory bodies to the Park Board, one for each of the sports or activities as were previously run by their former respective affiliate organizations (namely: football, baseball, soccer, in-line hockey, basketball, softball, and travel baseball), which sports or activities shall hereafter be offered and conducted as programs or leagues of Elk Grove Park District generally in accordance with the terms and provisions of the respective “Letters of Understanding” as presented, and in accordance with all applicable provisions of the Illinois Open Meetings Act, such advisory boards to be respectively known as :

1. The Elk Grove Football Advisory Board;
2. The Elk Grove Baseball Advisory Board;
3. The Elk Grove Soccer Advisory Board;
4. The Elk Grove In-line Hockey Advisory Board;
5. The Elk Grove Basketball Advisory Board;
6. The Elk Grove Softball Advisory Board; and
7. The Elk Grove Travel Baseball Advisory Board;

And, it is further moved: That the initial and interim members of each such advisory board shall consist of those individuals willing to serve as such and who last served on the board or governing body of their respective affiliate organization (subject to training by Park District staff, review by the Park Board, and formal appointment to the respective advisory board in the discretion of the Park Board prior to March 31, 2019, if feasible), and that each such advisory board member shall serve at the pleasure of the Board of Commissioners of Elk Grove Park District.

Commissioner Biedke seconded the motion.

Commissioner O'Malley questioned why the Board of Commissioners would have the final say on whether a person can be on the advisory board. He feels if staff felt someone warranted a spot on the advisory board, and that nomination already came from the general public, why should a Commissioner have the authority to reject their nomination if they had animosity towards that person. Commissioner Souder explained this is consistent with the other advisory boards we have within the park district. Director Busby added this was requested by the Commissioners that they have the final approval.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried.

FINANCE COMMITTEE UPDATE

Commissioner Souder gave the following update:

- Corporate Fund – \$28,000 was collected in Property Tax in October and \$68,000 in Replacement Taxes. All expense categories are under budget with the exception of Capitals. The Colony Park project incurred initial expenses before the reimbursement was received. Net revenue year-to-date is \$1,082,000 compared to a budgeted loss of \$309,000. The debt service payment of \$950,000 was budgeted for October, but will not appear until November.
- Recreation Fund – Fees & Admissions year-to-date was \$2,068,000 compared to a budget of \$1,991,000. Program fees are \$1,769,000 compared to a budget of \$1,867,000, but higher than prior year of \$1,753,000. All expense categories are under budget. Program instructor salaries are 19% lower than budget and 3% lower than prior year. Net revenue year-to-date is \$300,000 compared to a budgeted loss of \$682,000.
- Golf Fund – October weather was not conducive for golfing with 1,329 rounds compared to 1,848 in October of 2017. Net revenue for golf year-to-date is \$25,000 compared to a budget of \$157,000. The Driving Range is at \$87,000 compared to a budget of \$109,000. All expense categories are at or under budget with the exception of Benefits and Miscellaneous. Fox Run net revenue is \$112,000 compared to a budget of \$267,000.

COMMITTEE OF THE WHOLE UPDATE

President Walz gave the follow report on the last two Committee of the Whole meetings:

- November 8, 2018 – The Mayor gave a presentation on the 2019 Summer Concert Series line-up. There was also a discussion on health insurance rates for next year, athletics, a golf cart recommendation and the start time for the budget meeting.
- December 13, 2018 – A discussion on the Volunteer Board Manual took up the entire meeting

ATHLETIC COMMITTEE UPDATE

Commissioner Souder gave the following update:

- Discussion took place in the Committee of the Whole meeting tonight regarding the proposal for the athletic advisory board manual. Some changes are being made due to the athletic associations becoming programs. A great deal of time was spent on Section 9: Registration, so they were not able to get through the entire manual before the meeting ended. Discussion will continue at a future meeting.

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- Some of the main points that are under discussion still are the 20% non-resident fee. It was consented that the fee would remain with the program now instead of going into the corporate fund but the \$5 participate fee will continue to go into the corporate fund to offset maintenance costs and will be extended to all programs. Registration reimbursement or waived fees for board members, coaches, trainers, assistant coaches, etc. is still being discussed but the consensus of the Board tonight was to not allow free registration for these people with the exception of the two programs that are currently in their season. Director Souder stated he plans to have a meeting sometime in January with all the athletic programs and staff. Commissioner Cooke added that this manual is a working document with potential changes being made along the way.

GOLF COMMITTEE UPDATE

Commissioner Cooke gave the following report:

- The golf course will be open this weekend due to the warmer weather predicted.
- Permanent tee time reservations are taking place now. There are still some prime slots open.
- The winter bags league will start up on January 9. Registration is taking place now.
- We are continuing to work with Williams Architect for plans on the Maintenance Facility. He will have something to present in January.

YOUTH COMMITTEE UPDATE

Commissioner Biedke stated 2018 was a successful year.

- Youth scholarships funds were increased to award two \$1,000 scholarships this year. These scholarships are funded by the Parks Foundation.
- There were many successful Teen and Tween events as well.
- The Youth Committee will continue to meet over the winter to plan events for 2019.

ADULT CENTER COMMITTEE UPDATE

Commissioner Cooke gave the following update:

- Colleen is working on a survey for new programming at the Adult Center.
- The Holiday Bazaar did very well earning \$3,100 in revenue.
- The gift shop run by Joanne Nardiello had another success year.
- In 2019, monthly luncheons will continue, six entertainers have been budgeted for and they are looking to adding lunch learns on various topics.
- The new Board will be sworn-in in February.

FOUNDATION UPDATE

Commissioner Cooke reported the Foundation is coordinating with staff and lifeguards for a Duck Race Fundraiser on Sunday, August 4 at Rainbow Falls. The cost is \$5 per duck. There will be great raffle prizes so save the date.

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LEISURE SERVICES UPDATE

Director Miller shared the following information:

- The annual New Year's Eve party will take place on December 31 from 3:00-6:00pm. This is a ticketed event. Check our website and brochure for more information,
- Director Miller, AJ, Collier and Jeff Collier met with staff at the Elk Grove Library today. It was a great brainstorming session on how they can collaborate in the future.

PARKS AND PLANNING UPDATE

Director Curcio shared the following information:

- The ice rinks are up and filled with water waiting for them to freeze. There are two rinks at Olmsted and one rink at Mead Jr. High. Typically, we need about one week of temperatures below twenty degrees. Director Curcio asked everyone to please stay off the rinks until frozen.
- The Colony Park Board Walk project is complete and the path is open to the public.

GOLF UPDATE

Tom Klaas shared the following information:

- The course will be open this weekend but he is not going to predict any further than that so your best bet is to call ahead to see if the course is open any days after that,

BUSINESS SERVICES UPDATE

Director Brewer shared that this will be her last Board Meeting as she is retiring at the end of the month. The Board expressed their well wishes to her.

EXECUTIVE DIRECTOR UPDATE

Director Busby shared the following information:

- He shared an extensive list of 2018 accomplishments and thanked all staff for their hard work

OLD BUSINESS

Commissioner Souder stated that as we move forward with the transition to athletic associations to athletic programs, communication is going to be even more important than in the past so he challenges staff to look to improve on response time. He also wanted to compliment staff on the phenomenal job on reaching out to associations and getting information to the Board. He added that he thinks this will be a successful transition because of all their hard work.

Commissioner O'Malley gave a shout out to Channel 6 staff Scott Mayernick and Beth Clem for the tremendous job they do filming our Board Meetings

ADOPTION OF ORDINANCE 396

Commissioner Biedke moved to adopt Ordinance 396:

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES
OF THE ELK GROVE PARK DISTRICT AND THE BOARD OF
PARK COMMISSIONERS OF ELK GROVE PARK DISTRICT,
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR
BEGINNING JANUARY 1, 2018, AND ENDING DECEMBER 31, 2018

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion Carried.

ADOPTION OF ORDINANCE 397

Commissioner O'Malley moved to adopt Ordinance 397:

AN ORDINANCE ABATING THE TAX
HERETOFORE LEVIED FOR THE YEAR 2018 TO PAY
DEBT SERVICE ON \$8,590,000 GENERAL OBLIGATION
LIMITED TAX PARK BONDS, SERIES 2013, OF THE
ELK GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried

ADOPTION OF RESOLUTION 18-03

Commissioner Cooke moved to adopt Resolution 18-03:

**A RESOLUTION ESTABLISHING THE SCHEDULE OF REGULAR MEETINGS OF
THE ELK GROVE PARK DISTRICT**

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

PAYMENT OF BILLS

Commissioner Souder moved to authorize Director Busby to make payment of the bills in the amount of \$74,541.57 for November 8, 2018, \$129,544.73 for November 9, 2018, \$1,393,928.05 for November 15, 2018, \$179,532.09 for November 29, 2018 and \$78,241.78 for December 6, 2018.

Commissioner Biedke seconded the motion.

ELK GROVE PARK DISTRICT

SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON DECEMBER 13, 2018

<u>SUMMARY BY FUND:</u>	<u>11/8/2018</u>	<u>11/9/2018</u>	<u>11/15/2018</u>	<u>11/29/2018</u>	<u>12/6/2018</u>
		<u>P-Cards</u>			
CORPORATE FUND	\$ 12,476.28	\$ 51,139.31	\$ 989,572.24	\$ 90,204.44	\$ 12,918.72
AUDIT					
POLICE		\$ 199.50	\$ 342.44	\$ 652.77	\$ 35.99
LIABILITY					
RECREATION FUND	\$ 13,788.95	\$ 48,880.50	\$ 9,063.49	\$ 48,753.26	\$28,271.29
PAVING & LIGHTING FUND		\$ 54.85			
MUSEUM FUND		\$ 362.58		\$ 39.47	\$ 698.56
SPECIAL RECREATION					
ASSOCIATIONS	\$ 16,058.11	\$ 2,561.21	\$ 5,969.00	\$ 11,716.78	\$ 2,191.00
BOND & INTEREST FUND			\$ 368,650.00		
2017 CAPITAL PROJECTS					
2018 CAPITAL PROJECTS	\$ 26,290.00	\$ 5,007.06	\$ 15,900.00	\$ 16,591.52	\$ 23,113.67
FOX RUN GOLF LINKS	\$ 5,928.23	\$	\$ 4,430.88	\$ 11,573.85	\$ 11,012.55
FUND		21,339.72			
	\$74,541.57	\$129,544.73	\$1,393,928.05	\$179,532.09	\$78,241.78

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
President Walz	X		

Motion Carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Souder moved to adjourn to Closed Session for the Purpose of Discussing Personnel per 2(c)(1).

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Souder	X		
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Walz	X		

Motion Carried.

RECONVENE TO OPEN SESSION

After discussion regarding Personnel, Commissioner Souder moved to reconvene the meeting to Open Session at 9:20 p.m.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
President Walz	X		

Motion Carried.

The President then re-convened the regular meeting.

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NEW BUSINESS

Director Busby stated he and Village Manager viewed Mark Hopkins Park. Director Busby stated that the parcel is land locked and has little value to the Park District. The consensus was to start the legal process to deed the parcel over to the Village or Township.

Commissioner O'Malley stated he submitted a transcript to Attorney Hoffman for his review. The Commissioners asked President Walz to discuss the submittal with Attorney Hoffman.

Director Busby reviewed the proposed Athletics Advisory Board Manual with the Commissioners. It was discussed that the Manual is an ever-changing document to meet the needs of the Park District and Athletics Programs.

ADJOURNMENT

Commissioner Walz moved to adjourn the Regular Meeting of December 13, 2018.

Commissioner Souder seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner Souder	X		
Commissioner O'Malley	X		
President Walz	X		

Motion Carried.

The Regular Meeting of December 13, 2018 was adjourned at 10:56 p.m.

Respectfully submitted

Robert Biedke, Secretary