



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on December 14, 2017, in the Administration Building of said Park District. President Souder called the meeting to order at 7:05 p.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
William B. O'Malley, Treasurer, and Commissioner
Robert R. Biedke, Secretary, and Commissioner
Thomas E. Cooke, Commissioner

Thomas G. Hoffman, Attorney

Administrative Staff:

Tom Busby, Executive Director
Rhonda Brewer, Director of Finance
Tammy Miller, Director of Leisure Services
Ben Curcio, Director of Parks and Planning
Tom Klaas, Manager, Fox Run Golf Links

Visitors: EG Youth Eagles 10U Football Team

APPROVAL OF MINUTES

President Souder questioned if there were any additions or corrections to the minutes of the November 9, 2017 Committee of the Whole Meeting or the November 9, 2017 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Walz moved to approve the minutes of the November 9, 2017 Closed Session Meeting.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion Carried.

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Commissioner Walz moved to approve the minutes of the December 2, 2017 Special Public Meeting.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion Carried.

SPECIAL GUESTS

Dale Elsner, president of the Elk Grove youth football program, said the program had a lot of success this year with four out of the five teams making the play-offs. The 10U team won the super bowl, and were present at tonight's meeting. Dale complimented the newly improved Community Athletic Fields stating it is second to none. Having trainers on the field put many people at ease and there were no major injuries or concussions this season. Dale attributes this to the new rugby style of tackling now being taught that is making the game safer. Bob Bryan, head coach of the 10U team, stated the team had an 11-1 record for the season. He had each player step up to the microphone to introduce themselves, state what position they play and where they will be going to Jr. High. President Souder congratulated the team. Commissioner O'Malley thanked Bob Bryan for his years of dedication to the youth football program.

**APPROVAL OF ELK GROVE PARK DISTRICT
FULL TIME EMPLOYEE MANUAL**

Commissioner O'Malley moved to approve the Elk Grove Park District Full Time Employee Manual.

Commissioner Cooke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

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**APPROVAL OF PAYMENT APPLICATION
FROM NEW LOOK CONCRETE, INC.**

Commissioner Biedke moved to approve the Payment Application from New Look Concrete, Inc. for the 2017 Capital Project – Pavilion Aquatics Flooring Replacement in the amount of \$63,817.50.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried.

**APPROVAL OF PAY REQUEST FROM
CARROLL SEATING COMPANY, INC.**

Commissioner Walz moved to approve the previously approved agreement between the Elk Grove Park District and Carroll Seating Company, Inc. in the amount of \$13,730.60.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

Director Miller explained that this payment was for the 10% retainage for the Fitness Center locker Replacement project.

**APPROVAL OF CONVERTING GOLF ENTERPRISE
FUND TO A GOVERNMENTAL FUND**

Commissioner Cooke moved to approve converting the Golf Enterprise Fund to a Governmental Fund on December 31, 2017.

Commissioner O'Malley seconded the motion.

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<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

**ACCEPTANCE OF PROPOSAL
FROM MUSCO SPORTS LIGHTING, LLC**

Commissioner Cooke moved to accept the proposal for material and installation submitted by Musco Sports Lighting, LLC, through the National Joint Powers Alliance (NJPA) for the 2018 Lions Park Ball Field Lighting Replacement Project in the amount of \$593,945.00.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

**APPROVAL TO AUTHORIZE AN EXTENSION
OF OFFER TO VILLAGE OF ELK GROVE**

Commissioner O'Malley moved to authorize an extension of an offer to purchase either two separate parcels of land located at 711 Chelmsford Lane in Elk Grove Village, one for \$900,000 or the other for \$2,000,000, and for the President to execute such offer in substantially the form of Real Estate Sale Contract reviewed by the Park Board and to deliver such offer to the Village.

Commissioner Walz seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried.

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FINANCE COMMITTEE

Commissioner O'Malley shared that the District received the Award of Financial Achievement for the 16th year in a row. This is the highest form of recognition.

COMMITTEE OF THE WHOLE

President Souder reported at the December 14, 2017 Committee of the Whole Meeting the following items were discussed: Salary ranges and merit pool. Colony Park was also discussed but more information regarding that will come at a later date.

President Souder and Commissioner O'Malley attended the Village Board Meeting last Tuesday where they announced the Summer Concert Series line-up: July 4 – Big and Rich, July 10 – Richard Marx, July 17 – Sister Sledge and Village People, and July 31 – Bret Michaels.

ATHLETIC COMMITTEE

Commissioner Walz recently attended several association meetings. On December 6, he attended an Inline meeting. Registration is low for this program so they have started a referral program that has resulted in great success. A free hockey stick will be given out for a referral. Inline is also looking for new board members. On December 13, Commissioner Walz attended a soccer meeting. Indoor numbers are low as well but they just approved a new board member, Frank Czarnik Jr. He also attended the house baseball meeting after the soccer meeting on December 13. Most of that meeting was spent organizing registration set-up. Commissioner Walz will be attending football, basketball and softball as well.

YOUTH COMMITTEE

Commissioner Biedke wished the Mead Jr. High basketball team good luck in their championship game tonight.

ADULT CENTER COMMITTEE

Commissioner Walz reported the Senior Olympics was a success this year. He also commented on how well the gift shop is doing this year. Their goal was to make \$5,000 for the year and they are well over that amount. Commissioner O'Malley added they sell greeting cards there that are very inexpensive.

LEISURE SERVICES UPDATE

Director Miller reported the month of December has been filled with many holiday activities. The Holiday Bazaar made over \$400 more than last year. Breakfast with Santa sold out with 102 participants. Santa Story Time and Polar Express were also sold out. Snowflake Swim is this Saturday and is very close to selling out. The Family New Year's Eve Party takes place on Sunday, December 31 from 3:00-6:00 pm at the Pavilion.

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PARKS AND PLANNING UPDATE

Director Curcio stated the ice rinks are close to being open. There will be two at Olmstead and one at Mead. Check the website or ice line for availability.

GOLF OPERATIONS UPDATE

Tom Klaas reported the golf course has slowed down drastically with the cold weather. He will continue to monitor weather conditions and open when weather permits. The main goal is to protect the course not to ruin it for the summer months. The fall Bags League play-offs are next Wednesday. The next season will begin in January. Golf outings and leagues are already booking for next year. The Grounds crew has completed taking down dying or dead trees. A total of twenty-one trees have been removed mainly by holes number 16 and 14. Gift cards can be purchased through Christmas Eve. These can be used for anything at the golf course, including rounds of golf, equipment and even alcohol.

BUSINESS SERVICES UPDATE

Director Brewer stated this is a busy time of year for HR and Finance with end of year tasks. Dustin Sneath has accepted the position of Superintendent of IT. Several other openings within the District are listed on our website.

EXECUTIVE DIRECTOR UPDATE

Executive Director Tom Busby stated he spoke with Fr. Fred of Queen of the Rosary and they plan to get together after the first of the year to discuss the parking lot. He hopes to have more information in January. Director Busby then listed many of the District's accomplishments from 2017. He thanked the Board for their support and the fantastic job of staff members.

ADOPTION OF ORDINANCE 385

Commissioner O'Malley moved to adopt Ordinance 385:

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES
OF THE ELK GROVE PARK DISTRICT AND THE BOARD OF
PARK COMMISSIONERS OF ELK GROVE PARK DISTRICT,
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR
BEGINNING JANUARY 1, 2017, AND ENDING DECEMBER 31, 2017

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

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Motion carried.

ADOPTION OF ORDINANCE 386

Commissioner Walz moved to adopt Ordinance 386:

AN ORDINANCE ABATING THE TAX
HERETOFORE LEVIED FOR THE YEAR 2017 TO PAY
DEBT SERVICE ON \$8,590,000 GENERAL OBLIGATION
LIMITED TAX PARK BONDS, SERIES 2013, OF THE
ELK GROVE PARK DISTRICT, COOK COUNTY, ILLINOIS

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
President Souder	X		

Motion carried.

ADOPTION OF RESOLUTION 17-04

Commissioner Biedke moved to adopt Resolution 17-04:

A RESOLUTION ESTABLISHING THE SCHEDULE OF REGULAR
MEETINGS OF THE ELK GROVE PARK DISTRICT

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner O'Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
President Souder	X		

Motion carried.

PAYMENT OF BILLS

Commissioner Cooke moved to authorize Director Busby to make payment of the bills in the amount of \$94,182.46 for November 8, 2017, \$2,008,479.78 for November 9, 2017, \$133,613.98 for November 16, 2017, \$1,200.00 for November 21, 2017, \$195,481.91 for November 30, 2017, \$54,039.61 for December 7, 2017 and P-cards amount \$125,585.86 on December 7, 2017.

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Commissioner O’Malley seconded the motion.

SUMMARY BY FUND:

	<u>11/8/2017</u>	<u>11/9/2017</u>	<u>11/16/2017</u>	<u>11/21/2017</u>	<u>11/30/2017</u>	<u>12/7/2017</u>	<u>12/7/2017</u>
P-cards							P-cards
CORPORATE FUND	\$ 33,217.17	\$961,279.13	\$97,979.81		\$ 60,199.93	\$20,676.44	\$ 34,990.86
AUDIT							
POLICE	\$ 199.50	\$ 35.99			\$ 881.02		\$ 199.50
LIABILITY							
RECREATION FUND	\$ 32,119.37	\$ 32,147.85	\$ 7,094.08	\$ 1,200.00	\$ 79,355.72	\$22,807.36	\$ 61,369.90
PAVING & LIGHTING FUND							\$ 1,954.81
MUSEUM FUND	\$ 2,514.72	\$ 50.00	\$ 84.28		\$ 331.28		\$ 726.78
SPECIAL RECREATION ASSOCIATIONS	\$ 53.85		\$17,500.00				
BOND & INTEREST FUND		\$983,350.00					
2016 CAPITAL PROJECTS							
2017 CAPITAL PROJECTS	\$ 7,221.50	\$ 6,380.25			\$ 13,631.00		\$ 6,966.79
FOX RUN GOLF LINKS FUND	\$ 16,788.31	\$ 7,018.06	\$ 2,732.81		\$ 27,131.33	\$ 2,499.87	\$ 16,512.11
	\$94,182.46	\$2,008,479.78	\$133,613.98	\$1,200.00	\$195,481.91	\$54,039.61	\$ 125,585.86

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
President Souder	X		

Motion carried.

President Souder stated that agenda items #12 and #13 have been strikened from the agenda and instead the Board will be reconvening the Committee of the Whole Meeting.

ADJOURNMENT OF THE REGULAR MEETING

Commissioner Biedke moved to adjourn the Regular Meeting of December 14, 2017

Commissioner O’Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O’Malley	X		
President Souder	X		

Motion carried.

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The Regular Meeting of December 14, 2017 was adjourned at 8:06 p.m.

Respectfully submitted,

Robert Biedke, Secretary