



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on January 12, 2023 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:01 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

- Thomas E. Cooke, President, and Commissioner
- Robert R. Biedke, Vice President, and Commissioner
- Scott Carlson, Secretary, and Commissioner
- John R. Walz, Treasurer, and Commissioner
- William B. O'Malley, Commissioner

Administrative Staff:

- Ben Curcio, Executive Director
- Brad Sholes, Director of Business Services
- Mark Kosbab, Director of Parks and Planning
- Kelly Carbon, Director of Marketing and Communications
- Tiffany Greene, Director of Leisure Services

PUBLIC HEARING

* * * * *

At 7:02 p.m., President Cooke announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "Hearing") to receive public comments on the proposal to sell not to exceed \$2,500,000 General Obligation Limited Tax Park Bonds (the "Bonds") for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

Commissioner Walz motioned and Commissioner Biedke seconded the motion to proceed to the Public Hearing and to continue the other business of the Regular Meeting upon the conclusion thereof.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| President Cooke | X | | |

Motion carried.

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President Cooke opened the discussion and explained the reasons for the proposed issuance of the Park Bonds were as follows: For the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto. Whereupon the President asked for additional comments from the Park Commissioners.

Additional comments were made by the following: None

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*. None

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner O’Malley moved and Park Commissioner Biedke seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| Commissioner O’Malley | X | | |
| Commissioner Biedke | X | | |
| President Cooke | X | | |

Motion carried.

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the December 1, 2022 Special Meeting, the December 8, 2022 Committee of the Whole Meeting and the December 8, 2022 Regular Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Biedke moved to approve the minutes of the December 8, 2022 Closed Session Meeting.

Commissioner Carlson seconded the motion.

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| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| President Cooke | X | | |

Motion carried.

**APPROVAL OF THE PAY REQUEST FROM
CORRECT DIGITAL DISPLAYS, INC**

Commissioner Biedke moved to approve the pay request from Correct Digital Displays, Inc. for services and materials for the Rainbow Falls Electronic Sign Project in the amount of \$70,206.44.

Commissioner Carlson seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner O'Malley | X | | |
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| President Cooke | X | | |

Motion carried.

**APPROVAL OF PRINTER LEASE AND MAINTENANCE
AGREEMENT FROM GORDON FLESCH COMPANY**

Commissioner Biedke moved to approve the 3-year Printer Lease and Maintenance Agreement with Gordon Flesch Company in the amount of \$6,624.00 total for the three years.

Commissioner O'Malley seconded the motion.

Commissioner Carlson asked how leasing compared to buying the equipment. Director Sholes replied dollar for dollar it is comparable. He is not usually in favor of leasing except for in this area. Because technology is always improving, the District can get an updated version of the equipment when the lease is up.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| President Cooke | X | | |

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Motion carried.

**APPROVAL OF PAYMENT APPLICATION #22
FROM FRED QUINN CORPORATION**

Commissioner Carlson moved to approve payment application #22 from Fred Quinn Corporation for construction management services for the Fox Run Golf Links Clubhouse and Maintenance Facility Project in the amount of \$17,067.00.

Commissioner Biedke seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Biedke | X | | |
| President Cooke | X | | |

Motion carried.

This is the final payment to Fred Quinn Corporation for the Fox Run Golf Links Clubhouse and Maintenance Facility project.

APPROVAL OF THE EMPLOYEE POLICY MANUAL

Commissioner O'Malley moved to approve the Elk Grove Park District Policy Manual.

Commissioner Carlson seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| President Cooke | X | | |

Motion carried.

**APPROVAL OF ESTIMATED COST OF TRAVEL,
MEALS AND LODGING FOR 2023 CONFERENCE**

Commissioner Carlson moved to approve the estimated cost of travel, meals and lodging for the 2023 IAPD/IPRA Annual Conference in January 2023 for Commissioner Cooke at \$426.21 and Commissioner O'Malley at \$426.21.

Commissioner Biedke seconded the motion.

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| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner O’Malley | X | | |
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| President Cooke | X | | |

Motion carried.

Commissioners O’Malley, Cooke and Walz explained the benefits of attending this annual conference.

**APPROVAL OF THE PURCHASE OF A TORO
MULTI PRO 5800-G SPRAYER FROM REINDERS**

Commissioner Biedke moved to approve the purchase of a Toro Multi Pro 5800-GSprayer from Reinders through Sourcewell Cooperative Contract Purchasing for the total price of \$115,600.48.

Commissioner Carlson seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| Commissioner O’Malley | X | | |
| President Cooke | X | | |

Motion carried.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- The Adult Center - Membership ended with 260 for the year. The Holiday Bazaar brought in just over \$3,000. The Holiday Lights Trolley tour in Naperville had 26 participants. The Holiday Party luncheon at Chandler’s Banquets was enjoyed by 85 participants.
- Aquatics - Aqua Wellness numbers were at 663 for the month of December.
- Adult Athletics - Fall Bags League ended their season on December 14. The winter league will begin on January 18. As of last week, there were 37 teams registered for the winter league.
- Youth Athletics - Winter Break Camp ran with a total of 39 participants for the two weeks. All three Youth Volleyball classes reached the maximum of 14 participants.
- Youth Athletic Leagues - Basketball games are set to begin this weekend. Indoor Travel Soccer has 119 players registered.
- Audubon Skate Park - The skate park had 313 admissions for the month of December.
- Cultural Arts, Art/Music/Theatre - Auditions were held for the next theater production, The Wizard of Oz.

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- Dance - Winter Session of non-recital dance began the week of January 9. The Winter Recital is set for February 5
- Early Childhood - Over 400 family members attended the classroom's Holiday Show. The shows were also available via livestream.
- Fitness Center - Total Group Exercise participants for December was 1,296. Personal Training was at 150 sessions for the month of December, compared to 83 in 2021. Open Gym had 838 drop-ins in December, and Racquetball/Wallyball had 72 reservations for the month. The holiday pass ran from November 1 through December 31 with 71 passes sold.
- Rentals - Breakfast with Santa was held on December 17 for 154 attendees.
- School Care Programs - Kids Club had 1,690 registrations in December and 66 for School Days Off.
- Special Events - The many Holiday events were all a success.
- Youth/Tweens/Teens - Tween Singo Bingo ran on December 22 with 17 participants. Magic Class also ran with seven participants.
- Upcoming events include:
 - January 16 - School Days Off for ages 5-11 at the Pavilion
 - January 20 - NERF Battle at the Pavilion
 - February 10 - Vintage Valentine's Day at the Museum
 - February 10 - Sweetheart Dance at the Pavilion
 - February 17 - Parents Night Out at Pavilion Aquatics Center.

Commissioner O'Malley asked about the demand for indoor pickleball. Director Greene replied that an additional day has been added but this is also a busy time of year for indoor sports.

PARKS AND PLANNING UPDATE

Director Mark Kosbab gave the following update:

- Due to the warm weather, there are no ice rinks. The website will be always updated with current information.

President Cooke asked why the lights were on at the rinks if they are closed. Director Kosbab replied the lights are on to help deter people from going into the rink area. Commissioner O'Malley asked why there is a fence around the rinks now stating there wasn't when he was a kid skating there. Executive Director Curcio replied the fences were installed when they went to liners for the ice rinks. If someone tries to skate on the ice when it is not solid, their skate blades can cut the liner. Director Kosbab added the fence is only closed when there is no ice or when the ice is borderline frozen.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- Tax collections in December and the first weeks of January have been significant, as expected. There are reports that the treasurer is delaying the first tax installment in 2023 by one month.
- Finance and HR are busy with year end processes and transitioning to 2023.
- There was a great turnout for the Rob Post Band on December 23, at Fox Run.

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- Winter Simulator leagues are under way. You are encouraged to book your simulator in advance.
- The first ever Date Night at Fox Run will take place on Friday, January 20. There are still a few spots left for this event.
- A one-day Bags Tournament is scheduled for Saturday, February 4.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon gave the following update:

- December was a busy month promoting all the holiday events
- An E-blast was sent out in November to 22,000 subscribers with a 55% open rate.
- There were 74 viewers for the last Board Meeting on Facebook live.
- Trending on social media in December were the theater auditions for Wizard of Oz and the ice rink status.
- The Parks Foundation is kicking off 2023 with a meeting on Tuesday. Anyone is welcome to join as the Foundation is looking for more community members.

EXECUTIVE DIRECTOR UPDATE

Executive Director Curcio shared a list of upcoming capital projects for 2023.

- Marshall Park will begin with a ground breaking in the spring. This project will take approximately one year to complete.
- The new playground will be installed at Windemere Park and Osborn Park.
- A community wide survey will be held this year.

OLD NEWS

President Cooke asked for an update regarding a resident's concern about the dogs at Fountain Square Park. Executive Director Curcio followed up with the resident and told him that Parks staff will approach anyone having unleashed dogs. Director Curcio also instructed the resident to call the Park District if he sees anyone not leashing their dog. He has not received any calls to date. Director Curcio recommends no additional signs be put up at this time.

Commissioner O'Malley asked for an update regarding a patron's locker room concerns. Director Greene replied that there are multiple options for privacy such a family locker room and lower level restrooms with doors.

PAYMENT OF BILLS

Commissioner O'Malley moved to authorize Director Curcio to make payment of the bills in the amount of \$133,567.20 for December 7, 2022, \$459,668.76 for December 8, 2022, \$239,125.73 for December 15, 2022, \$114,249.60 for December 22, 2022, \$104,539.15 for December 29, 2022 and \$140,256.08 for January 5, 2023.

Commissioner Biedke seconded the motion.

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| ELK GROVE PARK DISTRICT | | | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------|
| SUMMARY LIST OF BILLS PRESENTED FOR APPROVAL ON | | | | | | JANUARY | 12, 2023 |
| SUMMARY BY FUND: | <u>12/7/2022</u> | <u>12/8/2022</u> | <u>12/15/2022</u> | <u>12/22/22</u> | <u>12/29/2022</u> | <u>1/5/23</u> | |
| | P-cards | | | | | | |
| CORPORATE FUND | \$37,571.75 | \$86,330.12 | \$11,318.33 | \$10,100.08 | \$8,847.19 | \$68,254.51 | |
| AUDIT | | | | | | | |
| POLICE | \$1.64 | | | | | | |
| LIABILITY | | | | | \$67,364.73 | | |
| RECREATION FUND | \$63,812.32 | \$17,932.70 | \$16,556.87 | \$21,016.07 | \$10,170.28 | \$57,781.46 | |
| PAVING & LIGHTING FUND | | | | | | | |
| MUSEUM FUND | \$887.31 | \$80.51 | | \$62.09 | | \$593.44 | |
| SPECIAL RECREATION | | | | | | | |
| ASSOCIATIONS | \$8,026.25 | \$1,882.18 | | \$3,448.33 | \$5,170.04 | \$1,656.82 | |
| BOND & INTEREST FUND | | | | | | | |
| CAPITAL PROJECTS | \$15,074.16 | \$351,457.76 | \$208,470.75 | \$73,213.96 | \$8,299.00 | \$1,500.00 | |
| FOX RUN GOLF LINKS FUND | \$8,193.77 | \$1,985.49 | \$2,779.78 | \$6,409.07 | \$4,687.91 | \$10,469.85 | |
| | <u>\$133,567.20</u> | <u>\$459,668.76</u> | <u>\$239,125.73</u> | <u>\$114,249.60</u> | <u>\$104,539.15</u> | <u>\$140,256.08</u> | |

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Biedke | X | | |
| President Cooke | X | | |

Motion carried.

ADJOURNMENT TO CLOSED SESSION

Commissioner Cooke moved to adjourn to Closed Session for the purpose of discussing personnel per 2(c)(1).

Commissioner Carlson seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| President Cooke | X | | |

Motion carried.

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RECONVENE TO OPEN SESSION

After discussion on personnel, President Cooke moved to reconvene the meeting to Open Session at 8:46 p.m.

Commissioner Walz seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner O'Malley | X | | |
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| President Cooke | X | | |

Motion carried.

NEW BUSINESS

Commissioner Cooke requested Board consensus on the resident's request regarding the Memory Lane Concept. The Board consensus was to not move forward with the recommendation from the resident at this time.

ADJOURNMENT

President Cooke moved to adjourn the Regular Meeting at 8:51p.m.

Commissioner Walz seconded the motion.

| <u>Roll Call Vote</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstain</u> |
|-----------------------|-------------|-------------|----------------|
| Commissioner Biedke | X | | |
| Commissioner Carlson | X | | |
| Commissioner Walz | X | | |
| Commissioner O'Malley | X | | |
| President Cooke | X | | |

Motion carried.

The Regular Meeting of January 12, 2023 was adjourned at 8:51 p.m.

Respectfully submitted



Scott Carlson, Secretary