



MINUTES OF THE REGULAR PUBLIC MEETING

A Regular scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on February 9, 2023 in the Administration Building of said Park District. President Cooke called the meeting to order at 7:01 p.m. and upon the roll being called, President Cooke, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Thomas E. Cooke, President, and Commissioner
Robert R. Biedke, Vice President, and Commissioner
Scott Carlson, Secretary, and Commissioner
John R. Walz, Treasurer, and Commissioner
William B. O'Malley, Commissioner

Administrative Staff:

Ben Curcio, Executive Director
Brad Sholes, Director of Business Services
Mark Kosbab, Director of Parks and Planning
Kelly Carbon, Director of Marketing and Communications
Tiffany Greene, Director of Leisure Services

Guests: Liz Naumowicz, Customer Service Manager
Ryan Lendy, Custodian at Historical Museum
Mike Monell, Pavilion Maintenance Manager
Allan Crites, Resident

APPROVAL OF MINUTES

President Cooke questioned if there were any additions or corrections to the minutes of the January 12, 2023 Capital Projects Committee Meeting, the January 12, 2023 Committee of the Whole Meeting, the January 12, 2022 Regular Meeting and the January 20, 2023 Golf Committee Meeting.

There being none, the minutes were approved by a unanimous voice vote.

Commissioner Carlson moved to approve the minutes of the January 12, 2023 Closed Session Meeting.

Commissioner O'Malley seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

MINUTES – FEBRUARY 9, 2023

Motion carried.

RECOGNITION OF SPECIAL GUESTS

Director Greene introduced Liz Naumowicz as the new Custom Service Manager. Previously, Liz worked as a part time customer service representative for 7 1/2 years for the District. Liz stated she is excited to start her new role.

Mike Monell introduced Ryan Lendy and recognized him for his ten years of service. Ryan is currently the Museum custodian, but has also worked as a Museum assistant. Ryan thanked the Board for the generous gift. President Cooke told Ryan that they appreciate all the behind the scenes work to make our facilities what they are today.

**APPROVAL OF ATHLETICS
ADVISORY BOARD MEMBERS**

Commissioner O'Malley moved to approve that the following individuals be appointed to serve a two-year term as an advisory member to the following boards:

Elk Grove Girls Softball Advisory Board:

Maria Irizarry
Melissa Wagner
Pat Kelly
Peter Kokenes

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

**APPROVAL OF PURCHASE OF FREE WEIGHT
FITNESS EQUIPMENT FROM LIFE FITNESS**

Commissioner O'Malley moved to approve the purchase (including trade-in) of Free Weight Area fitness equipment from Life Fitness of Franklin Park, IL, through Sourcewell Joint Purchasing Cooperative, in the amount of \$53,998.18.

Commissioner Biedke seconded the motion.

MINUTES – FEBRUARY 9, 2023

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

Director Greene explained that new equipment will be added, and what equipment will be replaced. She stated that whatever is replaced has a similar piece of equipment that members can use to get the same type of work out. Commissioner O’Malley said staff may need to guide members to this similar equipment.

**APPROVAL OF PAY REQUEST
FROM UPLAND DESIGN**

Commissioner Carlson moved to approve the pay request from Upland Design, Ltd. for professional services of the Marshall Park redevelopment project in the amount of \$65,677.50.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

**APPROVAL OF DONATION OF
PLAYGROUND EQUIPMENT**

Commissioner O’Malley moved to approve the donation of old playground equipment from Osborn and Windemere Playgrounds to Kids Around the World, of Rockford, IL.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
President Cooke	X		

Motion carried.

MINUTES – FEBRUARY 9, 2023

Executive Director Curcio explained that Kids Around the World will take the old playground equipment and reinstall it in under development areas around the world. Commissioner O’Malley added that this equipment no longer meets the District’s standards.

**ACCEPTANCE OF PROPOSAL FROM
MIDWEST FIELD SOLUTIONS**

Commissioner Biedke moved to accept the proposal from Midwest Field Solutions of Elk Grove Village, IL, through The Interlocal Purchasing System (TIPS) Cooperative Group, for the field renovation of Windemere East and West and the Mead North and South ballfields in the amount of \$98,750.00.

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

President Cooke inquired why this project could not be done in-house. Director Kosbab replied it is difficult to get the grade right. Staff would only be able to complete one or two per year whereas this company can get four of them done. President Cooke also asked if ballfields will be relocated when the Windemere playground is renovated. Director Kosbab replied no.

LEISURE SERVICES UPDATE

Director Tiffany Greene gave the following update:

- The Adult Center is up to 220 members as of the end of January. They hosted a Casino themed luncheon for 76 members this past month.
- Aqua Wellness numbers were at 872 for the month of January, and the second session of swim lessons was at 105.
- Winter Adult Bags is underway at Fox Run with a total of 42 teams.
- There are 85 students enrolled in Shotokan Karate classes,
- There are 25 participants registered for Volleyball, 24 for Tennis, 163 for Tumbling Times and 81 for Hot Shots Sports.
- There are 105 participants for the Indoor Recreational Soccer clinics, and 130 for Indoor Travel Soccer.
- There are 28 enrolled for Competition Cheer.
- Baseball indoor training has 87 participants, and Girls Softball has 131.
- Audubon Skate Park had 260 admissions in January.
- The Wizard of Oz has been casted with 58 cast members.
- Both shows of the Winter Dance Recital were sold out.

MINUTES – FEBRUARY 9, 2023

- Early Childhood staff are preparing for the in-person open house on February 21 to kick off the 2022-23 school year.
- Total Group Exercise had 1,360 participants in January and Personal Training had 162.
- Open Gym had 708 drop-ins in January.
- There were 70 paid rentals in January, compared to 27 in January of 2022.
- After School Care had 1,725 registrations for the month of January.
- Upcoming events include Parents Night Out on February 17; Preschool Open House on February 21; Sheila Ray Adult Center Open House on March 1; and Dancing with the Band on March 2.

President Cooke asked if there were tax appointments still available. Director Greene replied yes and anyone interested should call the Hattendorf Customer Service desk.

PARKS AND PLANNING UPDATE

Director Kosbab stated that the Facilities staff removed the walls around the Fitness Center free weight area. They also patched the floor and painted, and were able to reopen on Monday. He thanked his staff for the great job.

BUSINESS SERVICES UPDATE

Director Brad Sholes gave the following update:

- Finance and HR are busy with year end processes. The auditors were on site this week.
- Thank you to the IT team for being able to livestream the dance recital. Each of the two shows had 75 viewers via livestream and shared over 400 times.
- The Park District is hiring. Please check the website for more information.
- Simulator and Bags leagues are currently running at Fox Run.
- TaylorMade was at the golf course yesterday doing a fitting at the simulators.
- Date Night at Fox Run takes place this Saturday. It is sold out with 16 couples.

President Cooke reminded Director Sholes to send a list of Fox Run events at the beginning of each month to the Commissioners.

Commissioner O'Malley asked about the initial feedback from employees, and the general public, on the clubhouse being closed on Mondays. Director Sholes replied that no feedback has come his way.

MARKETING AND COMMUNICATIONS UPDATE

Director Kelly Carbon shared the following information:

- Staff have been working hard on the Spring program guide. It was sent to the printer this week. Residents should receive them in the mail the week of February 20. Limited copies will also be available at the customer service counters. New this year, the Camp guide will be an insert to the Spring guide.

MINUTES – FEBRUARY 9, 2023

- Staff have also been working hard on securing sponsors and advertisers. So far, they have ProMedica, Wintrust Bank, Parkway Bank and Dick’s Sporting Goods. If anyone has a business that would benefit by partnering with the Park District, please let us know.
- A postcard mailing went out today to promote the Adult Center Open House.
- Banners are also available for advertisement at the Pickleball Court. Contact Kelly Carbon if interested in purchasing an advertising banner.

EXECUTIVE DIRECTOR UPDATE

Executive Director Ben Curcio shared an update on Marshall Park. They are going out to bid next week , with the bid opening at the end of the month followed by a recommendation to the Board at the first Board Meeting in March. The project is still on pace for groundbreaking this spring and a majority of the work to be completed by the end of the year. There will not be a construction manager for this project.

ADOPTION OF ORDINANCE 433

Commissioner Biedke moved to adopt Ordinance 433:

AN ORDINANCE PROVIDING FOR THE ISSUE AND SALE OF \$2,500,000 TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BONDS, FOR THE BUILDING, MAINTAINING, IMPROVING AND PROTECTING OF THE EXISTING LAND AND FACILITIES OF THE DISTRICT AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF TAXES TO PAY THE PRINCIPAL AND INTEREST ON THE BONDS

Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
President Cooke	X		

Motion carried.

ADOPTION OF ORDINANCE 434

Commissioner Biedke moved to adopt Ordinance 434:

AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE, TRANSFER, AND CONVEYANCE OF CERTAIN USED PERSONAL PROPERTY

Commissioner Carlson seconded the motion.

MINUTES – FEBRUARY 9, 2023

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner O’Malley	X		
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
President Cooke	X		

Motion carried.

PAYMENT OF BILLS

Commissioner Biedke moved to authorize Director Curcio to make payment of the bills in the amount of \$134,887.30 for January 11, 2023 P-cards, \$220,663.12 for January 12, 2023, \$62,973.71 for January 19, 2023, \$155,143.61 for January 26, 2023 and \$54,092.77 for February 2, 2023.

Commissioner Carlson seconded the motion.

ELK GROVE PARK DISTRICT
SUMMARY LIST OF BILLS PRESENTED ON FEBRUARY 9, 2023

<u>SUMMARY BY FUND:</u>	<u>1/11/2023</u>	<u>1/12/23</u>	<u>1/19/23</u>	<u>1/26/23</u>	<u>2/3/23</u>
P-cards					
CORPORATE FUND	\$40,769.83	\$15,069.68	\$27,333.01	\$66,653.32	\$8,804.33
AUDIT					
POLICE	\$1,241.91	\$3,270.00			
LIABILITY					
RECREATION FUND	\$68,380.24	\$32,531.55	\$9,137.86	\$56,775.48	\$21,495.06
PAVING & LIGHTING FUND					
MUSEUM FUND	\$16.95	\$45.00	\$17.70	\$24.76	
SPECIAL RECREATION					
ASSOCIATIONS	\$6,685.14	\$21,674.72	\$6,175.81	\$14,842.00	\$10,102.43
BOND & INTEREST FUND					
CAPITAL PROJECTS	\$13,141.82	\$145,090.68	\$17,067.00	\$7,844.51	\$11,020.53
FOX RUN GOLF LINKS FUND	\$4,651.41	\$2,981.49	\$3,242.33	\$9,003.54	\$2,670.42
	\$134,887.30	\$220,663.12	\$62,973.71	\$155,143.61	\$54,092.77

MINUTES – FEBRUARY 9, 2023

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Biedke	X		
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
President Cooke	X		

Motion carried.

ADJOURNMENT

Commissioner Biedke moved to adjourn the Regular Meeting at 7:39 p.m.

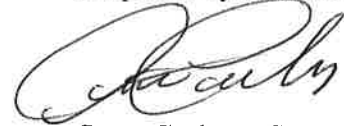
Commissioner Carlson seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Carlson	X		
Commissioner Walz	X		
Commissioner O'Malley	X		
Commissioner Biedke	X		
President Cooke	X		

Motion carried.

The Regular Meeting of February 9, 2023 was adjourned at 7:39 p.m.

Respectfully submitted



Scott Carlson, Secretary