



MINUTES OF THE SPECIAL PUBLIC MEETING

A Special scheduled meeting of the Elk Grove Park District, Cook County, State of Illinois was held on December 2, 2017, at the Administration Building. President Souder called the meeting to order at 7:30 a.m. and upon the roll being called, President Souder, being physically present at such time and place and the following Park Commissioners, also being physically present at said time and place, answered present:

Ralph C. Souder, President, and Commissioner
John R. Walz, Vice President, and Commissioner
Robert R. Biedke, Secretary, and Commissioner (left at 8:28 a.m. and returned at 10:01 a.m.)
William B. O'Malley, Treasurer
Tom Cooke, Commissioner

Administrative Staff:

Tom Busby, Executive Director
Rhonda Brewer, Director of Business Services
Ben Curcio, Director of Parks and Planning
Tammy Miller, Director of Leisure Services
Tom Klass, Manager Fox Run (left at 9:00 a.m.)

DISCUSSION ON 2018 OPERATING BUDGET

Executive Director Busby began the meeting with a general District overview. Some of the challenges we face are in the employment arena, with unemployment at a 17 year low. Because of our difficulty in staffing lifeguards, we have developed an incentive program to encourage staff to recommend potential lifeguards.

OVERVIEW: Director Brewer started with an overview of the district as a whole.

GOLF: Tom Klaas presented an overview of the golf fund. Tom emphasized that they are pursuing young golfers through a program called "Youth on Course" to try to entice future golfers. The Board recommended including the internal transfers for capital items in the 2017 projections and 2018 budget. Director Brewer will add those items into the 2018 budget document.

CORPORATE – An overview was given by Directors Brewer and Curcio. It was pointed out that Salaries and Wages have been reduced due to the inability to entice part-time staff because of minimal hours offered and the current low unemployment rate.

AUDIT – Director Brewer stated that the 2017 audit would be the last under the current agreement with Lauterbach & Amen. The Board asked if we ever considered opening bids to other auditors. Executive Director Busby stated that we have, and we will keep that option open.

IMRF: The 2017 budget includes a \$50,000 additional payment at the end of 2017, but it was agreed by the Board that we will increase that additional payment to an amount equivalent to reduce the excess fund balance to 25%. The total figure will be determined and presented to the board on December 14, after final projections for 2017 have been calculated.

RECREATION: Tammy Miller gave an overview of Recreation.

Commissioner Walz asked that we include weather information for RBF and P.C. in the budget book.

Commissioner O'Malley stated that along with advertising for additional lifeguards, we should also be promoting PAC for additional revenue. Director Miller replied that they met with Marketing and have had discussions in this regard.

Commissioner Biedke asked about future use of the Audubon. As was determined at a previous COTW meeting, we will monitor use of the indoor facility next year after the outdoor facility has been completed.

Commissioner O'Malley suggested that we offer the Carousel for a discounted price on the night of the tree lighting ceremony. Director Miller stated that she would check to see if a party is booked for that night as the Carousel is booked up to a year in advance.

ATHLETIC ASSOCIATIONS: The Board inquired as to whether the Associations have agreed to contribute to the Lion's Park lighting project. Director Miller advised that we have not yet heard back from the Associations. Executive Director Busby pointed out that Football had budgeted for a zero fund balance at the end of 2018, and we will monitor their finances closely.

CAPITAL: Executive Director Busby advised the Board that a property adjacent to Udall Park has a tax liability and is possibly available for purchase. It was suggested that we could possibly offer half of the liability as the purchase price. The Board agreed to proceed with negotiations. Director Busby suggested that a dog park could be a possibility, which would require fencing. No determination on usage was made at this time.

Commissioner Walz emphasized that he feels we should invite the Mayor to have a discussion with the Board regarding potential sale of the Chelmsford property building to outside parties. President Souder said he would call the Mayor and invite him to an upcoming Board meeting.

At the conclusion of the meeting, Commissioner Souder stated he would like to thank staff for a good job putting the budget together.

ADJOURNMENT

Commissioner Walz moved to adjourn the Special meeting of December 2, 2017.

Commissioner Biedke seconded the motion.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>
Commissioner Walz	X		
Commissioner Cooke	X		
Commissioner Biedke	X		
Commissioner O'Malley	X		
President Souder	X		

Motion carried.

The Special Meeting of December 2, 2017 was adjourned at 11:01 a.m.

Respectfully submitted,

Robert Biedke, Secretary